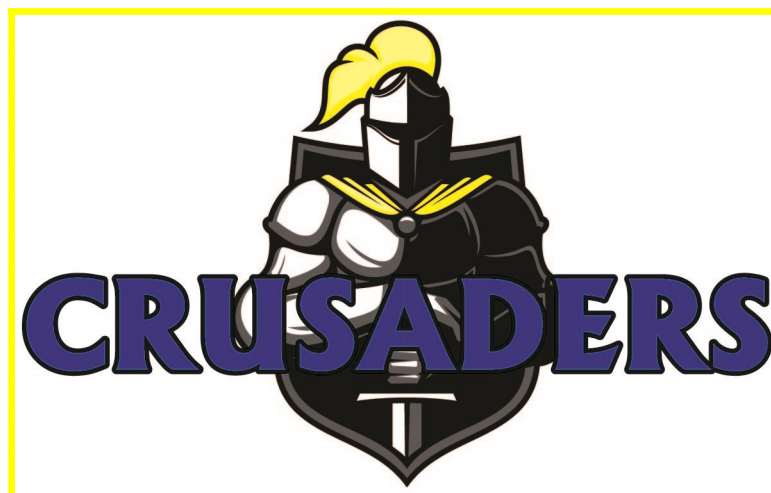


KENNEDY JR. HIGH SCHOOL

HOME OF THE CRUSADERS



STUDENT HANDBOOK

2022-2023

KENNEDY JR. HIGH BELL SCHEDULE

2022-2023

Regular Schedule			Friday Schedule		
Period	Time	Minutes	Period	Time	Minutes
1	7:45-8:45	60	1	7:45-8:18	33
2	8:49-9:40	51	2	8:22-8:55	33
3	9:44-10:35	51	3	8:59-9:32	33
1 st Lunch	10:35-11:05	30	1 st Lunch	9:32-10:02	30
4	11:09-12:00	51	4	10:06-10:39	33
4	10:39-11:30	51	4	9:36-10:09	33
2 nd Lunch	11:30-12:00	30	2 nd Lunch	10:09-10:39	30
5	12:04-12:55	51	5	10:43-11:16	33
5	11:34-12:25	51	5	10:13-10:46	33
3 rd Lunch	12:25-12:55	30	3 rd Lunch	10:46-11:16	30
6	12:59-1:50	51	6	11:20-11:53	33
7	1:54-2:45	51	7	11:57-12:30	33
AM Assembly Schedule			PM Assembly Schedule		
Period	Time	Minutes	Period	Time	Minutes
1	7:45-7:55	10	1	7:45-8:27	42
Assembly	7:55-8:53	58	2	8:31-9:13	42
1	8:57-9:39	42	3	9:17-9:59	42
2	9:43-10:25	42	1 st Lunch	9:59-10:29	30
3	10:29-11:11	42	4	10:33-11:15	42
1 st Lunch	11:11-11:41	30			
4	11:45-12:27	42	4	10:03-10:45	42
			2 nd Lunch	10:45-11:15	30
4	11:15-11:57	42	5	11:19-12:01	42
2 nd Lunch	11:57-12:27	30			
5	12:31-1:01	42	5	10:49-11:31	42
			3 rd Lunch	11:31-12:01	30
5	12:01-12:43	42	6	12:05-12:47	42
3 rd Lunch	12:43-1:13	30	7	12:51-1:33	42
6	1:17-1:59	42	1	1:37-1:47	10
7	2:03-2:45	42	Assembly	1:47-2:45	58

Student Handbook 2022-2023

Administration:

Mary Basso - Principal

Steve Alder - Assistant Principal

Nate Brannon – Intern Assistant Principal

Counselors:

Karlin Bauman

Darlene Springer

**4495 South 4800 West
West Valley City, Utah 84120**

Attendance Office: 385-646-5218

Main Office: 385-646-5214

Fax Number: 385-646-5215

<https://schools.graniteschools.org/kennedyjr>

<https://www.facebook.com/kennedyjuniorhigh>

http://instagram@jfk_crusaders

DATES TO REMEMBER

School Beginning and End:

