

Calvin Smith PTA Agenda and Minutes

Wednesday, August 30, 2020 (9:00am-10am)

Next Meeting: Sept 27th 9 AM

Members Present:

Members Excused:

Conducting: Kami



PTA Basics:

Purpose and Mission of PTA- The overall purpose of PTA is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children. Keep this purpose in mind when we are making decisions for this school year.

Guests of the School- Always sign in at the office with photo ID, what you hear and see regarding students and faculty in the school stays in the school.

Handbooks and Bylaws- Kami and Cyndi have copies you can review anytime and we will abide by them.

Membership - Every person put in charge of an activity for the school must be a member. We can have people join the PTA as needed throughout the year.

PTA Closet-Keys are kept with Teresa at the Front Desk. Closet is on the stage. Make sure to return the keys when you're finished.

Copies and Flyers -Anything sent home must be approved by the Principal in advance. We can send flyers home, share electronically through Bloomz/facebook/instagram, and email. Teachers also occasionally request digital copies

Volunteer Hours- Enter time in the Spreadsheet <https://bit.ly/3zocp6d>. Make sure to document every hour including babysitting hours.

Bulletin board and display case- We will update these every month with flyers and whatever the monthly activity will be.

Agenda will be sent the day of the meeting with zoom links to PTA members through Memberhub

Minutes minutes- typed and approved at following meeting, signed by board, kept by treasurer, copy on google drive, posted for public when business conducted on the bulletin board in the office.

Newsletter- Should be sent out monthly with update after the PTA meeting

Goals:

Overall theme or focus- SOAR TOGETHER unify our school community and work together

Market our PTA- Utilize Banners, Signs, and "sponsored by PTA" anytime we are doing something. Make it clear what the PTA is spending funds.

Membership- Drawing for prize baskets for parents and faculty. Discount on memberhub with purchase by August 31st. Goal to have 100 members. MemberHUB- Best way to purchase a membership and spirit wear. Can also use paper forms. <https://calvinsmith.memberhub.com/store>

Treasurer:

Compliance- Form 990, AFR, and insurance are all up to date for the current year, memberships council/state/national dues are already current and submitted

Please Sign if you are in charge of a activity at next meeting

Present Budget for Approval

Motion to Approve Budget : Nicole Mcdermott

2nd : Karen Yorgensen

Approved

Treasurer Monthly Report

Income vs. Expenditures. If you have any questions please ask Cyndi Beck or Kami Huntsman

PTA Money Procedures: Stay within the budget you're given. Read through the guidelines of spending and reimbursement form. Make sure the PTA items are the only thing on the receipt. (Don't include personal items.) Don't worry about having the company do sales tax exempt. We are reimbursed for that later now.

Make sure receipts only have PTA items.

Do not use Food stamps to purchase PTA items

Don't worry about the Sales tax exemption. That is done all at once on the treasurer's end.

Stay within your budget

Conflict of Interest and Basic Fiscal Management- Must be signed by members

Please sign at next meeting

Board Vacancies

We have many activities without a leader and many opportunities to volunteer. Easiest way is to sign up online or NOW <https://signup.com/go/iOczCcj>. General Volunteers are always appreciated!

Please sign up to help with the activities. We always need help.

Business/Action Items:

Financial Grants: \$1000 per grade or \$250 per teacher during the school year.

Any teacher that wants a grant to purchase books must submit by December so that the students this year benefit from it.

1st Grade Teachers Combined to provide Scholastic News to all 1st graders \$654.50. Includes paper copy and digital copies. Scholastic news is a non-fiction magazine that incorporates various subjects and content to aid student learning.

Motion to approve: Karen Yorgensen

2nd: Heather Walden

Approved

Music: Purchase Barred Xylophone and Metallophones. Great for elementary students as they are sturdy, portable, produce great sound, and unneeded note bars can be easily removed. Students love hands on experience and these instruments provide success. Currently we have 8 for a class size of 20-30. Would like to purchase 2-3 to add to collection. Prices range from \$560 each to \$750 each. Requesting \$1500. Would stay at Calvin Smith even if music is no longer offered. Could also be utilized by regular classroom teachers on request.

Several members said that this was an excellent thing to help kids learn the notes easier.

Grant of \$2000 to Music Program

Motion to Approve: Cyndi Beck

2nd: Heather Walden

Approved

We will be keeping track of the items bought and checked out for the Arts discipline by assigning a Arts Chair
Next year we will add the Art Discipline as a Line item Budget to allow the art/Music/dance teacher to buy supplies each year for their classes.

Mrs Tanner/Wilson (2nd Grade): Flexible seating for the classroom. \$140. Scoop rocker chairs- set of 6 for about \$50.00. Wiggle seats- 4 -about 20.00 each. We are hoping by providing our students with flexible seating they will be able to

focus on their learning and stay on task for longer periods of time. We are also planning to use the scoop rocker chairs for small groups and get rid of one of our tables for centers. We usually have between 25-30 students in our class and we want to best utilize the space in our rooms.

