

## Driggs 20-21 School Community Council Agendas and Minutes

### Howard R. Driggs School Community Council

#### Agenda

Thursday, September 17<sup>th</sup>, 2020 7:30am

1. Review Meetings times and schedules  
(Third Thursday each month at 7:30am, two meetings in March)
2. Review Trust Lands Budget  
<https://www.schools.utah.gov/schoollandtrust>
3. School Emergency Response Plan Review
4. Trainings:  
SCC Page on district site  
<https://www.graniteschools.org/communications/district-community-council/>

### Howard R. Driggs School Community Council

#### Minutes

Thursday, September 17<sup>th</sup>, 2020 7:30am

1. Review Meetings times and schedules  
(Third Thursday each month at 7:30am, two meetings in March) all agreed on this.  
\*Make formal motion to pass in October mtg.
2. Review Trust Lands Budget  
<https://www.schools.utah.gov/schoollandtrust>  
Budget reviewed, share budget form at next meeting.
3. School Emergency Response Plan Review  
-Mr. Peters to have draft for next meeting of parent information
4. Trainings:  
SCC Page on district site

<https://www.graniteschools.org/communications/district-community-council/>

## Howard R. Driggs School Community Council

### Agenda

Thursday, October 14<sup>th</sup>, 2020 7:30am

1. Review Meetings times and schedules  
(Third Thursday each month at 7:30am, two meetings in March)  
Make formal vote

2. Elect Chair, Vice Chair and secretary positions

3. Review Trust Lands Budget worksheet  
<https://www.schools.utah.gov/schoollandtrust>

SCC member Trainings:

SCC Page on district site

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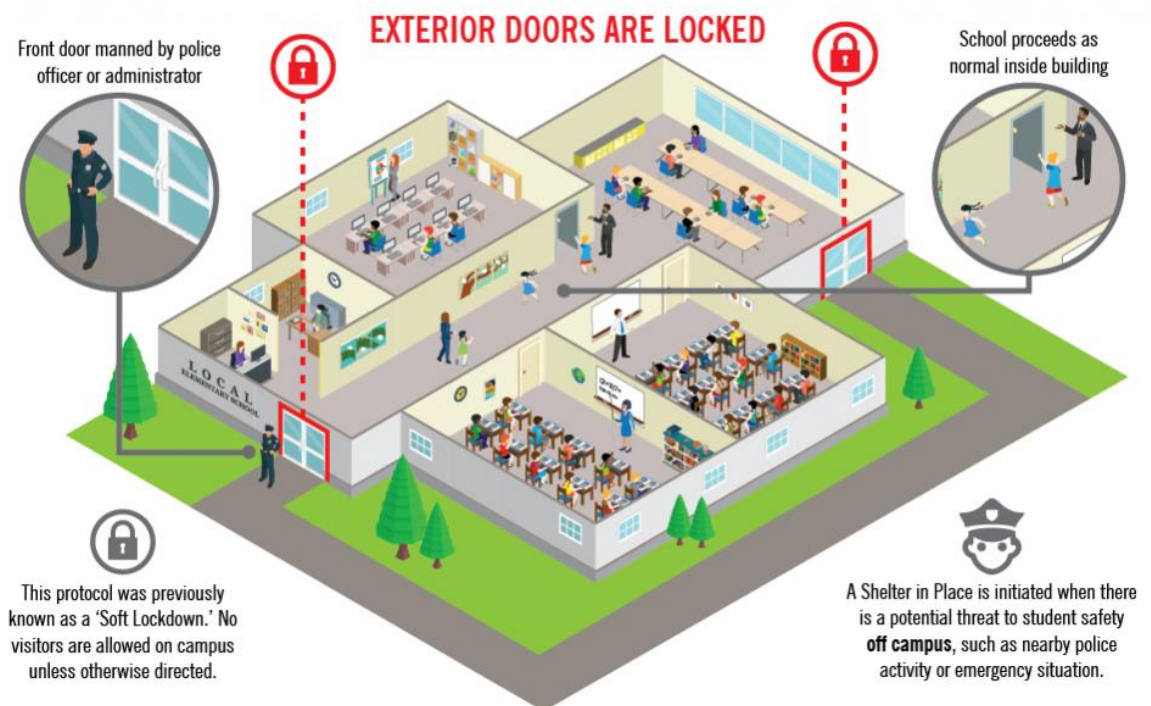
Dear Driggs Community,

In the event of a school emergency you will receive direct contact from the school. This will take place using email, text, and or phone calls. As time allows, the school website and social media handles will also be updated. Our school has an Emergency Response Plan that follows District, State, and Federal guidelines. The national incident command model is part of our plan to best share resources with district, local, and federal agencies. Staff are trained on the School Emergency Response Plan and it is reviewed by our School Community Council. Throughout the school year our school practices 7 fire drills, 2 lockdown drills, and 1 earthquake drill. Last month our school encountered a Shelter In Place Protocol. Below are graphics that explain our Shelter In Place, Lockdown, and Lockdown with Cover Protocols.

