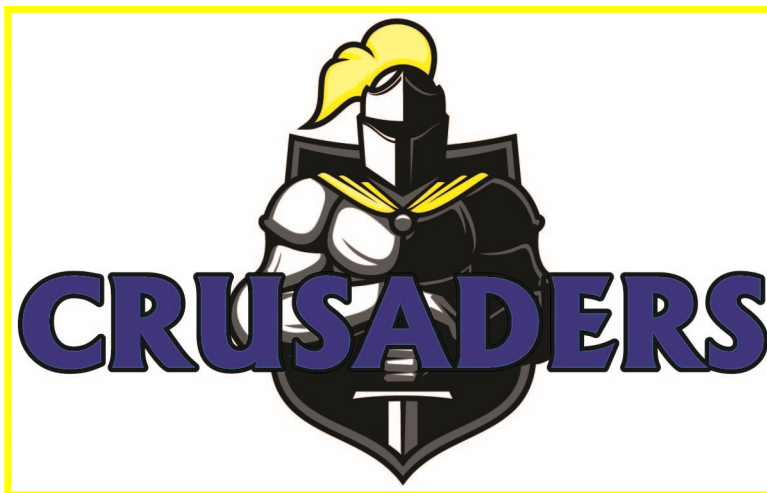


KENNEDY JR. HIGH SCHOOL

HOME OF THE CRUSADERS



STUDENT HANDBOOK

2023-2024

Student Handbook 2023-2024

Administration:

Robin Tenbrink - Principal

Steve Alder - Assistant Principal

Ande Miller – Intern Assistant Principal

Counselors:

Darlene Springer

Karlin Bauman

McCall Peart

**4495 South 4800 West
West Valley City, Utah 84120**

Attendance Office: 385-646-5218

Main Office: 385-646-5214

Fax Number: 385-646-5215

<https://schools.graniteschools.org/kennedyjr>
<https://www.facebook.com/kennedyjuniorhigh>
http://instagram@jfk_crusaders



Kennedy Jr. High Mission Statement

WE ARE ACTIVE LEARNERS WHO SET
GOALS, TRACK PROGRESS, AND
CELEBRATE GROWTH

Kennedy Jr. High Vision Statement

LEARN GROW BELONG

KENNEDY JR. HIGH BELL SCHEDULE 2023-2024

Regular Schedule			Friday Schedule		
Period	Time	Minutes	Period	Time	Minutes
1	7:45-8:33	48	1	7:45-8:18	33
Advisory	8:37- 9:03	26	No Advisory on Friday		
2	9:07- 9:55	48	2	8:22-8:55	33
3	9:59- 10:47	48	3	8:59-9:32	33
4	10:51- 11:39	48	4	9:36- 10:09	33
1 st Lunch	11:39- 12:09	30	1 st Lunch	10:09 -10:39	30
5	12:13- 1:01	48	5	10:43- 11:16	33
5	11:43- 12:31	48	5	10:13-10:46	33
2 nd Lunch	12:31- 1:01	30	2 nd Lunch	10:46-11:16	30
6	1:05- 1:53	48	6	11:20- 11:53	33
7	1:57 – 2:45	48	7	11:57- 12:30	33
AM Assembly Schedule			PM Assembly Schedule		
Period	Time	Minutes	Period	Time	Minutes
1	7:45-8:31	46	1	7:45-8:29	44
Advisory Assembly	8:35- 9:15	40	No Advisory On PM Assembly		
2	9:19- 10:05	46	2	8:33-9:17	44
3	10:09- 10:54	46	3	9:21- 10:05	44
4	10:58- 11:44	46	4	10:09- 10:53	44
1 st Lunch	11:44- 12:14	30	1 st Lunch	10:53- 11:23	30
5	12:18- 1:04	46	5	11:27- 12:11	44
5	11:48- 12:34	46	5	10:57- 11:41	44
2 nd Lunch	12:34 – 1:04	30	2 nd Lunch	11:41- 12:11	30
6	1:08- 1:54	46	6	12:15- 12:59	44
7	1:58- 2:45	47	7	1:03- 1:47	44
			Assembly	1:47- 2:45	58

DATES TO REMEMBER

School Beginning and End:

First Day of School: Wednesday, August 16

Last Day of School: Friday, May 24

Parent Teacher Conferences:

