

# Hartvigsen School Nurse

1510 West 5400 South  
Taylorsville, Utah 84123

School (385) 646-4593  
Fax (385) 646-4696



School Year 2022-2023

## Medication Management

Granite School District requires that any student needing a prescription or over-the-counter medications such as **vitamins, herbal supplements, medicated ointments/creams, homeopathic remedies, laxatives, eye drops/ointments, and nose sprays** administered at our schools must have the following provided by parents or guardians:

1. Parent signature on the school form or a signed letter from the parent with the student's name, date, and medication.
2. School medication form signed by Physician, physician assistant, nurse practitioner, or dentist with the following information:
  - a. Name of student
  - b. Name of medication
  - c. Dose and route of medicine
  - d. Time(s) and/or frequency to be given
  - e. Reason why the medication be given at school

An official letter with this information and the Provider's signature is also acceptable. Either letter or School Medical form could be faxed or dropped to the Nurse's office or the main office at Hartvigsen.

3. The medication must be in a pharmacy or manufacturer's labeled container. The parent may request the pharmacist to print a separate labeled bottle for the school.
4. Anytime there are changes in dosage, time, or route, written signed orders are required from the health care provider.
5. If medication is discontinued, a written note **must be sent with the date, student's name, and parent's signature**. Discontinued medication must be picked up within two (2) weeks after the last dose. If medication is not picked up by a legal guardian in the 2-week period, the medication will be destroyed according to the school's procedure.
6. **Medications must be brought to or picked up from the nurses in room 130 by a parent/guardian or another responsible adult. Do not send medications in your student's backpack.**
7. Non-medicated personal care items such as diaper rash cream/ointment (i.e., Aquaphor, A & D, Bag Balm, Desitin, Vaseline, etc.), lip balm, lotion, and sunscreen require only the parent's written permission and can be transported to school in a backpack. If the cream or ointment is prescribed, the above procedure must be followed.

**Please Note:** All requirements must be met before medication can be given at school. Direct any questions or concerns to the School Nurses at 385-646-4593. Our fax numbers are 385-646-4256 or 385-646-4696 for more information, please refer to Granite School District Medication Procedure <https://cdn-59bd6cf5f911c923e82ee0ee.closte.com/wp-content/uploads/sites/22/2019/11/053-Medication-Procedures.pdf>

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