

Welcome to Bennion Elementary!

Address

5775 S. Sierra Grande Drive
Taylorsville, UT 84129
Office: 385-646-4774
Attendance: 385-646-4777
Fax: 385-646-4775

Principal Jane McClure

Email: jamclure@graniteschools.org

School Website

<https://schools.graniteschools.org/bennion/>

Visit our school website for updated Faculty/Staff info as well as the contact email for your student's teacher.

District Website

<https://www.graniteschools.org>

Daily Bell Schedule

8:10 AM First Bell
8:15 AMTardy Bell
2:55 PMSchool Ends
12:50 PMFridays/Planning Days-School Ends

A.M. Kindergarten Session

8:10 AM - 11:15 AM.....Monday through Thursday
8:10 AM - 10:15 AM..... Friday or Planning Days*

P.M. Kindergarten Session

11:55 Am - 2:55 PM.....Monday through Thursday
10:50 AM - 12:50 PM.....Friday or Planning Day

Pre-School

8:30 AM – 11:30 AM.....AM Session Mon.-Thurs.
12:15 PM – 3:15 PM.....PM Session Mon.-Thurs.
(The Preschool schedule may vary from the K-5th schedule. Please communicate with your student's preschool teacher regarding the calendar.)

*Planning Day (Early Release)

The LAST DAY of every week is short day. School gets out at 12:50 PM on short days (10:15 for AM Kindergarten). Normally, this day is Friday. However, when we have no school on Friday, then Thursday is the short day. If we have no school on Wednesday, Thursday, and Friday (like Thanksgiving this year), then Tuesday is short day.

Our School Logo, Motto, and Colors

We are the Bennion Bobcats and we try our BEST to be respectful, safe, responsible, and kind to others. Our school colors are blue and gold. To promote school spirit, students and staff are encouraged to wear the school colors on Fridays. Occasionally we will have t-shirts, hats, and other merchandise featuring our logo for sale.



Bennion Policies

Accidents and Illness at School

If a student is injured on the school grounds, and the injury is of a serious nature, parents will be notified and asked to pick-up the child for their own observation or examination. Parents will be notified promptly of all major injuries, including potential concussions.

The school staff can administer only minor first aid. Students involved in minor accidents (skinned knees, etc.) will be cared for by school personnel. The wound can be cleaned with soap and water, but no medication can be placed on the wound. Wounds will be covered with a bandage. Please check the wound when your child gets home.

In the event of a more serious accident or illness, parents will be notified by school personnel. **Please be sure that the work, cell, and emergency numbers on the registration card are always current so we can reach you in the event of an emergency.** If parents cannot be reached at home or work, the person designated as the emergency contact on the registration card will be notified. If neither parent nor the person designated as emergency contact can be reached, the principal will decide what action to take, and may, depending on the situation, call for paramedic assistance. In all cases, a diligent effort will be made to notify parents. The student may be released only to persons listed on the registration card unless prior arrangements are made with the office staff.

Most of our school year takes place during the winter, and winter colds and other illnesses are a common problem during this time. We do not want your child to miss school, but your child should be kept home if they exhibit any of the following symptoms or illnesses:

- Fever – 100 degrees or higher
- Hand, Foot, & Mouth
- Measles
- Mites & lice
- Recurring diarrhea & vomiting
- Strep Throat or Sore Throat
- Chicken Pox
- Ear Infections
- Conjunctivitis/Pink Eye
- H1N1 Flu Virus
- **COVID-19 Symptoms**

As recess is a normal part of the school day, please do not send your child back to school until he or she is well enough to attend outdoor activities. If the student becomes ill during school, a parent will be contacted by the school and the child will be brought to the sick room. Parents will be asked to take the child out of school.

Arrival and Departure Time

Granite School District does not provide for student supervision on the playground before or after school. For safety reasons, students should not arrive at the school prior to 7:45 AM nor depart later than 3:10 PM (1:00 PM on Early Release days). **The first bell rings at 8:10. Students arriving after 8:15 will be marked tardy.** Granite District police will be called to assist with supervision and help to locate parents/guardians when students are still waiting for a parent thirty minutes after school has dismissed and no parent can be contacted by phone.

