

PROFESSIONAL GROWTH & EVALUATION

AUGUST 2018



**“QUALITY EDUCATORS
ARE ESSENTIAL FOR THE
SUCCESS OF ALL
STUDENTS”**



PG&E COMPONENTS

- SELF-ASSESSMENT
- BEGINNING OF YEAR MEETING WITH ADMINISTRATOR
- CREATE GOALS AND DETERMINE LINES OF EVIDENCE.
 - ✓ GOALS SHOULD BE RELATED TO YOUR SELF-ASSESSMENT
 - ✓ GOALS SHOULD BE CREATED IN COLLABORATION WITH YOUR ADMINISTRATOR
 - ✓ ALL EDUCATORS ARE REQUIRED TO HAVE A STAKEHOLDER INPUT GOAL
- MID -YEAR (ELECTRONIC) REVIEW
- END OF YEAR
 - ✓ COMPILE DATA AND LINES OF EVIDENCE
 - ✓ REVIEW AND CONFERENCE WITH ADMINISTRATOR
 - ✓ COMPLETION OF SUMMATIVE EVALUATION SUMMARY (DURING SUMMATIVE YEAR)

PG&E IS A GROWTH PROCESS!

THIS SHOULD BE A MEANINGFUL
PROCESS THAT WILL GUIDE
EACH EDUCATOR'S INDIVIDUAL
GROWTH.

PG&E is a Growth Process

Grow



Reflect

Learn



Self Monitor

Achieve



Collaborate



Set Goals



Self Assess

PG&E

INTENDED OUTCOMES

- RECOGNIZES AND CELEBRATES EDUCATIONAL EXCELLENCE
- PROMOTES PROFESSIONAL GROWTH
- PROVIDES EVIDENCE OF PROFESSIONAL PERFORMANCE
- ESTABLISHES A PARTNERSHIP BETWEEN EDUCATORS AND SUPERVISORS
- ESTABLISHES QUALITY EDUCATION FOR STUDENTS
- VALIDATES THE QUALITY OF DISTRICT EDUCATORS FOR THE COMMUNITY

EVALUATION STANDARDS

ALL STANDARDS ARE THE SAME WITH THE INDICATORS CUSTOMIZED TO THE POPULATION

- GSD COACHES, COORDINATORS AND SPECIALISTS STANDARDS
- GSD COUNSELOR STANDARDS
- GSD EDUCATOR STANDARDS
- GSD SOCIAL WORKER AND SCHOOL PSYCHOLOGIST STANDARDS

WHERE TO FIND THE EVALUATION STANDARDS (EVALUATION INSTRUMENT)

Granite SCHOOL DISTRICT

GSD Employee Intranet

Welcome Rettie, David G

Search the site: Go

Contact Us

INTERDEPARTMENTAL SITES QUICK LINKS DIVISIONS

GSD Sites

From here, anything's possible.

DEPARTMENTS

- ADMINISTRATOR RESOURCES
- INFORMATION SYSTEMS
- OFFICE STAFF
- OUTREACH COORDINATORS
- TEACHERS**
- LEARN SHAREPOINT
- PROFESSIONAL DEVELOPMENT
- SRV

Employee Links

General Links

- Granite Intranet
- Email - GSD
- Office of the Superintendent
- PLC Working Together Summary Form
- Prior Approval Form for Lane Change
- Safari Montage
- School City Staff Login
- Subfinder
- Helpdesk
- OSHA
- Maintenance Work Order
- Technology Work Order

Employee Information

Employee Information

- Network Issues
- Information about outages posted on Help Desk Noticeboard
- Benefits
- Benefits web page listing salary schedules
- Contract Employees Excused Days
- Brief list of days when employees on twelve month contracts are excused from work assignments
- Contract Employee Non-Working Days
- Grid listing days contract employees do not work.
- Contract Employee Schedule
- Number of working days for each month
- Employee Directory
- Online GSD Directory

Find Forms By Department

- Educational Equity**
Interpreter Request Form, ESL Endorsement and other information pertaining to Educational Equity.
- Human Resources**

Training & Manuals

- Information Systems**
Canvas, Gradebook and Webnetworks
- Purchasing Department**
QCC, Reflection, Purchasing Card Videos, New Purchase Order Receiving Instructions

Employee Organizations

- GAEOP Website**
Granite Office Personnel
- GEA**
Granite Education Association

WHERE TO FIND THE EVALUATION STANDARDS (EVALUATION INSTRUMENT)

The screenshot shows the 'Teachers' page on the GSDSites website. A navigation menu on the left lists various departments, with 'TEACHERS' highlighted. The main content area is organized into three columns: Curriculum, Forms and Documents, and Professional Growth (PG&E). A yellow arrow points to the 'Evaluation Standards and training materials are here' text, which is located near the 'Essential Concepts' section. A purple circle highlights the 'Evaluation Standards' section under 'Professional Growth (PG&E)', which lists various standards and training materials.

