

Armstrong Academy Media Center Contract

Dear Parents,

As the new school year begins, so does circulation of books from the library media center. The information sheet and Borrower's Permit (below) are to keep you informed of the rules and procedures of the library. It will be helpful for you, as parents and guardians to know the rules students are asked to follow so library materials can be used to their best advantage.

1. Each student needs to turn in a Borrower's Permit that is signed by the student and parent or guardian before they will be able to check out a library book.
2. A two-week time limit is set for regular library books. However, a student is able to renew books if there is no hold on the book.
3. If a student has an overdue book, they will not be able to check out more books until the overdue book is returned.
4. Lost or damaged books must be paid for by the responsible student. Failure to do so will result in lost privileges such as field day at the end of the school year, school parties, or activities.

Lisa Rogers
Media Specialist

John Paul Sorensen
School Principal

Armstrong Academy Media Borrower's Permit

Teacher's Name: _____

This is to certify that I may check out books from the Armstrong Library Media Center. I will follow the rules below:

1. I will exchange my books on or before the due date.
2. I will be careful with the books I check out.
3. I will pay a fine for the damaged book or pay full price for a lost book.
4. I will follow the rules of the Library Media Center.

Student Signature

Parent or Guardian (print)

Parent or Guardian (signature)