District Attendance Policy states:

1. Excusal Notes must be received within Ten (10) school days following the return from an absence, the school may deny excusal notes that are received after that point in time.
2. After five (5) absent days within a school year, the school will mail the student/parent/guardian the First Attendance Inquiry letter notifying the student/parent/guardian of the attendance policy.
3. After five (5) unexcused days within a school year, the school will mail the student/parent/guardian the Second Attendance Inquiry letter asking for the parent(s)/guardian(s) help with their student's attendance. This letter shall be followed-up with a phone call or direct contact with the family from school personnel.
4. After ten (10) unexcused days of being absent within a school year, the school will mail the student/parent/guardian a Third Attendance Inquiry letter inviting the family to attend a Group Attendance Support Meeting (hosted by a District representative and held at your school).
5. After fifteen (15) unexcused days of being absent within a school year, the school will mail the student/parent/guardian a Fourth Attendance Inquiry letter inviting the family to attend an Individual Attendance Support Meeting to implement a Student Attendance

Plan. (hosted by a District Representative and to be held at your school)

Tardy Students

In order to benefit from school time, students must be on time each day. School work begins promptly at 8:15 AM. A warning bell will sound at 8:10 AM. Any student who comes after 8:15 AM is considered tardy. Habitual tardiness will be regarded as a violation of school rules.

When a student is late at the beginning of the day, he/she needs to report to the office before being admitted to class. In setting up our policy concerning tardiness, we considered the following items:

1. When children are late coming to class, it causes a disruption of the class.
2. It takes additional teacher time to explain or catch the student up with the rest of the class.
3. It is the parent's and the student's responsibility to be here at the proper time.

Vacations

It is always encouraged to take vacations during non-instructional times. Keep in mind that if you do not inform the office of a vacation, enrollment of your student could be dropped, or may face truancy. Stop by the office for a vacation form. This form will be signed by the parent and teacher, letting us know the student is aware of work to be made up and that the student's attendance is updated.

Student Drop Off/Pick Up

We have students that walk, ride the bus, and get dropped off by parent/guardian. The U-shaped parking lot is intended for parent use when dropping off/picking up students. Please do not come through the loop in front of the main entrance doors-this lane is for bus use only. We appreciate your help in keeping things organized before and after school.

Safe Walking Route

Parents are responsible for the safety of their children as they travel to and from school. Please take time to instruct your child on the importance of using the available sidewalks, painted crossing areas, traffic signals, and obeying safety patrol and crossing guards.

It is important for children to walk with friends and have a regular meeting place before and after school. All children need to use their grade level entrances and exits, and plan to meet their siblings and friends at a predetermined place on the school grounds.

Bennion Elementary does have a Safety Patrol and a crossing guard program in place. We encourage parents and community members to report to the school any incident which they believe could endanger students on their way to and from school. To contact Bennion Elementary please call 385-646-4774.

Granite District does have a Safe School Policy which addresses

conduct away from school grounds. Article IX3. Safety Violations states the following:

“Student acts of criminal behavior that place any person in imminent danger are prohibited in all Granite School District schools, on school grounds, to and from school, at school-sanctioned activities, or when students are being transported in vehicles dispatched by the district. Behavior creating imminent danger will be referred for law enforcement investigation.”

View the safe walking route for Bennion at:
<https://www.saferoutesutahmap.com/accounts/login/>

Parking Lot Safety

Our parking lots are designed for the safety of our students. We need parents help in making sure our students stay safe. One way to do this is to follow the parking lot directions. Our Safety Patrol places cones out to help our patrons remember what direction they should be turning out of our parking lots during student release times. Please do not drive around the cones.

Parking along our curbs **is not allowed**. This includes dropping off and picking up students before and after school. The right lane is intended to be used as a load and unload spot only.