First Day of School: Thursday, August 18

Last Day of School: Friday, June 2

Parent Teacher Conferences:

September 20 & 21 4:00-7:00

February 7 & 8 4:00-7:00

Holidays and Student Non-Attendance Days

September 5	Labor Day
September 23	SEP Compensatory Day
September 26	Teacher Contract Day
October 13 & 14	Fall Recess
October 17	Teacher Planning Day
October 28	End of Term 1
November 23, 24, 25	Thanksgiving Recess
December 22-January 2	Winter Recess
January 3	Teacher Contract Day
January 12	Teacher Planning Day
January 13	End of Term 2
January 16	Martin Luther King, Jr. Day
February 10	SEP Compensatory Day
February 17	Teacher Contract Day
February 20	Washington and Lincoln Day
March 17	Teacher Planning Day
March 24	End of Term 3
March 27-30	Spring Recess
March 31	Emergency Closure Make-up Day
May 29	Memorial Day

SCHOOL EXPECTATIONS

Every school has a set of expectations. Meeting these expectations will ensure that our school is a beautiful, positive, and a safe learning environment for all students.

- In order to be respectful of everybody in the building, students will refrain from using racial or homophobic slurs, and all other language that may be deemed offensive.
- All students are welcome to enter the building at 7:15 through the cafeteria doors if they wish to eat breakfast in the cafeteria Monday-Friday. Students may apply for free or reduced cost through the registration process.
- Students can enter the library at 7:20 as long as an adult is in the library to supervise. There may be mornings when the Librarian or someone else is unavailable to supervise, in which case the library will be closed to students.
- All students are expected to be off the school grounds by 3:00 PM unless they are participating in after-school activities. We love our students and understand that they may want to hang out with friends at school after we dismiss, but we do not have the ability to supervise outside the building after 3:00.
- Public displays of affection (PDA), such as holding hands, prolonged hugging and kissing are not appropriate at school.
- Hall passes are given by teachers for **emergencies only**. No hall pass will be given during the first or last 10 minutes of class. Make sure you are prepared for each class.
- Behavior expectations on the school bus, outside on school grounds, and during the after-school program are the same as the expectations during a regular school day.
- Students are expected to be on time to all classes.

Kennedy Junior High Expectations

	Respectful	Accountable	Connected
Hallway	<ul style="list-style-type: none"> • Use clean & positive language • Use calm voices • Respect the personal space of others by not engaging in horseplay • Please walk 	<ul style="list-style-type: none"> • Use hall passes appropriately • Use time wisely • Stay together when walking with a class 	<ul style="list-style-type: none"> • Assist others • Hold doors open • Report messes and/or problems
Cafeteria	<ul style="list-style-type: none"> • Use clean & positive language • Use calm voices • Respect personal space • Wait your turn in line 	<ul style="list-style-type: none"> • Leave binder in locker • Clean up after yourself • Stay in approved areas 	<ul style="list-style-type: none"> • Include others • Report messes and/or problems
Bathroom	<ul style="list-style-type: none"> • Use clean & positive language • Use calm voices • Respect personal space 	<ul style="list-style-type: none"> • Flush the toilet • Wash hands for 30 seconds • Take care of your hall pass vest • Be responsible for your own belongings 	<ul style="list-style-type: none"> • Keep area clean • Leave others' property alone • Connect with friends somewhere other than the bathroom
Locker Room	<ul style="list-style-type: none"> • Use clean & positive language • Maintain personal space 	<ul style="list-style-type: none"> • Keep area clean • Bring ONLY appropriate supplies • Care for personal items • Close lockers gently and lock them 	<ul style="list-style-type: none"> • Leave others' property alone • Report messes and/or problems
Auditorium	<ul style="list-style-type: none"> • Use clean & positive language • Leave feet on the floor 	<ul style="list-style-type: none"> • Pay attention to presentations • Leave supplies in class • Stay with your class 	<ul style="list-style-type: none"> • Respond appropriately, at the correct time

