



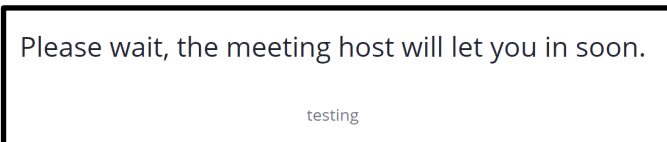
Zoom – Parent Tutorial – How to Join your Virtual SEP Conference (using a Zoom link)

Thank you for scheduling a virtual SEP Conference. Please be prompt at logging in at your scheduled time so all parents have the opportunity to meet with their student’s teacher(s).

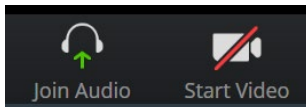
1. Open the Zoom link that was provided by your student’s school/teacher.
2. When prompted to enter a name please use your **student’s first and last name**
3. Select **“Join”** once you have entered your student’s name

A screenshot of the Zoom "Join a Meeting" interface. It shows a text input field labeled "Your Name" with the placeholder text "Your Name". Below the input field is a reCAPTCHA section with a checkbox labeled "I'm not a robot" and a reCAPTCHA logo. At the bottom of the form is a blue button labeled "Join". Two red arrows point to the "Your Name" input field and the "Join" button.

4. Once you have logged in you will be placed in the **waiting room** until the teacher admits you into the Zoom meeting.



5. Once you are admitted into the Zoom meeting please unmute yourself and turn on your camera if you are able. To do this:
 - a. Click **“Join Audio”** in the bottom left hand corner of the screen



- b. Click **“allow”** when the program asks to access your microphone and camera

