

Hunter High School Student Activity Application

** To receive approval for your event, please complete this form in its entirety and give to the administration at least 2 weeks before the scheduled event. Without this completed form, the activity may be cancelled.*

Sponsoring Group: _____ Date of Application: _____

Faculty Advisor: _____ Email: _____

Check event description below

_____ Assembly

_____ Lunch Time Activity/Table

_____ Banquet/Awards Night

_____ School Dance

_____ Other School Activity

Activity: _____

Date(s): _____ Location: _____

Set Up Time: _____ # of people expected to attend: _____

Event Time: _____

Clean Up Time: _____

Facilities to be used (check all needed):

_____ Commons _____ Cafeteria _____ Library _____ Main Gym

_____ Auxiliary Gym _____ Auditorium _____ Sound _____ Lighting

_____ Classrooms (list rooms) _____

_____ Outside field (specify) _____

General Plan:

Technology Request(s):

Equipment Request(s):

Specific for School Assemblies

Performing National Anthem _____

MC for Assembly _____

***Script/Agenda for Assembly is due upon turning in this form to the administration**

Specific for School Dances – Staff members asked and agreed to be chaperones (\$35 stipend for staff members only)

Student Chairman Signature _____ Date _____

Faculty Sponsor Signature _____ Date _____

Mike Virgin's Signature (Assemblies and use of auditorium) _____ Date _____

Administration Approval _____ Date _____

***If activity is after school hours, faculty advisor must have a copy of this form to show night custodian.**

For Office Use Only

Custodial Cost _____

Admin Cost _____

Stage Crew Cost _____