Kennedy Junior High Expectations

	Respectful	Accountable	Connected
Library	<ul style="list-style-type: none"> • Use clean & positive language • Use quiet voice • Maintain personal space • Walk calmly to an appropriate seat 	<ul style="list-style-type: none"> • Throw away food and drink before entering • Follow staff directions • Return books on time • Obtain the appropriate pass to enter during advisory or lunch 	<ul style="list-style-type: none"> • Leave others' property alone • Report messes and/or problems
Computer Lab	<ul style="list-style-type: none"> • Use clean & positive language • Use quiet voice • Walk in calmly and sit at assigned computer 	<ul style="list-style-type: none"> • Throw away food and drink before entering • Care for device • Leave area neat and clean • Follow directions • Keep hands on own computer • Use teacher-approved websites and programs 	<ul style="list-style-type: none"> • Leave others' property alone • Report messes and/or problems
Technology & Social Media	<ul style="list-style-type: none"> • Use clean and positive language • Remember, once you put it out there, it stays out there; be thoughtful before you post 	<ul style="list-style-type: none"> • Use devices/ equipment at designated times • Only interact with people you know and trust to speak with in person • View appropriate web content and images • Follow app/website policies 	<ul style="list-style-type: none"> • Post only positive comments about self and others • Stop the spread of rumors by not sharing harmful posts

SCHOOL SAFETY

Feeling safe in your school is very important so that students and teachers can stay focused on learning. What we do and what we say creates a safe community. Here are some general expectations for a safe and inviting school environment.



IF YOU SEE OR KNOW SOMETHING, SAY SOMETHING!

- If you see something that is not safe, do your part in making the the school safe by reporting it to a trusted adult in the building.
- Or you can use the SafeUT app to report anonymously. You can go to the school website and click on the SafeUT button or upload the App to your phone. Use the the app to report anything that makes you or anyone you know feel unsafe.
- You can report something unsafe by **texting SafeUT at 801-664-2929**.
- You can **call the District Safety Hotline at 801-481-7199**.

- Help make everyone at Kennedy Middle School feel safe and welcome to be here:
 - Make new friends! Don't threaten, bully, intimidate, play fight, real fight or bring weapons and/or toys that look like weapons.
 - Keep our building and everything in it in good condition:
 - Treat all people and property with respect. Don't vandalize, tag, destroy, or take things that do not belong to you. Always Respect the property of others.

- Come to school ready to learn and do your best work when you are here:
 - Stay alert! Don't use drugs or illegal substances (such as cigarettes, e-cigarettes, vaping, marijuana, or alcohol) before, during, or after school.

- Represent yourself with words and phrases that are positive and complimentary:
 - Use clean and respectful language. Don't swear or use vulgar language or hand gestures or tell inappropriate jokes or stories that may be offensive.
 - Be kind always.

- Understand that we are all different. That is part of what makes Kennedy a great school!
 - Be kind and respectful to everyone.

EMERGENCY NUMBERS

Kennedy Middle School	(385) 646-5218
West Valley Police	(801) 840-4000
Granite Police	(385) 481-7122
Child Abuse Hotline	855-323-3237
Youth Services	(801) 468-4500
Crisis Support	(801) 587-3000
Suicide Prevention	1-800-273-TALK (8255)
Poison Control	1(800)-222-1222

ELECTRONIC DEVICE POLICY

PLEASE NOTE: Kennedy Jr. High school personnel are not responsible for lost, stolen, or damaged electronic devices. Students who bring these items on school premises assume all risks.

- A. **The use of cell phones and other electronics devices at school is subject to the restrictions below:**
- Cell phones **may not** be turned on or used after the student enters the building each day. This includes the use of cell phones for photography or recording purposes.
 - Cell phones **must remain turned off** and stored in student backpacks/lockers during the school day and during after-school programs, unless otherwise directed by a teacher.
 - Cell phones **may not** be turned on or used during school fire drills or other emergency preparedness exercises.
 - Cell phones **may not** be used in bathrooms or locker rooms.
 - Ear buds/headphones are to be left in the students' pocket, but NEVER to be seen in the ears or around the neck.
- B. Students who use cell phones, in violation of any provision of the Discipline Code, the school's policy, or Granite School District's Internet Acceptable Use and Safety Policy, will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in this document.

