



Zoom – Parent Tutorial – How to Join your Virtual SEP Conference (using a meeting ID)

Thank you for scheduling a virtual SEP Conference. Please be prompt at logging in at your scheduled time so all parents have the opportunity to meet with their student’s teacher(s)

1. Open a web browser of your choice (Chrome, Safari, Internet Explorer, etc.)
2. Go to zoom.us/join
3. Type in the **meeting ID** that is provided by your student’s school/teacher.

A screenshot of the Zoom "Join a Meeting" page. The title "Join a Meeting" is centered at the top. Below it is a text input field with the placeholder text "Meeting ID or Personal Link Name". A red arrow points from the right side of the input field towards the center. Below the input field is a blue button with the text "Join".

4. When prompted to enter a name please use your **student’s first and last name**.

A screenshot of the Zoom "Join a Meeting" page. The title "Join a Meeting" is centered at the top. Below it is a text input field with the placeholder text "Your Name". A red arrow points from the right side of the input field towards the center. Below the input field is a reCAPTCHA section with a checkbox labeled "I'm not a robot" and the reCAPTCHA logo. Below the reCAPTCHA section is a blue button with the text "Join". A green box with the text "No broken links found" is positioned to the right of the input field.

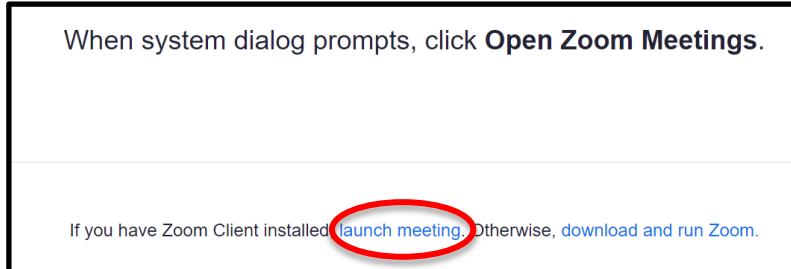
5. Type in the **password** that was provided by your student’s school/teacher.

A screenshot of the Zoom "Join a Meeting" page. The title "Join a Meeting" is centered at the top. Below it is a text input field with the placeholder text "Meeting Passcode". A red arrow points from the right side of the input field towards the center. Below the input field is a blue button with the text "Join".

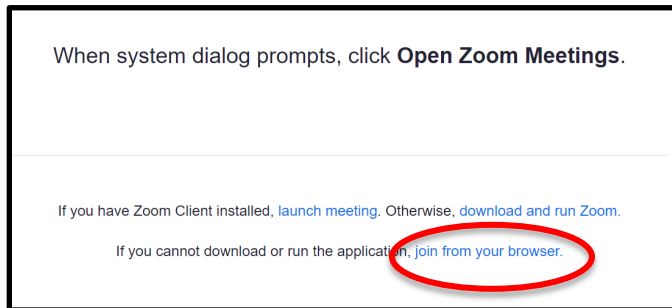


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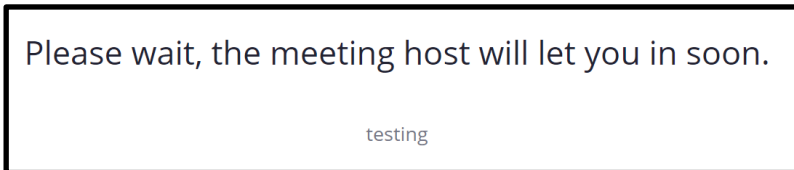
6. If you see this screen, select “launch meeting”.



7. Then select “join from your browser”.

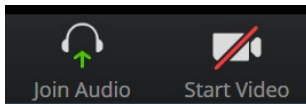


8. Once you have logged in you will be placed in the **waiting room** until the teacher admits you into the Zoom meeting.



9. Once you are admitted into the Zoom meeting please unmute yourself and turn on your camera if you are able. To do this:

- a. Click “Join Audio” in the bottom left hand corner of the screen



- b. Click “allow” when the program asks to access your microphone and camera