Motion to approve: Ariane Mardis

2nd: Mindy Dearden

Approved

Review of Past Events:

First Day of School Yard Sign- purchased and will do our own yearly

Will purchase the end of year one as well.

Faculty Gift for Back to school- survival kit with school supplies and snacks

Faculty Snack Cupboard and drinks - replenished monthly

Upcoming Events:

SOAR WEEK- This week - goal is to teach the students the importance of SOAR and build community

August 30th Spirit Day at Wendy's on 6:30 AM to 9 PM 6828 South Redwood Rd, West Jordan

August 31st T-shirt Orders Due

Back to School BASH- Sept. 2, 2021 6-7:30 PM need a few more volunteers <https://signup.com/go/AvmEovG>

September 7th Granite School Board Meeting 7 PM

September 14th 5 PM - 7 PM at Chick-Fil-A on 5580 S Redwood Road Taylorsville, UT

September 24th Late T-shirt Orders Due

September 30th PTA Provided Faculty SEP Conference Dinner

September 29th - 30th Book Fair

September 27th @ 9 AM PTA General Meeting

September Update Emergency Kits in school

Reflections:

Online new platform we can utilize from the school level up. PTA.org/Reflections

Theme: I will change the world by....

Due Date October 8th

Bulletin Board and Flyers/communications will start going out in September

We need volunteers to help with Reflections. We also need Judges! Contact Karen Yorgason

We need judges. We like to look for judges outside of the school but as long as your child does not have an entry in that category you can judge.

Make sure your child doesn't throw away their reflections project. They will need to submit it if they advance to the next level.

Principal report:

Open Positions - PLC Assistant 7 hrs every Tuesday, Sweeper, Cafe Manager

Looking for a Teacher helper to help cover classes while teachers attend a mastermind with other teachers in the school. Paid Position.

Looking for help in the Cafeteria as well.

Clubs and Programs

Lego League under Mrs. Tibbits will be starting again. 4th and 5th grade

Bell Choir- October/November

Lionhead Dance under direction Griffin/Gong

Music Teacher will be teaching 3rd/4th/5th grade songs during her extra time in the fall

Wellness Center & Social emotional support and learning at our school

Social Worker is now at our school full time.

Community Council - meets

New Ideas and Programs:

Recess Helpers: Volunteer for times to help with recess every day/weekly, any ideas to get the school consistent help?

Looking for consistent Recess Help for Wednesday 11-1 during Lunch but looking for help at other times as well.

Can be a paid position

Bullying Prevention ??

Always looking for idea - Buddy Bench

School Spirit ??

Always looking for ideas. Maybe Gym Decorations

Advocacy for post pandemic behavior and social skills

Masks are a personal issue.

Evening PTA meeting with a professional?

Seminar to help with Post Pandemic behaviors

News from the Counseling Center

Nicole Feigt, school psychologist, is here Tuesday, Thursday and part of Friday

Diana Lehwalder is here EVERYDAY this year!

Counseling Website <https://schools.graniteschools.org/calvinsmith/counseling/>

Will be providing Social Emotion Learning (SEL) presentations this year. I will be focusing on emotional regulation.

Will be instructing students on our "Stop, Walk and Talk" Positive Behavioral Interventions and Supports (PBIS)

program. This is to help students to take charge and help themselves when others are being disrespectful. Also, there is a script that teachers and staff follow if an incident needs to be reported to a trusted adult at school.

They will also know about the Buddy Box. We did not use this last year because of COVID. Hopefully, we can still use it this year. It is an anonymous reporting form where students can report disrespect and respectful incidents. Students who receive a report of respect get a SOAR ticket. Students showing disrespect, usually, for the first step, are given a warning and a re-teach of expectations.

Wellness Center Link:

<https://docs.google.com/document/d/13mlUSMefBUMLeH0hb0xE33deje7pFMaCNJ7zEbcRd28/edit?usp=sharing>

Granite Education Foundation is a great program in the district that provides clothing, shoes, coat, food, mask, hygiene kits, subs for Santa and other items for students. Parents/guardians can contact dlehwalder@graniteschools.org anytime

Questions/Concerns:

Garbage Cans around the school outside

School Clean up.

Signature:

Members Present:

Kami Huntsman

Ariane Mardis

Cyndi Beck

Gabriel Miyamoto

Natalie Miyamoto

Kristy Tapia

Stephanie White
Natalie Adams
Heidi Justice
Suzanne George
Nicole Mcdermott
Karli Gilette
Jamie Park
Heather Walden
Karen Yorgason
Shawn Quigley
Hannah Quigley
Andrew Chan
Liz Cox
Sara Macrum
Stef Bassett
Lora Wright
Mindy Dearden
Liz Jensen
Lisa Mcdonald
Megan Rowley