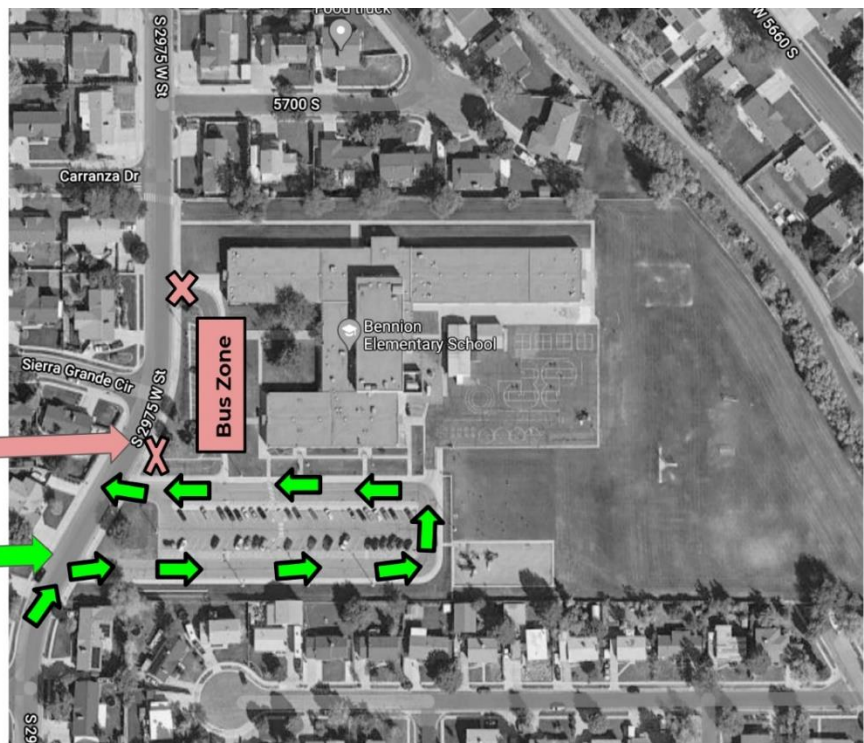
The left lane is a through lane only. Patrons should not be parking and getting out of their cars to drop off students, or to park during special events. We work with Unified Police who will issue tickets to those parking illegally.

We understand that parking is limited. If you need to park throughout our neighborhood, please do not block mailboxes or driveways of our community members.

Parking Lot Procedures

This is a BUS ZONE ONLY. No student drop-off/ pick-off allowed. May be used for visitor parking.

This is the student drop-off/ pick-up area. Please follow the traffic pattern.



Checking Students Out

If your child needs to be checked out early during the school day, please take the following actions:

- Please enter through the front doors and check in at the office. The office staff will call your child from class to leave with you.
- Only individuals over the age of 18, who are listed on the registration card, will be permitted to check students out of school. There are no exceptions.
- **Please be prepared to show photo I.D. every time you pick up your child during school hours.**
- If you have legal paperwork concerning your child (custody papers, foster care, protective orders, etc.), please provide the office with those copies.
- Before you leave, please sign the check-out register located on the counter. Be sure to include the student's name, time, and date of check-out.
- For safety reasons, students may not walk home during school hours. They must be picked up by an adult.
- Please avoid checking your student out within the last 15 minutes of class. It is important instruction time where students are getting last directives about homework and the next day's planning.

Visitors

Visitors are welcome at Bennion Elementary as volunteers, observers, and presenters. Community involvement is vital for success in education. Salt Lake County Ordinance section 10.32.010 states that "public access to all school facilities is restricted." We follow the Granite School District Policy, posted on all exterior doors, which states, "Please go directly to the office for a visitor's pass."

In compliance with county and district regulations and to ensure safety, we have established the following procedures for visitors:

1. **Please enter the building through the front doors.**
2. **Check in at the office.** You will receive a visitor's pass. **Please wear your pass** so it can always be seen while in the school or on the playground. The pass will make children and faculty aware that you are a safe person in our school.
3. Return your pass to the office as you leave.
4. Please record your volunteer hours in the PTA volunteer book.

We value the time and talents you share with our students!

Buses

The safety of students riding the bus to and from field trips is the responsibility, and first concern, of the bus driver. Our bus drivers are in complete charge of their buses. A student's safety is dependent on the conduct of each student riding the bus. Anyone who abuses the privilege of riding the bus by behaving inappropriately, or endangering the lives of fellow passengers, will have that privilege revoked. Parents must come to school to have the privilege of riding the bus reinstated.

Bus Rules:

1. Students being transported are under the authority of the bus driver.
2. Students shall remain seated while the bus is in motion.

3. Students may be assigned seats by the bus driver.
4. Students shall not extend their hands, arms, or heads out of the bus windows.
5. Students should talk in normal tones; loud or vulgar language is prohibited.
6. Students shall not open or close windows without the permission of the driver.
7. Students shall not litter the bus and shall refrain from vandalism.
8. Students shall be courteous to the driver, fellow students, and passers-by.
9. No item shall be carried on the bus which could create a hazard to any passenger; including but not limited to: animals, skateboards, skis, glass objects, etc. food, candy, cupcakes, drinks etc. are not permitted on the bus.
10. Students who refuse to promptly obey the directions of the driver, or refuse to obey regulations, forfeit their right to ride the bus.

