

# Granger Elementary

## School Community Council (SCC) Meeting Minutes



Date/fecha: Tuesday, October 20, 2020

Time/tiempo: 5:00-6:00 PM

Location/ Ubicación: Zoom

<p>Topic/tema:</p>	<p>SCC Members Attending/ miembros que asisten a: Parents/padres:</p> <p>Isamar Chavarria, Parent/Staff Annie Rodriguez, Parent/PTA Jefferson Jamieson, Parent--Absent Jaimie Onigkeit, Parent Mat Onigkeit, Parent Liliana Villa, Parent/Staff--Absent</p> <p>Staff Members/ miembros del personal: Amber Clayton, Principal Andy Carlsen, Assistant Principal/Parent --Absent Jenica Helmstetler, Staff Stephen Lerma, Staff</p> <p>Facilitator/facilitador: Amber Clayton Timekeeper/Cronometrador: Recorder/grabadora: Isamar Chavarria</p>
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### Meeting Objectives/ objetivos de la reunion:

- ✓ Establish roles for SCC for 2020-2021 School Year

### Materials we will use at the meeting/materials que utilizaremos en esta reunion:

- ✓ District SCC Videos

### Schedule/Horario

Time/ tiempo	Minutes /minutos	Effective Meeting Component/ Reunion eficaz componente	Task/Tarea
5:00-5:50	50 minutes	Tasks	<p>Welcome/Bienvenida: Amber Clayton, Principal</p> <p>Task #1 SCC Jobs</p> <p><a href="#">Job Descriptions</a>_Council Chair</p> <ul style="list-style-type: none"> <li>• Ms. Clayton shared a District video on SCC job descriptions.</li> <li>• Jaimie Onigkeit offered to serve as chair.</li> <li>• A motion was made and seconded. Vote was unanimous.</li> <li>• Jenica Helmstetler offered to serve as vice chair. Motion was made. Seconded. Vote was unanimous.</li> </ul> <p>Task #2 Our Current Budget Reviewed current budget numbers below</p>

			<p>Task #3 Q2</p> <ul style="list-style-type: none"> <li>Reminded SCC that Monday, October 19, is the last day of the quarter.</li> <li>Explained that staffing plan for Q2 will change to accommodate students returning to face-to-face instruction</li> <li>Next Meeting will take in person on Tuesday, November 10 in the library. SCC has asked for an update on STEM Data and BOY DIBELS Data.</li> <li>Ms. Lerma asked about math fluency. Ms. Clayton shared that this the school's STEM Committee explored this issue last year.</li> <li>Jaimie Onigkeit, Chair, called for a motion to close the meeting. Ms. Clayton made the motion. Stephen Lerma seconded the motion. Unanimous vote.</li> </ul>
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Tasks/Tarea

Task/Tarea	Person Responsible Persona responsable	Status Estado

Future Meeting Dates for 2020-2021 meetings will be held virtually via Google Meet from 5:00-6:00 PM.

- Tues., Nov. 10 @ 5:00 PM
- Tues., Jan. 12 @ 5:00 PM
- Tues., Feb. 23 @ 5:00 PM
- Tues., Mar 23 @ 5:00 PM
- Thurs., April 15 @ 5:00 PM
- Tues., May 11 @ 5:00 PM

**Las fechas de las reuniones futuras para las reuniones de 2020-2021 se llevarán a cabo virtualmente a través de Google Meet de 5: 00-6: 00 p.m.**

- Martes, 10 de nov a las 5:00 PM
- Martes, 12 de enero a las 5:00 PM
- Martes, 23 de feb a 5:00 PM
- Martes, Mar 23 a 5:00 PM
- Jueves, 15 de abril a las 5:00 PM
- Martes, 11 de mayo a las 5:00 PM

**Land Trust Balance 10/13/2020**

FD LOC FY PROG FUNC OBJT CC	Working	Expensed	Encumbered	Committed	Balance
1 000 10-266-21-5420-1000-0131-	63,735.12	3,141.63	55,768.23	58,909.86	4,825.26
2 000 10-266-21-5420-1000-0132-	1,000.00	0	0	0	1,000.00
3 000 10-266-21-5420-1000-0210-	13,902.00	627.52	11,164.80	11,792.32	2,109.68
4 000 10-266-21-5420-1000-0220-	4,866.33	229.61	4,191.10	4,420.71	445.62
5 000 10-266-21-5420-1000-0240-	8,308.84	867.51	6,072.57	6,940.08	1,368.76
6 000 10-266-21-5420-1000-0270-	323.68	15.71	278.84	294.55	29.13
7 000 10-266-21-5420-1000-0610-	11,396.51	5,411.12	0	5,411.12	5,985.39
8 000 10-266-21-5420-1000-9575-	0	0	0	0	0
9 000 10-266-21-5420-9999-3500-	103,532.48	103,532.48	0	103,532.48	0
					15,763.84

