

Hunter High School
Academic Letter Application
2019-2020

Students applying for an Academic Letter for the 2019-20 school year must complete and turn in this application no later than **Friday, May 15, 2020**. Applications need to be turned into Ms. Tanner by email etanner@graniteschools.org or in the Main Office. Students who do not turn in their applications by the deadline will not be considered for an Academic Letter.

Eligibility:

1. Students may earn an Academic Letter by enrolling in a minimum of four (4) academic courses per quarter for three (3) consecutive quarters (Quarters 1, 2, 3 or Quarters 4, 1, 2) and earning an *adjusted* GPA of 3.700 and a CPA of 3.500 in each of the three (3) consecutive quarters.
 - A. *Students who qualify for early graduation* may count the last quarter of their junior year and the first two quarters of their senior year for the required three (3) consecutive quarter requirement (i.e. 4 Qtr, 1 Qtr, 2 Qtr).
2. Students may earn four (4) academic letters during their four years at Hunter High School.
3. Academic courses are those classes for which a student may receive English, foreign language, mathematics, science, or social studies credit and any Concurrent Enrollment (CE) or AP class.
4. Students may not earn any 0's and no more than two 1's in citizenship during the three consecutive quarters.
5. Students must meet the Academic Letter application deadline dates.

Guidelines:

1. Students must turn in their Academic Letter Application to the main office or by email etanner@graniteschools.org by the required date with their **Student Report Card**.
 - a. *Please see the counseling center for your Student Report Card that shows GPA and CPA for the quarters being used for this application.*
2. Students who meet the stated criteria will receive a certificate, which will enable them to purchase a sweater or jacket at their own expense.
3. It is the students' responsibility to pick up their Academic Letter from the Main Office. The certificates will be destroyed three months after the end of the academic year in which they were given. Certificates, which are destroyed, will not be reissued. **Exception this year. All certificates will be mailed**
 - a. ~~The certificates and/or replacement certificates will not be mailed to students.~~

-Academic Letter Application found on back-

Hunter High School - Academic Letter Application 2019-2020
Due to Main Office by May 15, 2020

Personal Information

Name: _____

Grade (check one): 9 10 11 12

**As you want it to appear on the certificate*

Student Number: _____

Date: ___ / ___ / 2020

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Course Work

List the four academic courses taken for three consecutive quarters (Quarters 1, 2, & 3 or Quarters 4, 1, & 2):

**Courses listed must receive credit for English, Math, Science, Social Studies, Language, AP, &/or CE.*

**See your counselor with questions.*

Quarter 1	Quarter 2	Quarter 3
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Directions for mathematically adjusting your GPA:

Students must earn an **adjusted** GPA of at least a 3.700 during the three consecutive quarters (1st, 2nd, & 3rd or 4th, 1st, & 2nd). List the GPA for each quarter. Multiply the GPA by the total number of courses taken that quarter minus release time classes. Add **0.500 for each Honors or Concurrent Enrollment (CE) class** taken in any academic area. Add **1.000 for each AP class** taken in any academic area. Take that sum and divide by the total number of class you have.

Quarter 1	Quarter 2	Quarter 3
Term GPA _____	Term GPA _____	Term GPA _____
Multiply by # of classes (not including Release Time)	Multiply by # of classes (not including Release Time)	Multiply by # of classes (not including Release Time)
Total = _____	Total = _____	Total = _____
Honors Classes (.50 per class) + _____	Honors Classes (.50 per class) + _____	Honors Classes (.50 per class) + _____
CE (.50 per class) + _____	CE (.50 per class) + _____	CE (.50 per class) + _____
AP Classes (1.0 per class) + _____	AP Classes (1.0 per class) + _____	AP Classes (1.0 per class) + _____
Adjusted Total = _____	Adjusted Total = _____	Adjusted Total = _____
Divide by # of classes (not including Release Time)	Divide by # of classes (not including Release Time)	Divide by # of classes (not including Release Time)
Adjusted GPA = _____	Adjusted GPA = _____	Adjusted GPA = _____

CPA (Please Talk to the counseling center for your quarter CPA if needed):

Quarter 1	Quarter 2	Quarter 3
Quarter CPA = _____	Quarter CPA = _____	Quarter CPA = _____

List the classes, if any, in which a 1 was earned in citizenship. (No 0's and no more than two 1's)

Please attach a copy of your **Student Report Card showing the courses listed above. Turn in application to Ms. Tanner by email etanner@graniteschools.org or in the main office by 5/15/20.*