Safety protocols are put into practice to ensure student safety.

The first type of protocol is called a **Shelter in Place** protocol. A Shelter in Place is initiated by police or school administration when there is a potential threat to student safety *off campus*. For example, local police may require a school to initiate a Shelter in Place if there is police activity in a nearby neighborhood.

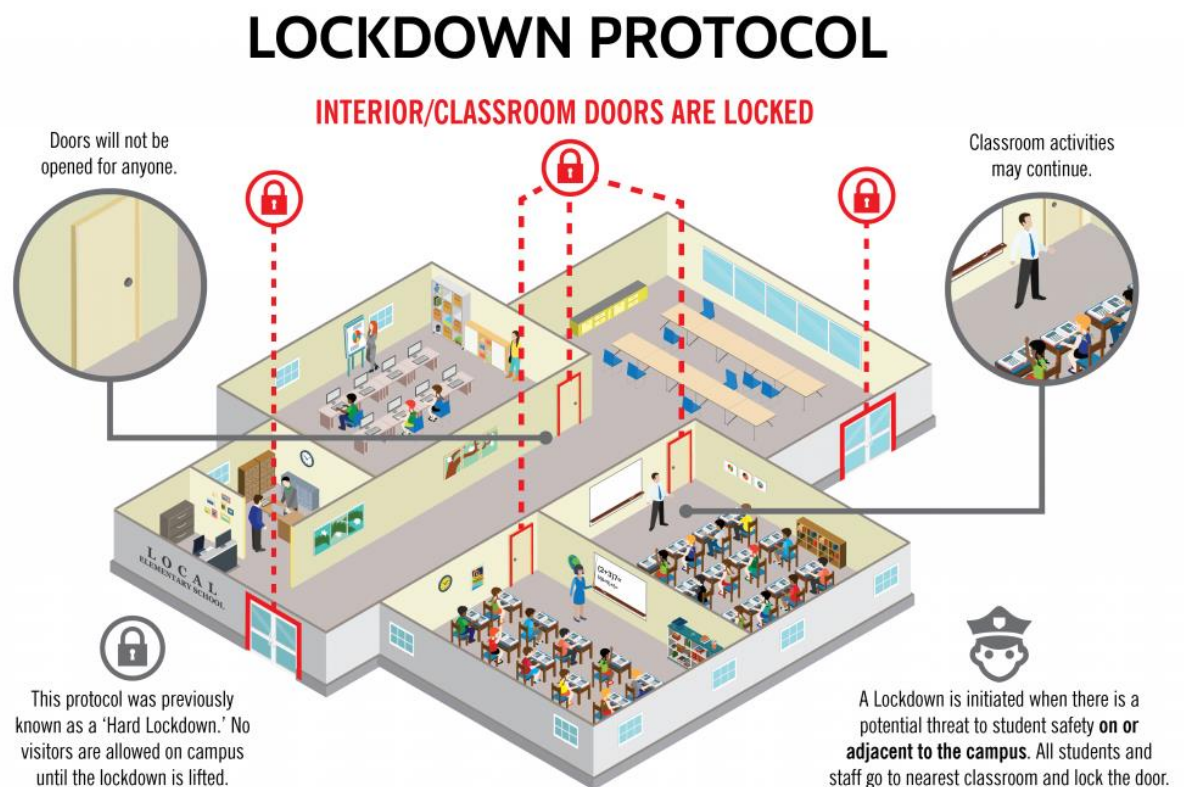
## SHELTER IN PLACE PROTOCOL



During a Shelter in Place, students and staff are brought inside the building and all exterior doors are locked. School activities are allowed to proceed as normal inside the school.

The front door of the school is manned by a school administrator or police officer during the Shelter in Place. Unless otherwise directed, parents and visitors will not be allowed on the campus until the protocol is lifted. Depending on the circumstance, a Shelter in Place may last anywhere from a few minutes to several hours. If the protocol extends beyond the end of the school day, parents will receive communication regarding pick up accommodations and any disrupted bus schedules.

If there is a threat to student safety *on campus*, a school may be placed on **Lockdown**. This protocol requires all students, staff and approved visitors to move to the nearest room and lock the door.