# School LAND Trust Timeline

2020-2021

## October 20—Fall Reporting Due

- Council Membership
- Principal Assurance

## Nov 1—Jan 15 —Website is Offline

- An email will be sent to those with logins to create new passwords

## January 15– February 5

- New website is online
- Enter Final Reports for 2019-2020\*
  - District Review complete by February 26

## Spring Reports - *District or Charter Authorizer Selected Due Date or April 1 for State Authorized Charters*

- Council Signature Form  
*Local Boards choose online electronic form or may create and collect a form of their own.*
- Upcoming School Plan\*\*

## May 15—Plans Approved by Boards or Authorizing Entity

## July—Distribution of Funds for Approved Plans

\*Expenditure data will be entered through UPEFS

\*\*Progress Reports have been eliminated

Questions? Please contact the School Children's Trust Section at USBE

801-538-7555 Paula

801-538-7533 Natalie

801-538-7764 Karen

## Elections of School Community Council Members

### A Checklist

Effective July 2018

53G-7-1202 (4-5)

1. Are there at least two more parent/guardian members\* (through the remainder of this document referred to as parent members) than school employee members\*\*, including the principal, on the school community council?
2. Are there fewer parents, who are licensed district employees (not employed at the school), than parents who are not licensed district employees?
3. Are there at least two employee members on the SCC, including the principal?
4. Did the principal (or designee) provide notice of an election that included the dates and times of the election with the positions up for election and instructions for becoming a candidate? Was the notice provided at least ten days in advance of the election?
5. Was the race uncontested, not requiring ballots and voting?  
If the answer is yes, skip questions 6-8.
6. Did only parents of students at the school vote for the parent positions at the election?
7. Did only employees at the school vote for the employee positions (except the principal) at the election?
8. If the race was contested, was each parent member elected by secret ballot by a majority vote of the parents voting in the election and each school employee elected by secret ballot by a majority vote of the school employees voting in the election?
9. If there were vacant positions on the council after the elections, did parents on the committee appoint parent members, and the employee members appoint employee members?
10. Did the SCC elect a chair from the parent group, and a vice-chair from the parent group or employee group?
11. Were elections and subsequent appointments, where necessary, completed according to a timeline in which councils could complete the required school website postings and the principal could complete the fall online reports on the School LAND Trust website prior to October 20<sup>th</sup>?  
53G-7-1202

\* Parent member means a SCC member who is a parent or guardian of a student who will be enrolled at the school at any time during the parent member's term. A parent member may not be a licensed employee at the school.

\*\* Employee member means a member of an SCC who is a person employed at the school, including the principal.

NOTE: There are a few schools in the state that are designated by the district as 'special' for purposes of establishing a council (secure facility, juvenile detention facility, hospital program, or other small special program) who are not required to establish councils consistent with this list.

## Granger Elementary Summary of School Land Trust Final Report for 2019-2020

Every year Granger Elementary receives Land Trust funds. Our School Community Council manages these funds. Each year they review our academic data and develop a plan for improvements in student learning.

This is a summary of the Final Report submitted to the School LAND Trust Administrator on October 20, 2020. It captures the progress made towards the Science goal outlined in our 2019-2020 Land Trust plan. As required, this summary is also posted to the school website to provide access for Granger El families and the community at-large.

**Goal #1 from our 2019-2020 Land Trust Plan:** Granger Elementary 2019-2020 RISE Science scores for students in grades 4-6 will increase by 3% or greater over results on the 2018-2019 RISE Science exams.

**Goal #1 Results:** Due to the student dismissal caused by COVID-19, RISE testing was cancelled across the state.

**Action Steps Taken to Achieve 2019-2020 Goal:** Granger Elementary was able to retain our highly effective science teacher. Students in grade 3 have one 45-minute STEM class per week. Students in grades 4-6 attend two 45-minute STEM classes per week. Additionally, our STEM teacher started a STEM Club for students who are passionate about learning more about STEM. In STEM Club, our teacher supports richer experiences with the Core standards including independent projects.

During the Student Dismissal, our STEM teacher continued to collaborate with teams to provide technical assistance related to science standards. Additionally, she maintained her own Granger STEM Facebook page and Google Classroom where she provided extra activities and engaging content for Granger students.

**SCC Plans for 2019-2020:** Granger Elementary SCC's Land Trust plan for 2020-2021 focuses on the continued implementation of a STEM Lab. There will be continued focuses on aligning STEM activities with grade level SeeD standards. As USBE has now extended the Seed Standards from grade 6 to grades K-6, there will also be a focus on early grade STEM and science instruction. Additional funds will be used to purchase SeeD resources for teachers in the early grades. Our STEM teacher will help guide the transition to the new standards for all grades. She will also chair the STEM committee.

