

Community Council Meeting Agenda

Meeting Preparation

Date: 4/4/2023 **Time:** 4:00pm-5:00 pm **Location:** Community Center

Meeting Roles	Team Norms
Facilitator: Kayla Note-taker: April Timekeeper: Staci Attendees:	<ul style="list-style-type: none"> ● Start and end on time ● Follow the agenda ● Everyone actively participates

Meeting Objectives

- Discuss ways to make Magna Elementary the best elementary school in the Cyprus network!

Meeting Preparation	Meeting Materials	
	Data	Protocol(s)
<ul style="list-style-type: none"> ● None! Please just come. :) 	<input type="checkbox"/> Implementation Data <input type="checkbox"/> Student Achievement Data <input type="checkbox"/> Artifact	

Timeline & Agenda

Minutes	Topic	Description
5	Quick Question	<ul style="list-style-type: none"> ● Are you an early-bird, a night owl, or a combination of both?
45	Topics for Discussion	<ul style="list-style-type: none"> ● PIE Day - Any comments about the day? ● TSSA Funds - What are your thoughts? ● SCC Parent Vacancies for next year... ● Information for the new Principal
5	Reflection	<ul style="list-style-type: none"> ● Team reflection on how the meeting went

Action Items

Action Item	Owner	Deadline

Meeting Reflection Questions

What did we do exceptionally well?	
How will we improve our next meeting to be as productive as possible?	

Notes/Minutes:

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