

# Granite School District – School Accountability Services

## Procedure & Practice

### SCHOOLS PROOF OF RESIDENCY

Before a student is enrolled in a Granite District school, the student’s parent(s) or legal guardian(s) must show proof of residency in the school boundaries where the student desires to attend. *Residency is determined by the address of the parent(s) or guardian(s), not by the address where the student resides.* The following documents shall be used in determining residency:

The student’s parent(s) or legal guardian(s) shall submit one of the following documents with their name(s) and current address:

- 1) Copy of Deed for a primary residence OR record of most recent mortgage payment; or
- 2) Copy of Lease OR record of most recent rent payment; or
- 3) Legal affidavit with parent(s) or legal guardian(s) notarized signature(s) AND the landlord notarized signature affirming tenancy (see GSD Affirmation of Residence).
  - a) Along with the legal affidavit, the residence holder must provide at least two documents from Table 1 below.

- OR -

The student’s parent(s) or legal guardian(s) shall submit two documents from the following table:

<b>Table 1 – Proof of Current Address</b>
<p><b>Dated within the past 60 days:</b></p> <ul style="list-style-type: none"> <li>• Letter from approved government agency, such as assisted housing, food stamps, or unemployment payments</li> <li>• Payroll stub</li> <li>• Bank or credit card statement</li> <li>• Utility bill or work order such as:               <ul style="list-style-type: none"> <li>○ Gas bill</li> <li>○ Electric bill</li> <li>○ Home telephone or cell phone bill</li> <li>○ Cable bill</li> <li>○ Change of address form for U.S. mail</li> </ul> </li> <li>• Valid driver license</li> <li>• Current vehicle registration</li> <li>• Valid Utah photo identification card</li> <li>• Valid passport</li> <li>• Voter registration documentation</li> </ul>

The school administrator may choose to send law enforcement AND/OR other school staff to the home to verify residency.

The following do not establish residency:

- 1) Power of attorney
- 2) Letter mailed from friends or relatives
- 3) P.O. box in the school boundaries
- 4) Nonresidential property in the school boundaries that is owned by the parent(s) or legal guardian(s)
- 5) Residential property in the school boundaries that is not the primary residence of the parent(s) or legal guardian(s)

**THIS PROOF OF RESIDENCY PROCEDURE DOES NOT APPLY TO HOMELESS STUDENTS**