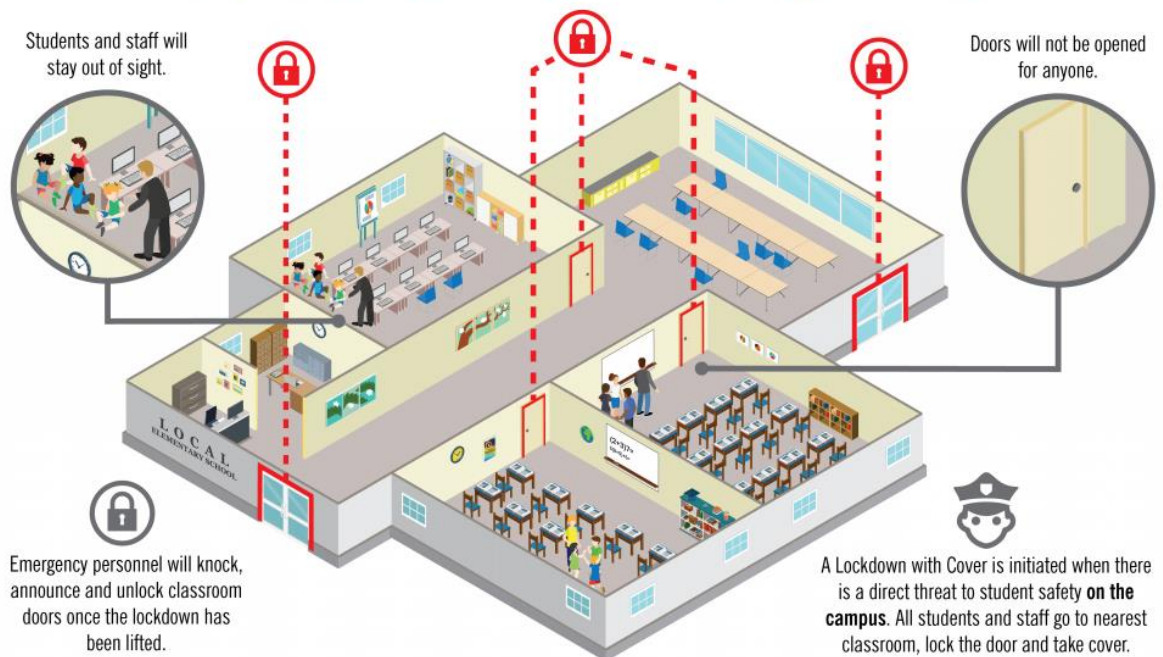
There are many reasons why a school could be placed on Lockdown. Suspicious activity on or adjacent to the school campus may warrant extra precautions to keep students and staff safe. Additionally, situations inside the school may cause a Lockdown.

Most classroom lessons and activities are allowed to continue during a Lockdown, but the door will not be opened for anyone. Emergency personnel will knock and announce themselves before unlocking the door from the outside.

A **Lockdown with Cover** is initiated if there is a direct threat to student safety on the campus. As with a regular Lockdown protocol, all students, staff and approved visitors will move to the nearest room and lock the door.

## LOCKDOWN WITH COVER PROTOCOL

**INTERIOR/CLASSROOM DOORS ARE LOCKED AND STUDENTS/STAFF TAKE COVER**



All classroom activities are halted, and students and staff will take cover in an area of the room that is least visible from the door and exterior windows. Everyone will remain absolutely quiet during a Lockdown with Cover.

This protocol is initiated as quickly as possible when law enforcement or school administration perceive a direct threat to students and staff, such as a burglary or an individual looking to cause harm. Emergency personnel will knock and announce themselves before unlocking and opening classroom doors. It is very important that **all cellphone communication cease** during a Lockdown with Cover.

Communication during emergency situations will occur as quickly as possible. The school's phone system will be put into operation, and district social media accounts will provide updates on the situation as it unfolds. Please remember that information will not be relayed until all students are safely accounted for and all information is accurate.

Please make sure your contact information is up to date with your school. Let the front office staff know if you change your email address, cellphone number or home phone number. Automated messaging systems pull contact information provided by parents and students.

All staff members are trained on emergency procedures. If you have questions about certain safety protocols at your school, please contact Mr. Peters our principal directly. For security reasons, we do not give out details of what procedures we follow in every crisis situation. However, the district and individual schools regularly review emergency procedures to stay prepared for crisis situations.