Field Trips

Field trips are an important part of the educational process and are used as hands-on extensions to classroom curriculum. A field trip permission slip will allow your child to attend a field trip. **No child will be allowed to attend a field trip without a permission slip.** Students are expected to obey all bus regulations and Bennion Elementary expectations while off campus. ***Students may be denied field trip privileges for misbehavior and/or delinquent assignments.*** This decision will be made by your child's teacher and the principal.

We appreciate parent chaperones. Nevertheless, space is often limited, and long-range planning is required to set up field trips. For this reason, please communicate your desire to attend a field trip well in advance. Your child's teacher will contact you, and every effort will be made to accommodate you as a chaperone. ***School policy does not allow you to bring young children with you.*** Due to liability, parents should not drive to and/or from field trip destinations without following the guidelines and rules of Granite School District Policy.

Recess

Recess provides a needed break for children and teachers from classroom activities. It provides time to exercise and socialize. All children are expected to participate outside for all recesses. During the cold weather student must dress appropriately. If there is inclement weather, a supervised inside recess will be held. Snowballing, tackle games, sliding on ice or other activities with high risk of injury are not allowed.

Bad Weather

Children will be allowed to stay in the school building if the weather is rainy, too cold, or windy. Recesses will be supervised by teachers and aides. If the weather is bad when children begin arriving in the morning, they are to come in and sit in the multipurpose room in their assigned location until the bell rings. Signs will hang in the main doors letting students know it will be an inside day. Children are expected to come in quietly and behave appropriately while waiting for the bell. Students should come to school prepared for inclement weather and dressed appropriately.

Bicycles/Scooters/Any Wheels

Students are welcome to ride their bikes, scooters, or skateboards to school. For the safety of all, they are not to be used during school hours. Once on school grounds, children must dismount and walk their wheeled equipment to the racks within the cage. Students are to lock their individual items in the racks provided. Each year one or two students have their wheeled equipment stolen here at school. In most cases, these items were not locked. Bennion does not assume any responsibility for loss, stolen or damaged bicycles, scooters or any wheeled item or other personal property. Due to the limited space in classrooms, students cannot bring wheeled equipment into school. Students should not wear rollerblades to school. Heely's are not allowed to be worn as shoes.

Personal Belongings

Cell phones and other electronic devices are not allowed to be accessed during school hours. School rules prohibit all use of communication devices by students except for safety purposes. If students do carry a cell phone to communicate with parents before or after school, the cell phone must be turned off and stored in a backpack while on school property.

Neither Granite School District nor Bennion Elementary are responsible for damage to or loss of cell phones or other personal property brought from home. Cell phones and other electronic devices will be confiscated if used during the school day and parents will need to pick them up.

Items deemed by school personnel to be disruptive to the learning/safety of students will be confiscated.

Birthdays and Special Occasions

We recognize that birthdays and other special occasions are very important to children and parents. If you are planning for your child to share a treat with their classmates for their birthday, bring commercially made treats for all the students in the classroom. It is state policy that homemade treats cannot be shared. Please make sure that you provide all the items necessary: plates napkins, forks, etc. when bringing a birthday treat. Please drop the treats off at the office and we will notify the teacher. They will be distributed at the classroom teacher's discretion. The school discourages the bringing of flowers, balloons, etc. for student birthdays as it disrupts important instructional time.

Breakfast & Lunch Program

Lunch money is to be paid in advance. We are sorry, but District Policy will not allow students to charge lunches, so please ensure that your child has paid lunch money or brings a sack lunch to school.

All students will be assigned a PIN to enter into our cafeteria computer to track breakfast and lunch. The PIN will stay the same from year to year. New students will receive their PIN when they use our cafeteria for the first time from our lunch manager. Students are to deposit cash or check for food accounts in the money box in the lunchroom. Checks need to be payable to Bennion Elementary. Parents may also pay electronically through our PayPams accounting software, <http://www.paypams.com>.

The school breakfast and lunch program are federally subsidized

programs that meet the highest nutrition standards. **Free and reduced lunch applications are available in the school office and we encourage you to apply. Application for free/reduced lunch must be done every year, this does not roll over.** If you have any questions regarding lunch payments, please call (385) 646-4774.

Breakfast:

- Reduced Price: .30¢ per day (\$1.50/week)
- Full Price: \$.90 per day (\$4.50/week)
- Adult: \$1.75

Lunch:

- Reduced Price: .40¢ per day (\$2.00/week)
- Full Price: \$1.50 per day (\$7.50/week)
- Adult: \$3.35

Food and Gum

All food and drinks are restricted to designated areas unless otherwise authorized by the teacher. Students are not allowed to chew gum in the building or on school grounds. Students are not allowed to share food items. Students should only bring food amounts that can be eaten and finished during their lunchtime.