Consequences for inappropriate phone use

- 1st Offense – Device will be confiscated and kept in the safe in the main office. Student picks up device in the main office at the end of the day.
- 2nd Offense – Device will be confiscated and kept in the safe in the main office. Parent is required to pick up device.
- 3rd Offense – Phone/Device will be checked in each morning and checked out in the afternoon in the main office (daily). Parent and student will sign contract agreeing to this.

Chromebooks

- Each student will receive a Chromebook and a charger at the beginning of the year or when he or she registers.
- Students are expected to **bring charged Chromebooks the school every day**.
- Chromebooks are to be kept in students' backpack throughout the day as they move from class the class.
- Chromebooks are used for educational purposes only.
- Chromebooks are not to be shared or lent to any other student.
- Chromebooks are school property. Treat them with respect. Students are responsible for keeping the Chromebook in good condition.
- If a student is not using his or her Chromebook appropriately respectfully, that student will lose the Chromebook for a period of time.

ATTENDANCE POLICY

Reminder

WE WANT YOU HERE!

Attendance Office – 385-646-5218

It is important that you are at school every day ready to learn and succeed! The law requires that every student, age 6-18, attend school regularly. Even if absences are excused by a parent/guardian, you will still miss important instruction and lessons that can cause you to fall behind in your work.

STANDARD PROCEDURE:

- If you know you will be absent, have your parents call the Attendance Office (385-646-5218) to excuse your ***upcoming*** absences.
- To have an unexpected absence excused, bring a written note from your parent within 10 days of the absence. Be aware that the number of excused absences is limited. A doctor's note will be accepted at any time during the year.
- If you need to leave school early, your parent/guardian (or a pre-approved person on your list) must check you out in person, in the Attendance Office.
- The person picking you up after being checked out of school must be listed as a contact on your school records or you will not be allowed to leave with him/her.

Parents/Guardians are only allowed to excuse a student for **7 absences**. After seven or more excused absences (or equivalent class periods), you will be required to bring a doctor's note to excuse any future absences.

The District policy states:

1. After 5 absent days within a school year, the school will mail the student/parents the First Attendance Inquiry letter notifying the student/parent/guardian of the attendance policy.
2. After 5 unexcused days within a school year, the school will mail the student/parent/guardian the Second attendance Inquiry letter asking for the parents(s)/guardian(s) help with their student's attendance. This letter shall be followed up with a phone call or direct contact with the family from school personnel.
3. After 10 days of unexcused days of being absent within a school year, the school will mail the student/parent/guardian a Third Attendance Inquiry letter inviting the family to attend an Individual Attendance Support Meeting to implement a Student Attendance Plan (hosted by a District Representative and to be hosted at your school).
4. After 15 unexcused days of being absent within a school year, the school will email the student/parent/guardian a Fourth Attendance Inquiry letter inviting the family to attend an Individual Attendance Support Meeting to implement a Student Attendance Plan (hosted by a District Representative at your school). will be referred to the Third District Juvenile Court. Parents/legal guardians may be referred to the Salt Lake County District Attorney.
5. For secondary schools (such as Kennedy), missing periods will accrue into days of absences.

TARDY POLICY

Tardies are school wide, not per class.

Each new term is a fresh start on the tardy policy.

Tardies will affect student's citizenship grade.

Students with an excused tardy **MUST** come with a note from parent! The secretary will not be able to accept phone calls to excuse morning tardies.

Administration will assign the following consequences.