Sincerely,

Benjamin Peters

Principal

Howard R. Driggs Elementary School

## Howard R. Driggs School Community Council

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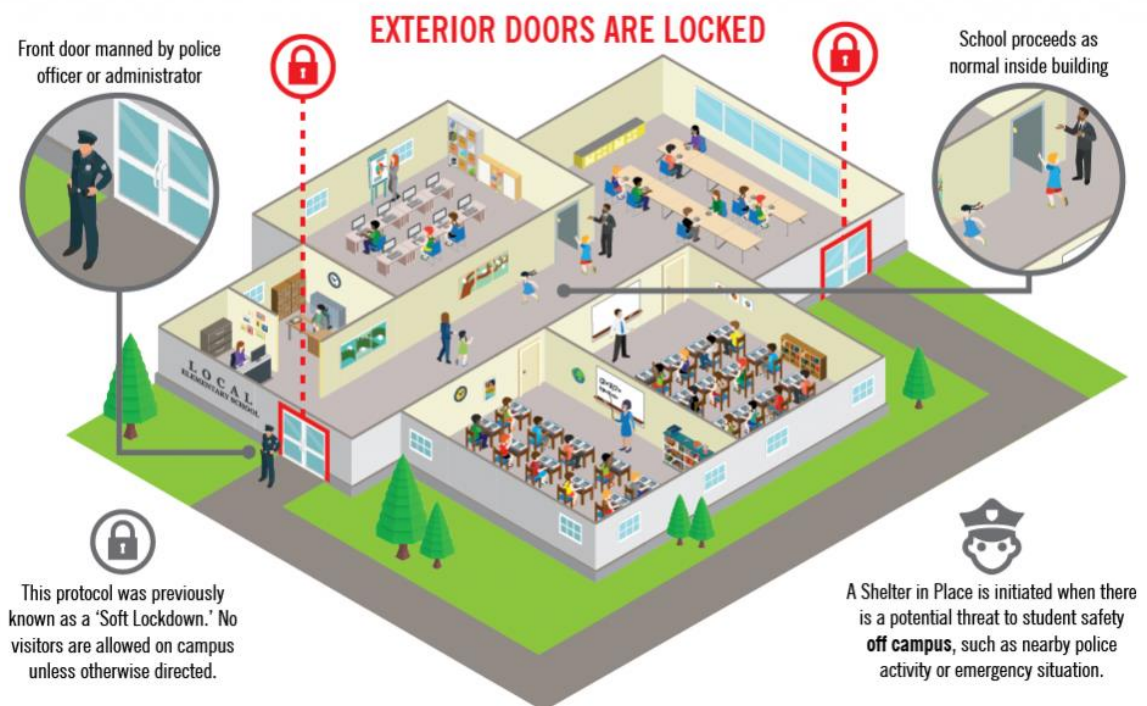
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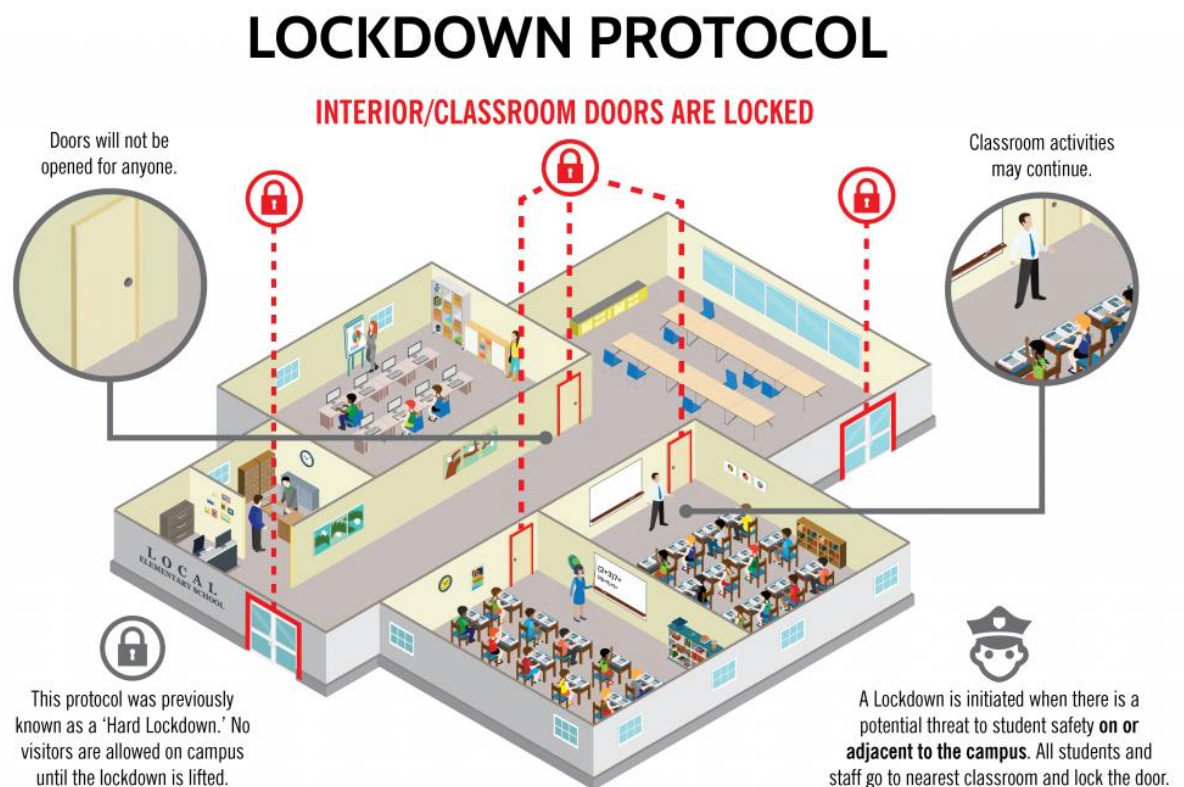