September 19 & 20 4:00-7:00

February 5 & 6 4:00-7:00

Holidays and Student Non-Attendance Days

September 1	Teacher Contract Day
September 4	Labor Day
September 22	SEP Compensatory Day
October 12 & 13	Fall Recess
October 16	End of Term 1
November 22, 23, 24	Thanksgiving Recess
December 22	End of Term 2 (Teacher Contract Day)
Dec. 25-Jan. 2	Winter Recess
January 15	Martin Luther King, Jr. Day
February 9	SEP Compensatory Day Teacher
February 16	Teacher Contract Day
February 19	Washington and Lincoln Day
March 15	End of Term 3 (Teacher Contract Day)
April 1-April 5	Spring Break
May 27	Compensatory Day
May 28	Emergency Closure Make Up Day (student recess day unless needed for make up day)

SCHOOL EXPECTATIONS

Every school has a set of expectations. Meeting these expectations will ensure that our school is a beautiful, positive, and a safe learning environment for all students.

- In order to be respectful of everybody in the building, students will refrain from using racial or homophobic slurs, and all other language that may be deemed offensive.
- All students are welcome to enter the building at 7:15 through the cafeteria doors if they wish to eat breakfast in the cafeteria Monday-Friday. Students may apply for free or reduced cost through the registration process.
- All students are expected to be off the school grounds by 3:00 PM unless they are participating in after-school activities. We love our students and understand that they may want to hang out with friends at school after we dismiss, but we do not have the ability to supervise outside the building after 3:00.
- Public displays of affection (PDA) are not appropriate at school.
- Hall passes are given by teachers for **emergencies only**. No hall pass will be given during the first or last 10 minutes of class. Make sure you are prepared for each class.
- Behavior expectations on the school bus, outside on school grounds, and during the after-school program are the same as the expectations during a regular school day.
- Students are expected to be on time to all classes.

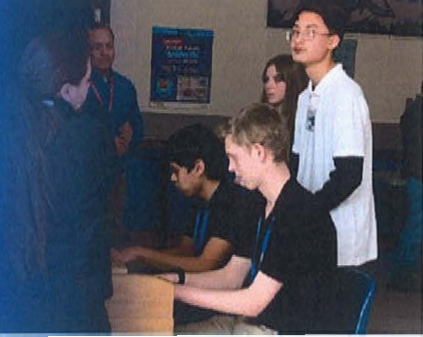
Kennedy Jr. High Expectations

	HARD WORK AND RESELIENCE	RESPONSIBILITY	COMMUNICATION	RESPECT	DEPENDABILITY
HALLWAYS		-Be responsible by not hanging out in the halls; get to class quickly so you are not tardy.	-Use calm voices; do not scream or shout. -Use clean and positive language.	-Be mindful of others. -Keep the hallways safe by not running and watching where you are going.	-Report messes or other problems you see in the hall.
CAFETERIA		-Go into the bathroom only if you intend to use it.	-Use calm voices; do not scream or shout. -Use clean and positive language.	-Wait your turn in line. -Throw away your trash. -Leave other's property alone. -Walk, do not run in the cafeteria. -Respect other's personal space.	

	HARD WORK AND RESELIENCE	RESPONSIBILITY	COMMUNICATION	RESPECT	DEPENDABILITY
BATHROOM		<ul style="list-style-type: none"> -Use the bathroom quickly. -Do not hang out in the bathroom. 	<ul style="list-style-type: none"> -Use calm voices; do not scream or shout. -Use clean and positive language. 	<ul style="list-style-type: none"> Respect other's personal space. 	<ul style="list-style-type: none"> -After bathroom use, quickly return directly back to class.
AUDITORIUM		<ul style="list-style-type: none"> -Stay and sit with your class. 	<ul style="list-style-type: none"> -Use calm voices; do not scream or shout. -Use clean and positive language. 	<ul style="list-style-type: none"> -Pay attention to presenters. -Do not talk during presentation. 	
LIBRARY			<ul style="list-style-type: none"> -Use calm voices; do not scream or shout. -Use clean and positive language 	<ul style="list-style-type: none"> -Respect other's personal space and property. 	<ul style="list-style-type: none"> -Keep the Library clean by throwing away your trash.
CLASSROOM	<ul style="list-style-type: none"> -Attend every class on time -Ask for help if you need it. -Don't give up. 	<ul style="list-style-type: none"> -Turn in assignments. -Be on time to class. 	<ul style="list-style-type: none"> -Participate in class. -Speak when appropriate, listen when appropriate. -Use clean and positive language. -Speak in calm voice. 	<ul style="list-style-type: none"> -Treat your teacher and fellow students respectfully by not calling people names, swearing or anything else that would make others feel unsafe. 	<ul style="list-style-type: none"> -Complete work on time.