Discipline Policy

School Expectations:

Be Respectful and Kind

Be Responsible

Be Safe

It is our desire at Bennion Elementary to provide a safe learning environment for our students. Therefore, behavior which threatens the personal safety of student or staff, or which prevents teachers from teaching and any student from learning is not tolerated. School rules focus on creating this safe learning environment. Students who violate these rules are subject to disciplinary action. Rules, consequences, and rewards are in force when students are involved at ANY school-sponsored activity. We expect all individuals on school grounds to abide by the school rules.

"Office Referral" or "Notice of Disciplinary Action" is currently being used as part of the school-wide discipline plan. Office Referrals are issued by teachers and the principal. In addition, infractions are recorded in Educators Handbook, an electronic program used throughout Granite School District. Infractions could be issued for:

- Cyber-bullying
- Disturbing class or other students
- Not keeping KYHFOOTY
- Being disrespectful to student or adults
- Damage or vandalized school property
- Chronic disrespectful or discourteous behavior
- Defiance to staff
- Violent or aggressive behavior
- Sexual Harassment
- Threatening, intimidating behavior
- Profanity, swearing
- Stealing,
- Any behavior which threatens the personal safety of students or staff
- Any behavior which prevents teachers from teaching and students from learning (throwing objects, bullying, etc.)

The teacher and/or the administration that issues the Office Referral will notify parents.

Students who do not follow the school wide expectations may receive the following consequences:

- Warning
- Stop and Think
- Stop and Go with Infraction Form
- Parent Contact
- Loss of Privileges – Consequences
- Principal and Parent Conference
- In-School Suspension (ISS)
- Out of School Suspension (OSS)
- Referral to Police/Granite School District

Rewards for Positive Behavior

When good choices are made and students follow schoolwide expectations, they may receive:

- Positive praise or compliments
- Bobcat Best Tickets for weekly/monthly drawings
- Awards given by teachers
- Tokens to be used for our Treasure Tower
- Class Positive Paws
- Positive postcards mailed home
- Principal's Lunch Bunch
- Parent contact
- Bobcat best celebrations (quarterly)

Dress Standards

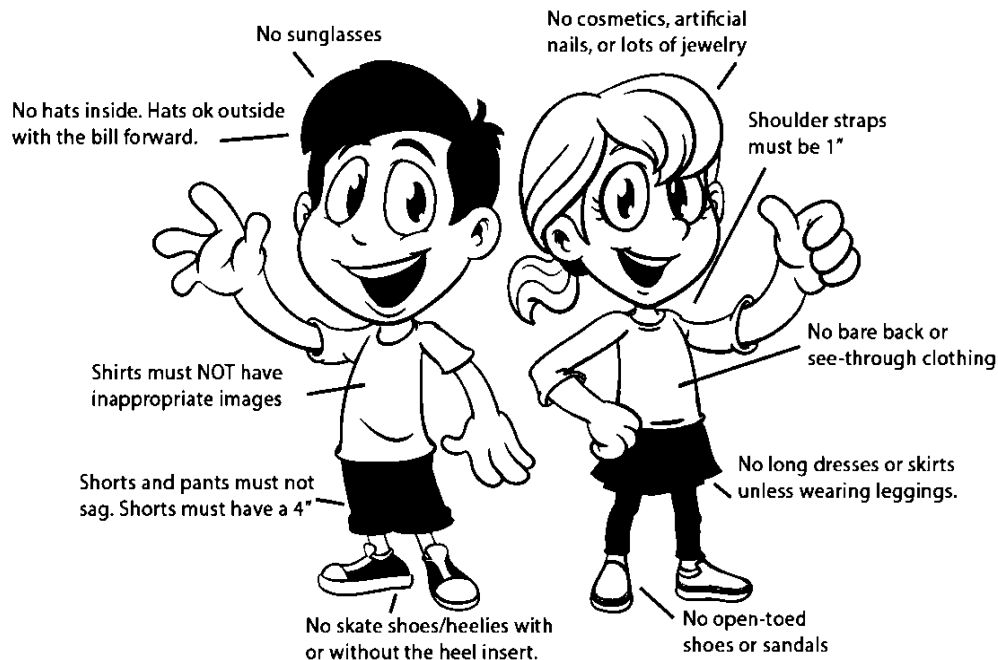
Proper dress and grooming are essential for sanitation and safety, to encourage positive behavior, and enhance student achievement. Student dress should be weather appropriate, modest, clean, and safe. Suitable clothing should be worn for going outside at recess, giving children the opportunity to get exercise, fresh air, and a break from classroom activities. On snowy days, please send your child dressed for winter play: gloves, hats, coats, etc. In case of extreme weather (pouring rain, high winds, bitter cold) students will be kept inside. Clothing that may NOT be worn to school include:

