

## PTA Minutes 1/5/2023

### I. In Attendance:

Physical- Nicole Conwell, Brittney Fellows, Christina Belcher, Rachel Kummer, Kristy Neilson, Lindsay Peterson

Virtual- No attendance

### II. School business:Principal (2-3 minutes)

-Need 1-2 **Volunteers** to help run the food pantries each month for the school 2:30-4ish

### III. Teacher/Faculty Business: Teacher Rep (2-3 minutes)

#### A. Teacher interests list -for parents to know gift ideas

-Look at Ms. Snell's list to see what is available

-Lindsay to Send out the PPT Survey- teachers to check to see if your name is already there at the bottom from last year edit as needed, new teachers please fill out to reshare on our community facebook page

### IV. Administrative business/Membership report: PTA President/Secretary ( 5-10)

#### A. Community engagement:

##### 1. Responses from the community on feedback survey?

- a) Same original 8 filled out only, 4/5 of the 8 did not respond with their contact information so we don't know who they are. No interest in board positions as of yet-please let us know if you are
- b) Check with Ms. Hunsaker to see if any parents have responded with interest to be a board member fro other teacher responses

##### 2. Share your insights! **Please fill out [this survey](#) to give your input**, as well as share where you may be able to help.

#### B. Nominating Committee Report on 2023-2024 PTA Board

No report yet on any community members interested in being on the board next year, Interest in being a board member please fill out the survey or email [arcadiaroadrunnerspta@gmail.com](mailto:arcadiaroadrunnerspta@gmail.com) to tell us or reach out to your students' teacher.

### V. Events to discuss this month(15-20)

#### A. Math Night: Wednesday, January 25th 5:00-6:30 pm. Dinner will be 5-5:30pm. Arcadia's band and choir will perform during dinner.

Drawing- a scholarship to Mathnasium, two tickets to a Hale Center theater performance x2, Other items-water bottles, Arcadia T-Shirts- if you attend you can get a ticket to enter the drawing- **Volunteers** to help run the PTA table or help fill in with the games.

#### B. Spirit Night: Panda Express, Friday, January 20th, Redwood Road location, 10am-10:30pm.- **Currently Pending response from PAnda should know by end of week**

##### 1. For 20% donation to be gifted to Arcadia PTA:

- a) Order in-person: dine-in
  - (1) Provide flyer or present code at checkout
- b) Order online: Need to be completed one week before event

- (1) Provide code at checkout
- (2) If using a delivery service (doordash, grubhub, etc.) order through PandaExpress.com or no donation given

VI. Review budget/monthly budget details: report by the treasurer (3-4 minutes)

**No Time to review**

VII. Calendaring events coming up in February (5 minutes)

A. Jr Achievement volunteers (provides JA City -located at Discovery Gateway- experience to 5th grade students each year)

We need **volunteers** to teach a mini lesson 1 time a week for 5 weeks

-Lessons are financial and are pre-scripted with a kit for you

-You can teach one single lesson, or you can teach multiple lessons

-There is training to help you. We need volunteers quickly so that you can get the necessary training

-Please reach out to the PTA if you are interested in helping

(same day for 5 weeks, or for a full week all 5 days?)

We need minimum of 4 volunteers, but preferably 8 or more

B. Technology Awareness Week (Feb 6th-9th)

1. Review and discuss ideas

2. Technology Bingo during SEPs- walk around the gym and find the poster related to the square

3. Need **volunteer** to man the PTA Table/ Technology table

C. SEP Dinner (Monday, Feb 6th)

1. Discuss game ideas

D. Book Fair (Monday, Feb 6th & Tuesday, Feb 7th, 3:30-7pm in gym)

1. Set up on Friday, Feb 3rd after school

2. We need Volunteers for running the Book Fair 2 **Volunteers**- helping checkout, helping man/watch books

E. Roadrunners Spread the Love (Feb 13th-17th)

Valentine tree during- SEPS-gather donations

-needs hearts to hang on tree with donation items written on them

- need someone (**Volunteer**) to create the ornaments

- ask secretaries to have the tree up?

Going home with newsletter- red letter template heart attack newsletter activity

During the week of valentines students send Valentine to a faculty member

1. *Emergency Preparation Classroom Kits*

a) Valentine tree (take a card donation)

b) Grant writing

c) Phone tree calling businesses/sign up?

F. Maturation Clinic (Thurs, Feb 23rd @ 5pm)

1. Kits

2. Refreshments

G. Read Across America Week (Feb 27th-March 3rd)

1. Begin contacting community officials to read on Mon. 2/27 & Wed. 3/1- need **volunteers** to send out emails for us for whom to contact
2. Sign up genius for volunteers

VIII. Calendaring future events to be looking forward to (1-2 minutes)

A. PTA Spring fundraiser

1. Discuss theme and begin brainstorming
2. Splash dash- too cold for spring
3. Dark dash/glow and go- most enticing
4. Color run again- was well done and invested

B. Post-testing party for 3rd-5th graders? (May, after RISE testing ends)

C. Teacher Appreciation (May 8th-12th)

1. Mobile massage chair?
2. Background checked individuals for teacher gift -time

D. Field day (May 31 & June 1)

E. 5th Grade Promotion (June 2nd -after school)

1. Refreshments
2. Band and choir to perform

IX. Review of past meetings/activities and events (2-3 minutes)

X. Assignments and follow up:

-Christina- reach out to Brittany and find out what the lessons and topics are for JA city so that we can help with people signing up.

-Reach out to the Mathnasium meeting people to tell them we have the shortened time

-Secretary for Tree during SEPs

Follow up for the SEP Dinner with front office and catering lady

Sign up Genius for book fair/ Sign up Genius for contacting community members to read for Read Across America

XI. Next Meeting: February 2nd 2023