Lincoln Elementary School-wide Discipline Process

<u>Level I: Handled in classroom</u> PBIS rules/classroom rules

Cheating, minor theft, gum, lying, gossiping/rumors/name calling, destruction of school property, disrespectful behavior to adult, inappropriate language or gesture

Level II: Parent notification Repeated or chronic level 1

behaviors, vandalism, defiance, directive swearing or gesture, aggressive behavior, bully tactics, inappropriate touching, major theft, class disruption, throwing food.

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<u>Level III: Administrative Referral</u> Repeated/chronic level 2 offenses

Safety, fighting, sexual harassment, racial harassment, bullying, vandalism, drugs, tobacco, alcohol, weapons, firearm, stealing, inability to contact parents

Step One:

Warning/Reminder

Discuss the problem with the student. Use the terminology with the student ("Change a color.")



Step Two:

Stop and Think

Teacher conference with student in classroom. (2-5 min.)



Step Three:

Stop and Go

Student fills out "Stop & Go" form in another class. (15-20 min. sitaway and then return to class)



Back to class.



Blue Slip

Parent notification

Student fills out Blue Slip and teacher determines appropriate consequence, loss of privilege. (no more than 1 recess missed)

Teacher documents incident in educator handbook.



Behavior becomes a severe problem. Three "Stop and Go" forms in the same term automatically becomes a *White Slip.*

Teacher makes contact with parents: phone call, note home, contract, email, etc.



Positive consequences and rewards will be issued on an individual classroom basis as well as school-wide.



White Slip

(Only issued by administrator)

Administrator investigates the problem and determines consequences.



Contact with parents.



White Slip sent home for parent signature.



Possible conference involving student, parent, administrator, or law enforcement.



Student will miss at least 2 recesses and one activity for every white slip each term, including the NO WHITE SLIP CELEBRATION, field trips, assemblies, etc.