- Low cut or inappropriately revealing tops.
- Shirts must have sleeves.
- Bare midriff, tanks, or see-through tops.
- Short shorts or short skirts (no shorts or skirts shorter than 4" above the knee-measuring from mid-knee)
- Sagging or baggy clothing
- Long belts or distracting belt buckles
- Rags or scarves identifying gangs.
- Clothing with inappropriate language or illustrations (tobacco, alcohol, drugs, sexual pictures, weapons, etc.)
- Body shirts (low cut armpits or oversized shirts)
- Other items that are disruptive and/or a distraction to student learning are not allowed.
- Pajamas are not appropriate for school, except for reward activities.
- Head coverings or hoods that cover the face are not allowed, except for religious observance.
- Headbands with ears, antennae's unicorn horns, etc. should not be worn to school.

In the interest of safety and good hygiene, proper footwear should always be worn. Flip-flops and other open-toed shoes are not recommended and if students choose to wear them, they do so at their own risk. Students are not to wear hats of any kind (including hoodies) within the building except on theme days promoted by the school.

Parents, volunteers, and staff must follow the dress code while they are on school property and will be asked to leave if they do not comply.

DRESS CODE



Drug and Alcohol Policy

The illegal use, possession, distribution, or sale of alcohol, tobacco, or controlled substances by students is prohibited in all Granite School District schools, on school grounds, at school-sanctioned activities, or when students are being transported in vehicles dispatched by the district.

In order to comply with Granite School Board policy and Utah State Law, the Granite School District has established the following:

Alcohol and Other Drug Policy

Granite School District prohibits any illegal use, possession, distribution, sale or being under the influence of alcohol, controlled substances or intoxicants of any kind, while on school property.

- The illegal use, possession, distribution, or sale of drug paraphernalia on school property or while engaged in or attending a school activity is prohibited.
- It is illegal to manufacture, possess with intent to distribute or sell an "imitation controlled substance."
- It is a violation for any person to knowingly and intentionally be present (resorting) where any controlled substances are being used or possessed on school grounds or school activities where use is open, obvious, apparent, and not concealed from those present.
- Possession of paraphernalia, imitation controlled substance, or resorting shall be reported, but may be dealt with on the local level. Third violations will be referred to Student Services and may involve alternative placement.
- All violations of Granite School District Alcohol and Other Drugs Policy are cumulative in grades K-6, 7-9, and 10-12, and should be recorded on the "Record of Student Use of Alcohol and Other Drugs" form and distributed accordingly and reported to appropriate law enforcement personnel.
- The possession of tobacco for students under the age of 19 is against Utah State Law. Violators are dealt with by the Juvenile Court as "status" offenders under the criminal code and not under the controlled substance act. Therefore, violators in schools, at school activities, or on school grounds will be issued citations by the school administration, staff, and/or law enforcement authorities and subsequent juvenile court action may be taken.

Copies of the complete Granite School District Alcohol and Other Drug Policy (Administrative Memorandum #95) are available upon request from Bennion Elementary or Granite School District Office

Disciplinary action independent of any court action will be taken by appropriate Granite School District personnel for students violating the District Alcohol and Other Drug Policy. Students found in violation of the policy are subject to disciplinary actions including automatic law enforcement referral, automatic suspension, parent conference, and counseling.

Holiday Programs

We do hold a Halloween parade each year for students. Parents are welcomed to attend our parade. Dates and times will be announced yearly. Modest costumes should be worn in compliance with the school dress code and Granite School District Safety Policy. Weapons of any kind (real or imitation) should not be brought to school. Masks may not be worn by students or adults.

Our traditional Winter Holiday Program will also draw large crowds. Please do not block mailboxes and driveways when parking for school events.

Immunizations

All students coming to Bennion Elementary are required to show proof of complete immunizations or the proper exemption form. If there is an outbreak of a disease, students whose immunizations are not current will be excluded from school until the health department determines that it is safe for them to return to school.

Library Check Out

Children are encouraged to check books out of the school library. These books may be taken home for home use. Children and parents are responsible for all books checked out and the books are to be returned on time and in good condition. If not, children and parents are responsible for paying to replace the book.