DEPARTMENTS

- ADMINISTRATOR RESOURCES
- INFORMATION SYSTEMS
- OFFICE STAFF
- OUTREACH COORDINATORS
- TEACHERS**
- LEARN SHAREPOINT
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GSDSites

Teachers

Curriculum

- Essential Concepts**
- Resources & Assessments
- AI**
- Resources
- Dan**
- Resources
- Dual Immersion**
- Dual Immersion
- Early Childhood**
- Early Childhood
- Health**
- Resources & Assessments
- Interconnections**
- Interconnections
- Literacy**
- Language Arts Elementary
- K-6 Reading Instruction Videos
- Kearns English Network

Forms and Documents

- Subfinder**
- Subfinder
- Job Related Links**
- Cactus Login
- Licensing
- Travel Forms
- Conference Travel Authorization
- Personal Leave - Teacher
- Professional Leave Form
- Student Overnight Travel Form
- Tutorials**
- Canvas**
- Canvas Tutorials

Professional Growth (PG&E)

- PLAN Teacher Training Video
- Professional Growth & Evaluation (PLAN)
- Forms**
- Leave Change Prior Approval Form
- Evaluation Standards**
- Coaches, Coordinators, Specialists Standards
- Counselor Standards
- Educator Standards
- Social Workers & Psychologists Standards
- PG&E Training Materials**
- PG&E Overview Module
- PG&E Growth Process Module
- Why Evaluation / Beliefs
- Tie to Licensure
- Glossary
- Questions & Answers
- Formative Evaluation Process & Timeline**
- Formative Timeline
- Self-Assessment Worksheet

Evaluation Standards and training materials are here

PG&E TRAINING

- THE UTAH STATE BOARD OF EDUCATION REQUIRES THAT ALL EDUCATORS ARE NOTIFIED REGARDING THEIR DISTRICT'S EVALUATION PROCESS AT LEAST 15 DAYS BEFORE AN EVALUATION AND BE GIVEN A COPY OF THE EVALUATION INSTRUMENT. THIS CAN OCCUR IN A SCHOOL'S FACULTY MEETING.
- EDUCATORS WHO HAVE BEEN WITH GRANITE **OVER** ONE YEAR CAN VIEW THE PG&E OVERVIEW AND GROWTH MODULES IF THEY CHOOSE.
- **NEW EDUCATORS** ARE REQUIRED TO VIEW THE PG&E OVERVIEW AND GROWTH PROCESS MODULES THEIR FIRST YEAR WITH GSD.
- ALL EDUCATORS WILL NEED TO DO THE FOLLOWING ON THEIR OWN:
 - TAKE A MEANINGFUL SELF-ASSESSMENT
 - CREATE GOALS IN RELATION TO THAT ASSESSMENT
 - MEET COLLABORATIVELY WITH YOUR ADMINISTRATOR TO FINALIZE YOUR GOALS

PLAN

- SIGN IN USING YOUR GSD USERNAME (NO @GRANITESCHOOLS.ORG) AND PASSWORD
- GO TO "MY PROFESSIONAL GROWTH PLAN" AND SELECT "PROFESSIONAL GROWTH PLAN 2018-2019"
- SELECT "SELF ASSESSMENT"
 - IDENTIFY SUPERVISOR
 - CLICK ON NEW USER AND ENTER THEIR NAME
 - ADD MULTIPLE SUPERVISORS IF YOU ARE ASSIGNED TO MULTIPLE LOCATIONS
 - COMPLETE THE SELF ASSESSMENT
- SELECT "DEVELOP YOUR GROWTH PLAN"
 - CREATE YOUR PROFESSIONAL GROWTH GOAL(S) -- AT LEAST ONE GOAL IS REQUIRED
 - CREATE YOUR STAKEHOLDER INPUT GOAL -- REQUIRED