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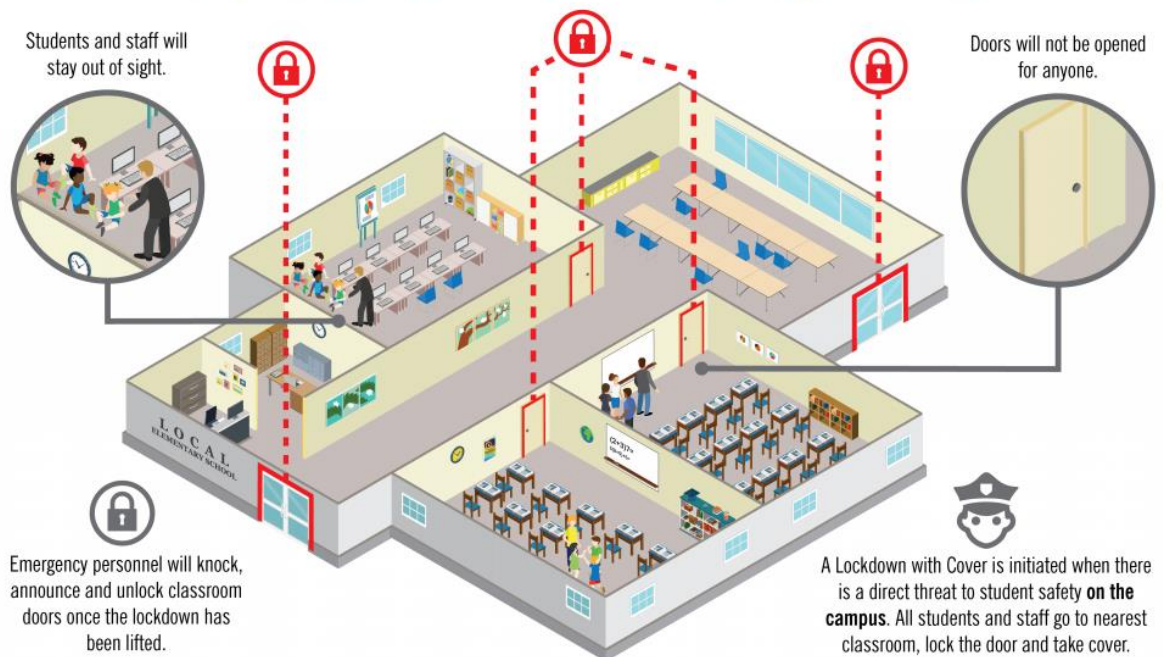
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Sincerely,

Benjamin Peters

Principal

Howard R. Driggs Elementary School

Howard R. Driggs School Community Council Agenda

November 19<sup>th</sup>, 2020

7:30 a.m.

ZOOM Link

BENJAMIN PETERS is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://uetn-org.zoom.us/j/87194179780?pwd=K0tQRS9YcnM3RGw5bjRXeE9qbSsvUT09>

Meeting ID: 871 9417 9780

Passcode: DriggsSCC

One tap mobile

+12532158782,,87194179780# US (Tacoma)

+13462487799,,87194179780# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)  
+1 408 638 0968 US (San Jose)  
+1 669 900 6833 US (San Jose)  
+1 646 876 9923 US (New York)  
+1 301 715 8592 US (Washington D.C.)  
+1 312 626 6799 US (Chicago)

Meeting ID: 871 9417 9780

Find your local number: <https://uetn-org.zoom.us/j/knDPKVog9>

Join by SIP

[87194179780@zoomcrc.com](mailto:87194179780@zoomcrc.com)

Join by H.323

162.255.37.11 (US West)  
162.255.36.11 (US East)  
115.114.131.7 (India Mumbai)  
115.114.115.7 (India Hyderabad)  
213.19.144.110 (Amsterdam Netherlands)  
213.244.140.110 (Germany)  
103.122.166.55 (Australia)  
149.137.40.110 (Singapore)  
64.211.144.160 (Brazil)  
69.174.57.160 (Canada)  
207.226.132.110 (Japan)  
Meeting ID: 871 9417 9780  
Passcode: 070689803

Join by Skype for Business

<https://uetn-org.zoom.us/skype/87194179780>

## NOVEMBER

- Chair and Vice Chair should be seated. If you did not give that information to Communications with your roster, please do so. Please keep in mind that the Chair must be a parent member. The Vice Chair can be either a parent or an employee.
- Land Trust Plan Funds Amendment
- Start the discussion concerning NEXT YEARS TRUSTLAND BUDGET. When you come back from Winter Recess, you will need to begin to put that together.
- Review [Creating A Plan Video](#)

- Review [Additional Responsibilities Video](#)

(You should have already viewed the videos for [SCC Intro](#), [Elections](#), and [Job Descriptions](#). If you have not, please do so in November meeting.)