Lost and Found Items

Articles of clothing, backpacks and other large items left on the school grounds will be placed in the Lost and Found area located by the recess doors. Smaller items such as jewelry, eyeglasses, cell phones and wallets are turned into the front office. To avoid having your child's clothing be among the many items of clothing left in the Lost and Found each week, please write your child's name on coats, backpacks, and sweatshirts. If your child has lost something at school, have him or her check the Lost and Found regularly. Abandoned items will be donated to charity several times during the year.

Medication

All medications - including aspirin, etc. - must be kept at the office. Teachers/staff may not give any medication of any kind to students. In accordance with Utah Law (53A-11-601), prescription and non-prescription medications can only be administered under ALL of the following conditions:

1. Obtain an "Authorization of Medication" form at the school office. The student's parent or legal guardian signs this form and takes it to the child's doctor.
2. The "Authorization of Medication" form is completed and signed by the child's physician. This pertains to non-prescription as well as prescription drugs.
3. The "Authorization of Medication" form and medication is brought to the school office by a parent in the original container labeled with the *child's name and correct prescription dosage*. At the end of the school year the parent must reclaim all unused medication.

Moving

Please notify the school in person before you move from the area. If possible, give at least two days' notice. A transfer form must be prepared which includes the following information: child's last day of attendance, new home address, name and address of the new school. All school materials, texts, and library books must be turned in or paid for before a transfer slip can be issued, and student records released.

Student's cumulative file will then be sent to the new school.

These records cannot be hand carried by parents.

Volunteers

Parents and community members are encouraged to volunteer and participate in the educational process at Bennion. The benefit to our children and our school is immeasurable. Please consider the impact and the difference you can make as a volunteer in our school. Please obtain a visitor's badge when you come to volunteer. School dress code needs to be followed if you are volunteering at Bennion. Thank you for your help.

P.T.A. and School Community Council

The Bennion PTA is very active in supporting and encouraging the success of all our students. The success of the PTA depends on an active and large membership. All parents and teachers are invited, and encouraged, to join and become active participants. The School Community Council is a committee made up of teachers, parents, and administrators. They make decisions concerning spending of state Landtrust funds, projects, and programs at Bennion. If you would like to participate, please look for the application at the start of the school year or call the office. The Community Council meets monthly.



Pictures

Individual student pictures will be taken during the Fall and again in the Spring. Fall photographs will be returned before winter break. A schedule with more details will be sent home close to picture day.

Report Cards and Student Education Plan (SEP)

Conferences

Report cards are issued at the end of each quarter. They contain academic, attendance, and conduct evaluations. Special activities and programs are contingent upon a student's attendance, satisfactory citizenship, and satisfactory grades. Students and parents need to be aware of the requirements for participation in these activities. SEP conferences will be held twice a year, in the fall and again in the early spring. SEP Conference appointments will be posted online when the schedule becomes available.

Safe School Policy

The Granite Board of Education has a strict "School Safety Policy." The intent of the policy is to provide a safe environment for students and employees at Bennion. District policies do not allow for unsafe conduct. For example, District policies prohibit threats or acts of violence; real or look-alike weapons; explosive or flammable materials; gang activity; criminal behavior; destruction or damage to property; willful disobedience or defiance; and possession of illegal drugs, alcohol, or other prohibited substances.

Copies of the School Safety Policy (Administrative Memorandum #106 are available upon request from Bennion Elementary or Granite School District Office.

Students who violate this policy subject themselves to immediate request for police investigation, automatic suspension from school, mandatory parent/guardian conferences with school or district

authorities, referral to district Student Services Office for placement determination. In cases of severe or repeated violations, the student may be placed in an alternative program or expelled from school. (A one-year expulsion is mandatory for any incident involving firearms.)

Bullying and Other Similar Conduct

Bullying, cyberbullying, harassment, hazing, and other similar offensive conduct is also prohibited. Generally, this type of conduct includes an intent to cause distress or harm; involves a relationship with an imbalance of power; and includes repeated acts (or one serious act) of violence, intimidation, humiliation, or social isolation. Offending conduct can be physical, verbal, or written and may come in the form of social pressure, criticism, disrespectful behavior, or excluding others from an activity intentionally. Conduct may be intended as retaliation toward another person, which is also prohibited. Offending conduct may be obvious or subtle and it can include enlisting another person to commit the prohibited actions. Offending conduct can also be considered discrimination if the conduct is based on a person's race, gender, or some other protected classification.

