

KEARNS HIGH SCHOOL

Memo No. 30

August 2016

SUBJECT: STUDENT DISCIPLINE

The enforcement of school regulations is the duty of all staff members. Teachers are expected to enforce these rules even though the students involved may not be in their classes. If any accident occurs, any staff member should take immediate action.

If a situation arises within the classroom which may be embarrassing to the teacher or the student, send the student to the office. Before the class meets again, a conference with the teacher, student, and a counselor should be held. DO NOT dismiss a student to wander the halls.

A. Citizenship

There should be no excuse for poor citizenship. Teachers, by their own conduct and manner, should demand respect from students. Do not "threaten" students unless you are certain that you are able to carry out that threat.

If there is a common understanding of discipline throughout the school, there should be little reason for students "getting away" with things which should not be tolerated.

B. Academic Problems

When any student has problems with his academic progress it is the teacher's responsibility to inform the student, notify parents, and refer the student to the counseling center for help with the problem.

C. Referral to Administration

If the teacher has followed through with the above protocol and students are not complying a referral to the administration should occur. The administrator will then evaluate the incident and elicit school consequence which could be suspensions, police referral, safe school referral or often district approved consequences. Parents will be called upon return of the student to the school. A parent conference must take place to guide the students behavior and academic pursuit.