Remember to keep the communication lines open with your elected officials. Have you:

- Provided them with a roster and schedule of meetings?
- Provided them with a report on last year's implementation and success?

Howard R. Driggs School Community Council Minutes

November 19<sup>th</sup>, 2020

7:30 a.m. Via ZOOM

Attendance:

Liz Shellum- PTA President

Lacie Titmus- Employee

Ashley Beck- Parent

Trudi Day- Employee

Brock Holt- Parent

Chris VanDam- Parent

Benjamin Peters- Principal

## NOVEMBER

1. Chair and Vice Chair should be seated. If you did not give that information to Communications with your roster, please do so. Please keep in mind that the Chair must be a parent member. The Vice Chair can be either a parent or an employee.

Chair person discussion- Chris VanDam motion for Brock to be chair. Second by Ashley Beck. Vote- All in favor- unanimous

Vice Chair Discussion- Trudi Day motion for Chris VanDam to be vice-chair. Second by Ashley Beck. Vote- All in favor, no opposed

2. Minutes approval Discussion.

No amendments to minutes.

Brock Holt motion to approve minutes, Ashley Beck second. Vote- all in favor, no opposed.

3. Motion for Land Trust Plan amendment. Change the \$13,000 allocated for Data Day substitutes, keep \$3000 allocated for data collection for DIBELS/ Acadience testing days. Move \$10000 to an optional hourly pay for teachers, up to ten hours for each teacher at Driggs. This would be outside of regular contract hour at a rate decided by Human Resources of Step 6 of a teacher's current lane.

Teachers would fill out a Google form indicating how the work they were doing would help to impact school land trust goals.

Motion to approve- Benjamin Peters, second by Chris VanDam, Vote, all in favor, no opposed.

Howard R. Driggs Community Council Meeting

Thursday February 17, 2021

7:30am ZOOM meeting

1. Approve January Meeting minutes for approval

Agenda Items

- 1) Review School SSAP Plan (Plan reviewed as a council.)
- 2) Vote on School SSAP Plan approval Chris VanDam motion, Kim Stohl second All in favor of Apporval
- 3) Review School Social Emotional Learning Training, definition- Updated definition to further explain "being a good human"

Draft- SEL Definition Howard R. Driggs Elementary

Uniform definition of Social Emotional Learning

"We want our students to be able to manage their emotions and feelings with appropriate ways/ tools so they can contribute to their own lives and the lives of those around them through personal advancement, being part of rewarding relationships with others, and continual refinement of their skills and character. When students have the space to do this, they are able to achieve academically."



- 4) Review upcoming meetings, Trust land Plans ideas Jan/ Feb, Trust land Plan, March FTE discussions March Discussed upcoming meeting timing.
2. Digital Citizenship plan
3. Review Mission, Vision, Belief Statements of School:

## **Educational Philosophy of Howard R. Driggs Elementary School**

The philosophical goals of Howard R. Driggs Elementary school are to provide those educational experiences necessary to equip children with the mental, physical, emotional, and moral tools required to make decisions, help better themselves and others, as well as the society in which they live.

This process of educating children can be explained as: (1) Acquiring knowledge about the world and social groups around them; (2) Acquiring those basic skills (reading, writing, speaking and computing) necessary for continued educational success; (3) The utilization of acquired knowledge and skills which make them useful members of society.

The emphasis will be to establish a school structure and organization designed to build upon the self-worth of each child, thus fostering and maximizing the development of each child's potential. The human and material components of the school will be combined to humanize and individualize learning, making it relevant, meaningful and personally satisfying to EACH child.

Diagnostic and prescriptive procedures for each individual child will be made to begin where he/she is and take him/her as far as they can go. "Accountability of children, parents, teachers, and administrators is required for results of efforts.

The challenge for the staff of Howard R. Driggs Elementary School will be to translate these idealized goals of childhood education into instructional objectives and teaching practices, thereby creating education instructional objectives and teaching practices, thereby creating and maintaining the best school possible for the children it serves. We must therefore pool and build upon our strengths as a community, while teaming together all our efforts on behalf of the student body and Driggs community.

Belief Statements:

Howard R. Driggs Elementary

## Belief statements

We Believe That....

