

PTA Agenda 10/6/22

I. In Attendance:

Principal Graham, Lindsay Peterson, Christina Belcher, Nicole Larsen, Rachel Kummer, Brittney Fellows

II. School business:Principal (2-3 minutes)

A. School Emergency Response Plan-

- a. We need new Backpacks. Backpack collection throughout the year- 27 backpacks/Art and PE/
 - i. Supplies for injuries- bandages/food/whistles etc.
 - ii. cart in the 3rd relo- so not lost in the classroom.
 - iii. Find out if there is a supply list online somewhere.
 - iv. Solicit churches around the neighborhood to see if they would donate supplies for that.

B. Holiday sing along in December

C. Math night in February or March similar to literacy night-

- a. what the PTA can do for Math night to offer for Math night.
- b. Look into Mathnasium

III. Teacher/Faculty Business: Teacher Rep (2-3 minutes)

- A. Best Route to keep teachers connected with the PTA. Using Lindsay as the primary communication route between teachers and PTA.

IV. Administrative business: Minutes/Membership report: PTA President/Secretary (142 members as of 10/1/22) (1-2 minutes)

A. Membership Numbers:Current membership is142 as of 10/5

- a. -Memberhub platform is helpful for getting volunteers-online does not give child's name-make sure to add items and have them list your students names, Have item for grade level. Highlight on the Envelope and membership hub PARENT FULL NAME/STUDENTS ALL FULL NAMES/EMAIL.
- b. Text Message SMS does not seem to be working in memberhub
- c. Better Differentiation between donations and memberships-itemizing difference

V. Review budget/monthly budget details: report by the treasurer (3-4 minutes)

-Teacher appreciation budget is lower with the catered dinner

-expenditures in every category- not over in any category- currently within allocated budget spending.

VI. Events to discuss this month(15-20)

A. Literacy Night- TONIGHT don't forget!

B. Vision Screening- Tuesday October 18th 9AM-2PM

- a. Need to get volunteers-QR code with a signup genius for volunteers-morning is low need morning helpers. Have the kindergarten teachers reach out to parents

C. Kindness week and Spirit Days- see attached paper

- a. Proposed to be the week of Halloween
- b. List of spirit day idea options to be voted on-
 - i. M- Boo to being unkind-Halloween Costumes
 - ii. T-Wear Tie-Dye- Spread, Peace Love and Kindness
 - iii. W- Camo/military- We don't hide from kindness
 - iv. TH- Workout clothes-we can workout out problems with kindness
 - v. F- Kindness ties us together- Wear Bows/Ties and or school colors
- c. List of kindness activity options to be voted on- presented by Brittney
 - i. M- Pumpkin compliment sheets
 - ii. T- Skittles Activities
 - iii. W- Thank you notes to Veterans
 - iv. Th- Still need related activity (currently staff thank you notes?)
 - v. F- Signing Ribbons- and posting in or outside classrooms

D. November Newsletter

- a. News, highlights, events, parent tips
 - i. One page English/backside Spanish
 - ii. Try to space with Mr. Grahams, so that they aren't sent out at the same time.

E. Providing Grade level Field Trips- (tabled until next meeting)

F. Chick Fil A Spirit Night- October 24th 5-7pm

- a. Need to send out fliers and information-Christina has already created the Chick fil A fliers- cow comes to advertise on Monday the 24th during school pick-up

G. Reflections- Ends October 7th

- a. Need to advertise more-hard to do with so much going on difficult time.
- b. Only three submissions so far
- c. Entry forms are on the east PTA board by the lower grade hall

VII. Calendaring items/future events to be looking forward to (1-2 minutes)

- A. T-shirts -do them this year? Need costs. 5th grade drawing contest for t-shirt design? (Tabled until next meeting)

VIII. Review of past meetings/activities and events (2-3 minutes)

- A. SEP conference dinner- what worked/what would we change
 - 1. Applebees was a good option for customer service-teachers liked it.
 - a) Cost was higher than we wanted it to be. District will cater for under \$500-option for next year or February- they do delivery set up and take down
 - b) Pick up, Set up, and clean up-need 1-2 for each situation-2 hours total from set-up to take down-shorter for district catering
- B. PTA membership Drive- what worked/what would we change
 - 1. Individual incentives combined (Mr. Graham Chick Fil A) with the Grade Incentive helps get the largest number of students
 - 2. QR codes are very helpful for getting the drive

3. Almost even with Cash memberships (~74) and online memberships (~65). 90% of teachers paid in cash-MR. Graham had us put an envelope in each teacher box at the beginning of the year.
4. Huge amount of membership during SEPS-PTA present when community is coming to the school
 - a) TABLES-back to school night/SEPS/information and membership

C. Book Fair- What worked/what would we change

1. Best communication was from flyers brought home
2. Signs out by classroom doors also helpful
3. Angie said she would always combine the fair with SEPS if possible
4. Always have after school and end of week- best time for success
5. Need volunteers-volunteer heavy-till and shopper help (3 people minimum-and a board member (or one is a board member)) 30 minutes/ of rotations
6. Earned just under \$900 in scholastic dollars to fund library and teacher classrooms this year! Expire March of 2023-Angie suggested to reach out to teachers for as many booksets as we can help get in classrooms

IX. Assignments and follow up:

-Kristy

- please post a reminder about picture day-students have to have their envelopes to get the payment and their pictures the day of pictures-Next Tuesday
- once finalized and approved, please post about school spirit days

-Mr. Graham

- find out if there is a list of supplies needed for Emergency Backpacks for the classroom, something from the district.

-Christina

- Follow-up with Mathnasium to see prices for helping out with Math Night
- Look into getting district catering for February SEPs
- Send email after fall break about scholastic dollars
- Double check on Reflections things
- Confirm with Mr. Graham if the dress up days and activities are ok for spirit/kindness week.

-Nicole

- Find out about wounded warrior taking our letters to veterans from our student-information needed before november 1st.

-Brittney

- connect with Kindergarten teachers about getting more volunteers for Kindergarten vision testing
- Kindness week packets for the teachers organized, agenda approved by Mr. Graham.

Next Meeting: Thursday November 3rd 2022- 3:30PM