Kennedy Generic Uniform

For the 2023 School Year & Beyond



The Crusader Creed at Kennedy Jr. High emphasizes the importance of being **Respectful**, **Accountable**, and **Connected**. Adhering to the Kennedy dress code emphasizes an atmosphere of respect, courtesy, security, and responsibility. It establishes a feeling of community, inclusiveness, and equality within the school, minimizes distraction in the classroom, promotes self-discipline, and encourages high personal standards while creating a **TEAM atmosphere**.

Tops

- Shirts must have sleeves.
- Shirts must not be see-through or sheer.
- Shirts must cover shoulders and midriff.
- All clothing should be free of any reference to drugs, alcohol, weapons, vulgar language, and/or offensive graphics.
- All clothing should be in good repair and not revealing.



Bottoms

- Bottoms that have rips or holes above the knee must have non-flesh-colored leggings worn underneath.
- All clothing should be in good repair and not revealing.
- All clothing should be free of any reference to drugs, alcohol, weapons, vulgar language, and/or offensive graphics.
- Skirts and shorts must be mid-thigh or longer.
- Pants must be worn around the waist (no sagging).



Footwear & Headwear

- House slippers are not allowed
- Hats or hoods cannot be worn in the building.



SCHOOL SAFETY

Feeling safe in your school is very important so that students and teachers can stay focused on learning. What we do and what we say creates a safe community. Here are some general expectations for a safe and inviting school environment.



IF YOU SEE OR KNOW SOMETHING, SAY SOMETHING!

- If you see something that is not safe, do your part in making the school safe by reporting it to a trusted adult in the building.
- Or you can use the SafeUT app to report anonymously. You can go to the school website and click on the SafeUT button or upload the App to your phone. Use the the app to report anything that makes you or anyone you know feel unsafe.
- You can report something unsafe by **texting SafeUT at 801-664-2929**.
- You can **call the District Safety Hotline at 801-481-7199**.

- Help make everyone at Kennedy Middle School feel safe and welcome to be here:
 - Make new friends! Don't threaten, bully, intimidate, play fight, real fight or bring weapons and/or toys that look like weapons.
 - Keep our building and everything in it in good condition:
 - Treat all people and property with respect. Don't vandalize, tag, destroy, or take things that do not belong to you. Always Respect the property of others.

- Come to school ready to learn and do your best work when you are here:
 - Stay alert! Don't use drugs or illegal substances (such as cigarettes, e-cigarettes, vaping, marijuana, or alcohol) before, during, or after school.

- Represent yourself with words and phrases that are positive and complimentary:
 - Use clean and respectful language. Don't swear or use vulgar language or hand gestures or tell inappropriate jokes or stories that may be offensive.
 - Be kind always.

- Understand that we are all different. That is part of what makes Kennedy a great school!
 - Be kind and respectful to everyone.

EMERGENCY NUMBERS

Kennedy Middle School	(385) 646-5218
West Valley Police	(801) 840-4000
Granite Police	(385) 481-7122
Child Abuse Hotline	855-323-3237
Youth Services	(801) 468-4500
Crisis Support	(801) 587-3000
Suicide Prevention	1-800-273-TALK (8255)
Poison Control	1(800)-222-1222

ELECTRONIC DEVICE POLICY

PLEASE NOTE: Kennedy Jr. High school personnel are not responsible for lost, stolen, or damaged electronic devices. Students who bring these items on school premises assume all risks.

- A. The following restrictions apply to cell phones and other electronics devices including earbuds and headphones.
- Cell phones are to be used while students are attending school. This includes:
 - in classrooms
 - in hallways
 - in bathrooms
 - in locker rooms
 - at after-school activities
 - at lunch
- B. Students who use phones and other electronic devices in violation of Kennedy policy or District Internet Acceptable Use and Safety Policy will be subject to school or district level disciplinary action. This includes the use of cell phones used to threaten, intimidate, or harass Granite School District students on or off campus.