1. Everyone can learn and achieve success.
2. All individuals need to be loved, nurtured, and respected in a safe learning environment
3. Individuals have a right to a variety of educational experiences that address their unique learning styles.
4. Everyone is unique, has self-worth, and has potential to make positive contributions to society.

### **Motto:**

“The student first and always.”

### **Mission Statement:**

We, the staff of Howard R. Driggs Elementary School, recognize that education is a cherished privilege.

We declare our primary mission to be that of developing life-long learners, capable of achieving their greatest academic and social potential, and an awareness of their place and responsibility in school, and the larger global community.

This will be accomplished through the cooperative efforts of staff, students, parents, and community in an environment of security, success, pride and respect for all members of our school community.

4. Upcoming Meetings- March Staffing Meeting, March Land Trust Plan meeting

3/9/21

Dear Valued Teachers and Staff,

If anyone would like to attend our school community council meeting tomorrow from 7:30-8:00 here is the link for the ZOOM meeting.

Benjamin Peters is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/98709527683?pwd=dkNla0pFenBTNzVWL3pXOWVWZDcvUT09>

Meeting ID: 987 0952 7683

Passcode: DriggsSCC

Agenda:

FTE plan for 21-22 school year

Sincerely,

**Benjamin Peters**

**Principal**

**Howard R. Driggs Elementary School**

**Granite School District**

**School Phone # 385-646-4810**

***The Student First and Always***

3/17/21

SCC Members,

Attached is an outline of responses to our school needs assessment. Our school leadership team reviewed responses from all staff members last Friday and worked together to come up with the Land Trust Goals Listed below.

Goals:

Goal 1. Increase RISE student proficiency levels (number of students achieving a 3 or 4) in ELA for grades 3-5 and number of students achieving proficiency on GSD Benchmarks in grades K-2 by 1% from 20-21 school year to 21-22 school year.

This goal will be accomplished by: hiring 3 paraeducators to support K-1, 2-3, and 4-5 grades. The paras will support small group instruction in each of these grade levels. Cost \$45,000.

Goal 2 Number of students achieving their pathways of progress goal on Acadience will increase by 1% from the 20-21 school year to the 21-22 school year.

This goal will be achieved by purchasing MCLASS progress monitoring software for \$5000.

Goal 3 Increase science achievement in grades 4-5 on RISE assessments by 1% from 20-21 to 21-22 school year.

This will be achieved by purchasing BrainPOP software \$3000 and compensating teachers for Garden Club and STEM club after school.

Benjamin Peters is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/98709084048?pwd=emF2aHBJY0NSb3ZoNFhzaFBqYlUwQT09>

Meeting ID: 987 0908 4048

Passcode: DriggsScc

**Sincerely,**

**Benjamin Peters**

**Principal**

**Howard R. Driggs Elementary School**

**Granite School District**

**School Phone # 385-646-4810**

## School Community Council Agenda

April 29, 2021

7:30am

1. Approve February Minutes- Vote
  2. Approve March Minutes- Vote
  3. Summer School
  4. Review Land Trust Plan-Vote
  5. Review ESSER II funds and TSSA Funds
- 

February and March Meeting Minutes for approval

Draft- SEL Definition Howard R. Driggs Elementary

1. January Meeting minutes were approved. Motion by Brock Holt, second by Chris- all were in favor.
2. Uniform definition of Social Emotional Learning

“We want our students to be able to manage their emotions and feelings with appropriate ways/ tools so they can contribute to their own lives and the lives of those around them through personal advancement, being part of rewarding relationships with others, and continual refinement of their skills and character. When students have the space to do this, they are able to achieve academically.”

3. Digital Citizenship Plan- get Netsmartz video for students, share parent resources. Publicize this when we send out to students and families.
4. Review Mission, Vision, Belief Statements of School:

### **Educational Philosophy of Howard R. Driggs Elementary School**

The philosophical goals of Howard R. Driggs Elementary school are to provide those educational experiences necessary to equip children with the mental, physical, emotional, and moral tools required to make decisions, help better themselves and others, as well as the society in which they live.

This process of educating children can be explained as: (1) Acquiring knowledge about the world and social groups around them; (2) Acquiring those basic skills (reading, writing, speaking and computing) necessary for continued educational success; (3) The utilization of acquired knowledge and skills which make them useful members of society.

The emphasis will be to establish a school structure and organization designed to build upon the self-worth of each child, thus fostering and maximizing the development of each child's potential. The human and material components of the school will be combined to humanize and individualize learning, making it relevant, meaningful and personally satisfying to EACH child.

Diagnostic and prescriptive procedures for each individual child will be made to begin where he/she is and take him/her as far as they can go. “Accountability of children, parents, teachers, and administrators is required for results of efforts.