Reporting Bullying and Other Similar Conduct

If you are treated in the ways described above, or you see another person being treated that way, please report the conduct as soon as possible. There are many ways to make a report:

- you can talk to your principal, teacher, or another employee at the school;
- you can call or text the District Safety Hotline - Phone: (801) 481-7199, Text: (801) 664-2929;
- you can use the SafeUT application on your phone or your parent's phone;
- you or your parents can report to the District by calling the School Accountability Department: (385) 646-4510;
- you or your parents can report to the District by calling the Educational Equity Department: (385) 646-4205;
- you or your parents can report to the Office for Civil Rights, Region VIII, U.S. Department of Education, Federal Building, Suite 310, 1244 Speer Boulevard, Denver, Colorado 80204.

Administrators will investigate all reports, make corrections, and work to prevent further misconduct. School officials shall notify parents of incidents involving bullying, cyberbullying, hazing, retaliation, harassment, discrimination, or other similar conduct. Based on the severity of the conduct, students may receive discipline including parent/guardian conferences, suspension/expulsion, referral to law enforcement, placement outside the school, and/or other discipline that is appropriate. This policy covers conduct occurring at school and conduct outside of school if it affects the school environment. False reports or allegations are prohibited and may also result in discipline.

For more information about these subjects, please contact the District Compliance Office by calling (385) 646-4009.

Weapons Hotline

Any weapon at school puts you and your friends in danger. If you know of a weapon at school, report it! Tell someone or contact the WEAPONS HOTLINE 801-481-7199 or text 801-664-2929. All contacts are confidential.

School Security

We need your help! Please protect our school by reporting any loitering, weekend parties, fights, motor vehicles on the lawn, broken sprinklers, or individuals doing harm to the building or grounds. Thank You!

Bennion Elementary (385) 646-4774 – 8:00 AM-3PM
Granite Security (801) 481-7122

Sexual Harassment and Harassing

Granite School District is committed to providing in each school a safe, orderly environment where students, staff, parents, and all other people are treated with courtesy and respect. Any form of sexual harassment or harassing by staff, students or others, including any inappropriate verbal, written, or physical conduct as defined below, is strictly prohibited. Violators of this policy will subject themselves to investigative and disciplinary procedures.

Definition of Sexual Harassment:

- Any verbal, written, or physical conduct of a sexual nature, which has the purpose or effect of creating an intimidating, hostile, or offensive environment.
- Any suggestion, request, demand, or pressure for sexual involvement, accompanied by implied or explicit threat concerning one's grades, extracurricular standing, job, etc.

Sexual harassment by students must be reported to a building administrator. Parents of any students involved must be informed immediately.

- Consequences: Following a thorough and fair investigation, students who have violated this policy may face:
- Mandatory parent/guardian conference at school and/or district offices.
- Suspension from school
- Referral to law enforcement.
- Placement in alternative educational programs. Other consequences and action steps appropriate for the specific circumstance.

How to Report Sexual Harassment

1. If something bothers you or makes you feel uncomfortable, let that person know.
2. If it continues, tell someone like a teacher, friend, parent, etc.
3. If it continues still, (severe and persistent) tell a counselor, teacher, parent and the principal. Law enforcement (police) **will** be called to investigate at this point.

Copies of the District Policy are available upon request from Bennion Elementary or Granite School District Office. Refer to Utah State Law

53A-11a-201 and Definitions 53A-11a-102.

Telephones

The telephone located at the office for student use if for emergencies only. Students must get a phone pass from their teachers and present the pass at the office to use the phone. Neither teachers nor students will be called out of class for phone calls. Using the phone during school to set up play dates or other after-school arrangements is not allowed.

Thursday Folders

Our school will use Thursday Folders for the majority of communication to the parents. Expect a school folder to be brought home by your child on Thursdays (or Wednesdays on week where Thursday is a short day). Inside the folder are all notes to parents telling what is coming up at Bennion Elementary. Please review these with your child and write them on your calendar. Have your child return the folder to his/her teacher the following day. We hope this is a process that will be helpful to your family.

District Policies can be found here:

<http://www.graniteschools.org/legal/policies/>.

Relevant policies are as follows:

- Article VIII.B.3. School Safety Violations
- Article V.C.7. Unlawful Acts in or about Schools and School Trespass
- Administrative Memo One-Hundred Six, Safe School Policy
- Administrative Memo Ninety-Five, Prohibited Substances and Retaliation
- Article V.C.1. Prohibition of Discrimination, Harassment, and Retaliation

Welcome to Bennion!