UNEXCUSED TARDY	CONSEQUENCE
1-2	Warning - Given by the attendance secretary; Student sent to class with note.
3-4	Expectation Review (ER) – Student reviews expectations and while eating lunch in a separate room from the cafeteria.
5-8	After School Intervention (ASI)
9	Mandatory Parent Conference – Student can return to school only <i>with a parent/guardian</i> for a mandatory meeting with the administrator. Student must attend the conference with the parent/guardian.
10 or more	Administrative assigned consequence



DRESS CODE

2020 through 2023



The Crusader Creed at Kennedy Jr. High emphasizes the importance of being *Respectful, Accountable, and Connected*. Adhering to the Kennedy dress code emphasizes an atmosphere of respect, courtesy, security, and responsibility. It establishes a feeling of community, inclusiveness, and equality within the school, minimizes distraction in the classroom, promotes self-discipline, and encourages high personal standards while creating a TEAM atmosphere.

Tops

1. Style
 - a. Buttoned, collared, golf/polo shirt (shown below)
 - b. Solid and plain
 - c. With sleeves, standard or long (must cover shoulders and underarms)
 - d. Sweatshirts/sweaters
Must be solid and plain colored or have the school logo. The style must be in a crew, V-neck, or button up cardigan. No prints, logos, zippers or hoods. The polo shirt must be worn underneath with the collar showing.
 - e. Turtleneck, t-shirts or long-sleeved shirts in dress code colors, may be worn under the polo shirt. They are to be plain with no printing on shirt.
2. Colors
 - a. Tan
 - b. White
 - c. Navy Blue
 - d. Black



Bottoms

1. Style
 - a. Blue jeans
 - b. Shorts
 - c. Skirts
 - d. Capris
 - e. Pants
 - i. Pants cannot be of athletic, dance, or sweat type, pajama, jeggings, or leggings style.
 - ii. Jeans cannot be ripped
2. Colors
 - a. Tan
 - b. Navy blue
 - c. Black



Additional items:

1. All pants or bottoms must be plain (with minimal embellishments on pockets only) and solid-colored, no prints or stripes
2. Skirts and pants must be modest, clean and in good repair (no fraying) and hemmed at the bottom.
3. Pants must be worn around the waist (no sagging)

CONSEQUENCES

Each new term is a fresh start on the dress code policy.
Violations of the dress code will affect your citizenship grade.
Administration will assign the following consequences for violations:

VIOLATION	CONSEQUENCE
1-2	Warning - Given by administration; student sent to class in dress code.
3-4	Expectation Review (ER) – Student reviews expectations while eating in a separate room from the cafeteria.
5-8	After School Intervention (ASI) – 2:45-3:45; parent will be notified.
9	Overnight Suspension - Student can return to school only <i>with a parent/guardian</i> for a mandatory meeting with the administrator. Student must attend the conference with the parent/guardian.
10	Student Support Intervention

*A referral will be written each time there is a violation AFTER the second violation.

STUDENTS MUST GO TO THE OFFICE EVERY TIME THEY ARE IN VIOLATION OF THE DRESS CODE. ADMINISTRATION OR OTHER OFFICE STAFF WILL DOCUMENT THE VIOLATION, ASSIGN THE CONSEQUENCE LISTED ABOVE, AND THE STUDENT WILL THEN BE SENT TO CLASS IN COMPLIANCE WITH THE DRESS CODE.

IF A STUDENT CHOOSES TO COME TO SCHOOL OUT OF DRESS CODE, THEY WILL BE PROVIDED APPROPRIATE CLOTHING.

Free Dress Days

Throughout the school year there will be Free Dress Days. On those days, students do not to follow the Kennedy Dress Code. However, students do need to be in compliance with the general dress standards the district has set forth:

- No hats or bandanas
- No clothing that can be considered disruptive or distracting
- Leggings must be worn under jeans with rips in them
- Photo ID must be visible at all times, however, lanyards are not required.

SCORE	BEGINNING OF YEAR	MIDDLE OF YEAR	END OF YEAR
910			
900			
890			
880			
870			
860			
850			
840			
830			
820			
810			
800			
790			
780			
770			
760			
750			
740			
730			
720			
710			
700			
690			
680			
670			
660			
650			
640			
630			
620			
610			
600			

Beginning of year goal: _____

Middle of year goal: _____

End of year goal: _____

Kennedy Creed

RESPECTFUL

ACCOUNTABLE

CONNECTED