Consequences for inappropriate phone use

1st offense – Device will be confiscated* and kept in in the safe in the main office. Student is allowed to pick up the device at the end of the school day.

2nd offense – Device will be confiscated* and kept in in the safe in the main office. A guardian is required to pick up the device.

3rd offense – Student is required to check his phone into the office every morning if and check it out in the afternoon. Parent and student are required to sign a contract agreeing to this.

*If student refuses to give up phone, disciplinary action will be taken and the situation will be treated as a 3rd offense.

Chromebooks

- Each student will receive a Chromebook and a charger at the beginning of the year or when he or she registers.
- Students are expected to **bring charged Chromebooks the school every day.**
- Chromebooks are to be kept in students' backpack throughout the day as they move from class the class.
- Chromebooks are used for educational purposes only.
- Chromebooks are not to be shared or lent to any other student.
- Chromebooks are school property. Treat them with respect. Students are responsible for keeping the Chromebook in good condition.
- If a student is not using his or her Chromebook appropriately respectfully, that student will lose the Chromebook for a period of time.
- Remember that everything you do on your Chromebook is visible to the District, so please make sure you are only going to appropriate sites.

ATTENDANCE POLICY

Reminder

WE WANT YOU HERE!

Attendance Office – 385-646-5218

It is important that you are at school every day ready to learn and succeed! The law requires that every student, age 6-18, attend school regularly. Even if absences are excused by a parent/guardian, you will still miss important instruction and lessons that can cause you to fall behind in your work.

STANDARD PROCEDURE:

- If you know you will be absent, have your parents call the Attendance Office (385-646-5218) to excuse your *upcoming* absences.
- To have an unexpected absence excused, bring a written note from your parent within 10 days of the absence. Be aware that the number of excused absences is limited. A doctor's note will be accepted at any time during the year.
- If you need to leave school early, your parent/guardian (or a pre-approved person on your list) must check you out in person, in the Attendance Office.
- The person picking you up after being checked out of school must be listed as a contact who can pick you up on your school records or you will not be allowed to leave with him/her.

The District policy states:

1. Excusal Notes must be received within ten (10) school days following the return from an absence, the school may deny excusal notes that are received after that point in time.
2. After 5 absent days within a school year, the school will mail the student/parent/guardian the Second attendance Inquiry letter asking for the parents(s)/guardian(s) help with their student's attendance. This letter shall be followed up with a phone call or direct contact with the family from school personnel.
3. After 10 days of unexcused days of being absent within a school year, the school will mail the student/parent/guardian a Third Attendance Inquiry letter inviting the family to attend an Individual Attendance Support Meeting to implement a Student Attendance Plan (hosted by a District Representative and to be hosted at your school).
4. After 15 unexcused days of being absent within a school year, the school will email the student/parent/guardian a Fourth Attendance Inquiry letter inviting the family to attend an Individual Attendance Support Meeting to implement a Student Attendance Plan (hosted by a District Representative at your school).
5. For secondary schools (such as Kennedy), missing periods will accrue into days of absences.

Please check with the school attendance specialist/secretary concerning excused or unexcused absences of your student. Your cooperation is needed in offering your student a quality education. If you have questions regarding these procedures, please contact the Department of Prevention and Student Placement, 385-646-4660.

Attendance Policy

Please do your best to get to class on time! If you are late to class, you will be given a warning. If you are late to class a second time, you will be given a detention. If you are late to class a third time, you will be given a suspension. If you are late to class a fourth time, you will be given a suspension for the remainder of the quarter.

- ▽ If you are late to class, you will be given a warning.
 - ▽ If you are late to class a second time, you will be given a detention.
 - ▽ If you are late to class a third time, you will be given a suspension.
 - ▽ If you are late to class a fourth time, you will be given a suspension for the remainder of the quarter.
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 - Quarterly awards

If tardies become a habit, support will be given to help you get to class on time:

- If you have 4-5 tardies in one quarter you will eat lunch in a separate room from cafeteria and you will be required to fill out a reflection form.
- If you 6-10 tardies in one quarter, you will serve and After-School Detention and be placed on an attendance tracker for the remainder of the quarter.
- After 10 tardies, there will be a mandatory meeting with your parent before you can return to school.

