Fox Hills Elementary
Community Council Meeting

Tuesday, November 13, 2012
3:45 p.m.
Media Center

MINUTES

Attending:
Lynn Cooper, Principal
Julianne Hamblin, Chair
Carrie Hurst, Vice Chair
Sarah Wagstaff, Parent Representative
Cindy Jewkes, Teacher/Staff Representative

Excused:
Abby Miller, Teacher/Staff Representative
Renae Curtis, Parent Representative

1. Approve minutes of October 2012 meeting – Motion to approve-Sarah Wagstaff, 2nd-Lynn Cooper, Unanimous to approve.

2. Adopt rules of order and procedure to govern meetings. Motion to adopt the meeting procedures outlined below – Carrie Hurst, 2nd – Sarah Wagstaff. Vote: Lynn Cooper – Aye, Julianne Hamblin – Aye, Carrie Hurst – Aye, Sarah Wagstaff – Aye, Cindy Jewkes – Aye. Vote is unanimous to adopt.
   • Follow basic Roberts Rules of Order, including a motion, a second, and a roll-call vote for action taken by the Council.
   • There will be a limit of three minutes per person per issue when speaking on an issue.
   • If more than three people wish to speak on an issue, there shall be one spokesperson per side per issue.

3. Principal’s report.
   • The exit for the north parking lot is finished and will be ready to use in a few days. There will be some adjustments as parents get used to separate entrance and exit for the lot. Mr. Cooper will also work with the crossing guards to help traffic flow smoothly through the area.
   • The district is in the process of making changes to the elementary music program. It appears that instrumental music will no longer be taught during the school day. The council discussed how this might negatively impact the students, particularly from the ALC, who participate in the program.
4. **Report on email capability to contact parents/patrons.** Julianne Hamblin reported that it is possible to set up a list serve through the district to send email to parents. The computer help desk can set it up for us as soon as we make the request. The council agreed that it would be helpful for parents to receive email updates from the school. PTA has a number of volunteers who can help enter the email addresses. Julianne Hamblin will make the request to the help desk to set up the list serve, with Lynn Cooper as the person designated to send the emails.

5. **Summary report on how LAND trust funds were used.** The council reviewed the 2011-2012 LAND Trust Report and the 2012-2013 SSAP. The data in these reports does not include students in the Advanced Learning Center.

6. **Comments.** Carrie Hurst requested that the school look at expanding the north parking lot again. The land next to the lot is empty and when families visit the school there is always a need for more parking. Mr. Cooper said he would look at the Capital Outlay budget and consider including the request. We will discuss the issue further at the December meeting.

Next meeting: Tuesday, December 11, 2012, 3:45 p.m. in the Media Center