The challenge for the staff of Howard R. Driggs Elementary School will be to translate these idealized goals of childhood education into instructional objectives and teaching practices, thereby creating education instructional objectives and teaching practices, thereby creating and maintaining the best school possible for the children it serves. We must therefore pool and build upon our strengths as a community, while teaming together all our efforts on behalf of the student body and Driggs community.

## Howard R. Driggs Elementary

### Belief statements

We Believe That....

5. Everyone can learn and achieve success.
6. All individuals need to be loved, nurtured, and respected in a safe learning environment
7. Individuals have a right to a variety of educational experiences that address their unique learning styles.
8. Everyone is unique, has self-worth, and has potential to make positive contributions to society.

### Motto:

“The student first and always.”

### Mission Statement:

We, the staff of Howard R. Driggs Elementary School, recognize that education is a cherished privilege.

We declare our primary mission to be that of developing life-long learners, capable of achieving their greatest academic and social potential, and an awareness of their place and responsibility in school, and the larger global community.

This will be accomplished through the cooperative efforts of staff, students, parents, and community in an environment of security, success, pride and respect for all members of our school community.

### 9. Upcoming Meetings- March Staffing Meeting, March Land Trust Plan meeting

March Meeting Minutes:

3/09/21 7:30 am ZOOM

Approve school staffing Plan

Attendance: Trudi Day, Chris VanDam, Heidi Baer, Lacie Titmus, Ashley Beck, Brock Holt, Kim Stohl, Liz Shellum, Benjamin Peters

Staffing plan:

1.5 Kinder, 3 first grade, 3 second grade, 3 third grade, 3 fourth grade, 3 fifth grade, 1 literacy coach, .5 Special Ed.

Brock Holt motion to approve, Kim Stohl second, all in favor.



3/18/21

Approve Land Trust Plan: (Vote not recorded)

Goals:

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5/19/21

Dear Community Council Members,

Attached are the minutes for review and our agenda for our final meeting of the year.

Agenda:

1. Approve April Minutes
2. Candidates for next year??
3. Thank you!

School Community Council Minutes

April 29, 2021

7:30am

Attendance Liz Shellum, Trudi Day, Chris VanDam, Lacie Titmus, Brock Holt, Benjamin Peters

6. Approve February Minutes- Vote Chris motion, Brock second, All in favor
  7. Approve March Minutes- Vote Chris Motion, Brock second, All in Favor
  8. Summer School  
We are inviting select students from K-5. The program will be from 9-1pm Monday through Thursday from June 7<sup>th</sup> through July 1<sup>st</sup>. We plan to invite approximately 100 students.
  9. Review Land Trust Plan-Vote
  10. Review ESSER II funds and TSSA Funds
  11. Reviewed Safe Routes to School Plan- Mr. Peters to follow up with crossing guards about Melony Drive intersection- Brought up at the district meeting- waiting for follow up.
- 

February and March Meeting Minutes for approval

Draft- SEL Definition Howard R. Driggs Elementary

5. January Meeting minutes were approved. Motion by Brock Holt, second by Chris- all were in favor.
6. Uniform definition of Social Emotional Learning

“We want our students to be able to manage their emotions and feelings with appropriate ways/ tools so they can contribute to their own lives and the lives of those around them through personal advancement, being part of rewarding relationships with others, and continual refinement of their skills and character. When students have the space to do this, they are able to achieve academically.”

7. Digital Citizenship Plan- get Netsmartz video for students, share parent resources. Publicize this when we send out to students and families.
8. Review Mission, Vision, Belief Statements of School:

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Staffing plan:

1.5 Kinder, 3 first grade, 3 second grade, 3 third grade, 3 fourth grade, 3 fifth grade, 1 literacy coach, .5 Special Ed.

Brock Holt motion to approve, Kim Stohl second, all in favor.

3/18/21

Approve Land Trust Plan: (Vote not recorded)

Goals:

Goal 1. Increase RISE student proficiency levels (number of students achieving a 3 or 4) in ELA for grades 3-5 and number of students achieving proficiency on GSD Benchmarks in grades K-2 by 1% from 20-21 school year to 21-22 school year.

This goal will be accomplished by: hiring 3 paraeducators to support K-1, 2-3, and 4-5 grades. The paras will support small group instruction in each of these grade levels. Cost \$45,000.

Goal 2 Number of students achieving their pathways of progress goal on Acadience will increase by 1% from the 20-21 school year to the 21-22 school year.

This goal will be achieved by purchasing MCLASS progress monitoring software for \$5000.

Goal 3 Increase science achievement in grades 4-5 on RISE assessments by 1% from 20-21 to 21-22 school year.

This will be achieved by purchasing BrainPOP software \$3000 and compensating teachers for Garden Club and STEM club after school.