

PTA Meeting Minutes 12/1/22

I. In Attendance:

Physical- Coach Leech, Lenora Berne, Nicole Conwell, Christina Belcher, Brittney Fellows, Matthew Graham, Lindsay Peterson, Jenn Hathaway

Virtual- Kristy Neilson, Rachel Kummer

II. School business:Principal (2-3 minutes)

-Refer to Holiday Shop below in notes

-Perfect attendance raffle for students to get gift cards from Mr. Graham/need to advertise

III. Teacher/Faculty Business: Teacher Rep (2-3 minutes)

A. Cereal box drive

1. Goal to provide each student with a box of cereal for the Winter break (Dec 22- Jan 3). Bring donated cereal box items to the front office.

Still taking donations for cereal up until December 16th.

IV. Administrative business/Membership report: PTA President/Secretary (5-10)

A. *Teachers need Field Trip Reimbursements:* fill out a PTA grant form- in the front office ask Debbie. To help keep tabs on expenditure.

B. *Nominating Committee* -begin finding 2023-2024 Board Members.

-Ms. Hunsaker sent out an email to teachers to see if there are parents who may be interested in being on the PTA. Waiting for teacher response to get more community involvement.

Please Consider your involvement- reach out to the PTA or your student's teacher if you are willing to be a board member.

C. **PRESSING NEED:** Background check Volunteers:

1. School needs as many parents as possible with background checks to ensure the safety of the students and the chaperones attending field trips.
 - a) If you are going to apply to be a background checked volunteer please contact the PTA so we can open the job again on the HR screen on the granite district website.
 - b) All that is required is the 2 references to Mr. Graham and the background part of the application (not transcripts, previous job history, or the other extra parts for the other applications). Please make sure the references to Mr. Graham have cell phone numbers and emails for your references
2. Please contact Mr. Graham (mgraham@graniteschools.org) or the PTA (arcadiaroadrunnerspta@gmail.com) to help us gather background check interested volunteers.
3. Thank you to the volunteers who completed the background check process this last month!

D. **PTA and Community Volunteer Opportunities:**

1. *Can't come to meetings, but want to help plan PTA activities?*

a) Please fill out the Survey Here by our next meeting January 5th so that we can contact you to get your input and help

b) SURVEY: <https://forms.gle/4RhEQYPcfZw92dqt5>

V. Events to discuss this month(15-20)

A. *Holiday Shop*: Wed 14th & Thurs 15th 3:45pm-6pm in relocatable 3

Parent or High School aged sibling must accompany student to the shop.

B. *Holiday sing-along for families*: Dec 20th @ 2pm in Gym

1. 5th grade looking for pictures of military family members to display with one of their songs. If you have any pictures you would like to contribute, email them to arcadiaroadrunnerspta@gmail.com

C. *Emergency Preparation Classroom Kits*:

1. Community member to write a grant for items? Larry H Miller Foundation grant-do we have a community member to help us write a grant for the kits? If you have experience with this or know someone the PTA can connect with please email the PTA.
2. Phone tree calling businesses/sign up?
3. Part of Roadrunners Spread the Love?-Valentines day tree in the doorway to the school

D. *Used Clothing Drive*:

1. During the Holidays or after? Make it a spring activity to collect the items, wait until later. Accept used clothing.(sweat pants, t-shirts). New clothing (underwear).
2. Need a flier created/ongoing need

VI. Review budget/monthly budget details: report by the treasurer (3-4 minutes)

A. Expenditures in 3 categories: Individual development, community involvement, and general/administrative. PTA granted \$5,000 to the school for a new marquee.

VII. Calendaring items/future events to be looking forward to (1-2 minutes)

A. Jr Achievement volunteers (provides JA City -located at Discovery Gateway- experience to 5th grade students each year):

1. for single day (45min lesson) across 5 weeks
 - a) classes needing volunteers: 2nd grade Humpherys; 2nd grade Turner (Tues. afternoons); 4th grade M. Rose; 5th grade Prettyman & Minshew
2. volunteers to be trained by Jr. Achievement of Utah Sr. Director, Brittney Romney.
3. If you are interested in being a JA volunteer for Arcadia, please email arcadiaroadrunnerspta@gmail.com we want to get a count of available volunteers to Brittney Romney by Winter Break.

B. January

1. Spirit Night: Panda Express or Papa Murphys? **Most likely Panda Express- trying to get a date mid-end January must use the code.**
2. Math Night, January 25th, time: 5-6:30- partnership with Mathnasium

C. February

1. Book Fair - Monday, February 6th & Tuesday, February 7th 3:30-7pm
2. SEP Dinner -Monday, February 6th, pizza meal dinner
3. Roadrunners Spread the Love, week of February 13th-17th
4. 4th/5th grade Maturation Clinic, Thursday, February 23rd @ 5pm (PTA has been asked to provide Hygiene kits and refreshments)
 - a) **GEF will donate the maturation kits they need the date and number- number is 120-Christina report to the GEF contact**
5. Read Across America Week -Monday, February 27th- Friday, March 3rd,
 - a) PTA partnering with Assistant Principal, Ms. Snell. General ideas: community officials to come read to classrooms, lunchtime activities (5 total), classroom reading competition, fast food sponsored individual reading logs, end of week snuggle up and read, and donated books from the GEF or community to give to each student (420 books needed)
 - b) **Community member ideas and representatives-Police officers, firefighters, the mayor, Jim Dunnigan. Nicole contact connection to Tville PD-about a 30 minute commitment M2/27 or W3/1**
 - c) **If you are willing to help contact community officials contact the PTA.**

D. March

1. Technology Awareness Week/ White Ribbon Week (to help teach technology safety and awareness to students) **Move to SEP week in February (the 6th-9th)- student council and parent council have a video to share during SEPs. Have activities to correspond during the week-something small and simple (game or craft to engage with parents at home)**
Magazine for all students about technology awareness
2. **Nicole will look at technology safety activity to do with parents, Christina will send tech smart ideas to share with Nicole.**

E. April/ May

1. PTA fundraiser -begin brainstorming process. **Please send your insights for the type of fun run, and incentives/ goals for our fundraiser this year.**
2. Teacher Appreciation -progress of: mobile massage chair company, background checked individuals for providing time for teachers. **Discuss at the January meeting.**

F. June

1. Field day (last week of school)

2. June first, 5th grade promotion- PTA to help with refreshments, after school event

VIII. Review of past meetings/activities and events (2-3 minutes)

- A. Vision Screening -volunteers reported overall positive experience volunteering at this event. Continue use of the SignUp Genius platform, keep classes coming every 25 minutes, and have them wait in the hallway.
- B. Chick-fil-A night -Arcadia PTA received a \$320 donation from our Spirit Night event. All proceeds are to benefit student academic achievement via enrichment and classroom supply needs.
- C. Reflections Art Program -27 entries submitted, 9 advanced to Council level, 1 entry advancing on to Region level! Arcadia Awards Ceremony highlighting participants and their art was on Tuesday, November 29th.

IX. Assignments and follow up:

X. Next Meeting: January 5th, 2023