

**Hunter High School**  
**Academic Letter Application**  
**2020-21**

Students applying for an Academic Letter for the 2020-21 school year must complete and turn in this application no later than **Friday, May 14, 2021**. Applications need to be turned into Ms. Branch by email [sbranch@graniteschools.org](mailto:sbranch@graniteschools.org) or in the Main Office. Students who do not turn in their applications by the deadline will not be considered for an Academic Letter.

NOTE: This application must be completed electronically. The PDF is fillable and the calculations are generated electronically for the information you put in. Once the application is completed electronically, you may print it and drop it off in the front office for Ms. Branch, along with your report card, or you may submit both documents electronically via email to Ms. Branch at [sbranch@graniteschools.org](mailto:sbranch@graniteschools.org).

**Eligibility:**

1. Students may earn an Academic Letter by enrolling in a minimum of four (4) academic courses per quarter for three (3) consecutive quarters (Quarters 1, 2, 3 or Quarters 4, 1, 2) and earning an **adjusted** GPA of 3.700 and a CPA of 3.500 in each of the three (3) consecutive quarters.
  - A. *Students who qualify for early graduation* may count the last quarter of their junior year and the first two quarters of their senior year for the required three (3) consecutive quarter requirement (i.e. 4 Qtr, 1 Qtr, 2 Qtr).
2. Students may earn four (4) academic letters during their four years at Hunter High School.
3. Academic courses are those classes for which a student may receive English, Foreign Language, Mathematics, Science, or Social Studies credit and any Concurrent Enrollment (CE) or AP class.
4. Students may not earn any 0's and no more than two 1's in citizenship during the three consecutive quarters.
5. Students must meet the Academic Letter application deadline dates.

**Guidelines:**

1. Students must turn in their Academic Letter Application to the main office or by email [sbranch@graniteschools.org](mailto:sbranch@graniteschools.org) by the required date with their **Student Report Card**.
  - a. *Please see the counseling center for your Student Report Card that shows GPA and CPA for the quarters being used for this application.*
2. Students who meet the stated criteria will receive a certificate, which will enable them to purchase a sweater or jacket at their own expense.
3. It is the students' responsibility to pick up their Academic Letter from the Main Office. The certificates will be destroyed three months after the end of the academic year in which they were given. Certificates, which are destroyed, will not be reissued.
  - a. The certificates and/or replacement certificates will not be mailed to students.

**Hunter High School - Academic Letter Application 2019-2020**  
**Due to Main Office by May 15, 2020**

**Personal Information**

Name: \_\_\_\_\_

Grade (check one):    9        10        11        12

*\*As you want it to appear on the certificate*

Student Number: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / 2020

M    D

**Course Work**

List the four academic courses taken for three consecutive quarters (Quarters 1, 2, & 3 or Quarters 4, 1, & 2):

*\*Courses listed must receive credit for English, Math, Science, Social Studies, Language, AP, &/or CE.*

*\*See your counselor with questions.*

Quarter 1	Quarter 2	Quarter 3
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Directions for mathematically adjusting your GPA:**

Students must earn an **adjusted** GPA of at least a 3.700 during the three consecutive quarters (1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> or 4<sup>th</sup>, 1<sup>st</sup>, & 2<sup>nd</sup>). List the GPA for each quarter. Multiply the GPA by the total number of courses taken that quarter minus release time classes. Add **0.500 for each Honors or Concurrent Enrollment (CE) class** taken in any academic area. Add **1.000 for each AP class** taken in any academic area. Take that sum and divide by the total number of class you have.

Quarter 1	Quarter 2	Quarter 3
Term GPA        _____	Term GPA        _____	Term GPA        _____
# of classes (not including Release Time)        _____	# of classes (not including Release Time)        _____	# of classes (not including Release Time)        _____
Total            = _____	Total            = _____	Total            = _____
Honors Classes (.50 per class) + _____	Honors Classes (.50 per class) + _____	Honors Classes (.50 per class) + _____
CE (.50 per class)        + _____	CE (.50 per class)        + _____	CE (.50 per class)        + _____
AP Classes (1.0 per class) + _____	AP Classes (1.0 per class) + _____	AP Classes (1.0 per class) + _____
Adjusted Total        = _____	Adjusted Total        = _____	Adjusted Total        = _____
<b>Adjusted GPA        = _____</b>	<b>Adjusted GPA        = _____</b>	<b>Adjusted GPA        = _____</b>

**CPA (Please Talk to the counseling center for your quarter CPA if needed):**

Quarter 1	Quarter 2	Quarter 3
Quarter CPA        = _____	Quarter CPA        = _____	Quarter CPA        = _____

List the classes, if any, in which a 1 was earned in citizenship. (No 0's and no more than two 1's)

\_\_\_\_\_

***\*Please attach a copy of your Student Report Card showing the courses listed above. Turn in application to Ms. Branch by email [sbranch@graniteschools.org](mailto:sbranch@graniteschools.org) or in the main office by 5/14/21.***