

Community Council Meeting Minutes

Hartvigsen School

Administrative Conference Room

September 12, 2023

10:00 – 11:00 AM

Welcome and Introductions: In attendance: Felicia Wood, Mary Brow, Erolynn Wood, Alison Wendel Bennett, Alisa Harmon, Crystal Morris-Shank, Denise Greene.

Minutes: May 2023 minutes read by Alison Wendel Bennett. Alison Wendel Bennett proposed the motion “To approve the minutes from the May 2023 meeting as amended.” Erolynn Wood seconded the motion. The community council unanimously approved the minutes.

Business:

1. Update on Land Trust Expenditure from last year’s budget. Felicia shared that [Aaron Kammerman](#) was hired for 5 days a week this year. Those staff on the council thanked the council for supporting this. There is great need for him.
 - a. We have new software and hardware, and several new teachers.
 - b. Aaron is conducting a Journalism class
 - i. place on the FaceBook page
 - ii. potentially watch the videos in screens in the school
 - c. Mentoring of teachers - EdTech Challenge - is something to enhance teacher skills to help student achievement.
2. Suggestion to have a Zoom meeting each Community Council meeting.
3. Is there a way to separate the district held Community Council ? Felicia discussed bringing information from the Special Schools PLC as part of each week’s business. Alisa made the motion, “I move that we add a line item to each week’s agenda for information from the Special Schools PLC”. Discussion about having Deb Anderson to come to present to us to inform.
4. Discussion on if there is a need for additional training for para educators. Our teachers and para educators receive training before school and have ongoing training throughout the year. There are 25 new para educators this year, and there is a natural learning curve. Alison Wendel Bennett shared the empowerment Felicia gives to the teachers and the paras. Felicia ensures we feel heard, and that steps can be taken for needed change to occur. [Alisa Harmon](#) seconded the feeling. Felicia will share with our staff that we have parents concerned about their welfare and support.

Community Council Training:

1. **Safe Technology & Digital Citizenship Policy:** The Council reviewed the *Rules of Order and Procedure* on page 13 of the School Community Council book. Each member of the council took turns reading the procedures. A quick review of which type, and how technology is used at Hartvigsen was discussed per the handbook.
2. The following information comes directly from the 2023-2024 School Community Council Handbook. Page 16.

- a. "Information regarding digital citizenship is distributed at parent-teacher conferences by school technology specialists and library media educational technology specialists. Parents seminars and other forums that discuss Internet safety are held periodically during the school year at various locations. Additional resources and information on Internet safety and digital citizenship are available through the Educational Technology Department's website (<https://www.graniteschools.org/edtech/digcit>). The full policy was sent home at the beginning of the year in the "Welcome Packet". It is also on the website.
3. Granite Training videos: "What Does My School Community Council Do" and "School Community Council: Additional Responsibilities". The video explained who is on the committee, and their responsibilities. Responsibilities include the disbursement of Land Trust Grants, academic needs, school safety and school development programs.

Voting on Chair and Vice Chair:

Discussion on whether or not to keep or elect a new Chair and Vice Chair. Alison Wendel Bennett made the motion, "I move that we accept the current Chair and Vice Chair as voted on at the October 11, 2022 meeting." See below for the 2022 election motion:

"Motion to elect Erolynne Wood to be Chair." Motion was given by Jennabree and seconded by Alicia. The council unanimously voted in approval.

"Motion to elect Alison Wendel Bennett as Vice-Chair" Motion was given by Erolynne Wood and seconded by Jennabree. The council unanimously voted in approval

The motions were seconded, and council unanimously voted in approval for both positions separately. (October 2022 meeting)

Action Items:

4. [Alison Wendel Bennett](#) as Vice Chair will send out the agendas for each meeting.
5. Erolynn will send out reminder emails before each meeting. She will also serve as the host for the Zoom meeting.
6. Felicia will send Erolynn the CC email list.
7. Felicia will write a small article about Community Council to go in the next newsletter.

Principal Update:

1. The company that purchased the awning for the Elementary playground pushed the installation out to October of 2023. There will also be an awning for the Secondary playground coming this year.
2. Another company will be installing a new flooring for the Elementary playground.

Erolynne called for a motion to adjourn. The motion was given, seconded, and unanimously approved.

Next Meeting: October 10, 2023

10:00 am

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