

OAKWOOD ELEMENTARY SCHOOL

HOME OF THE OWLS

COMMUNITY COUNCIL MEETING



Date: Tuesday, December 13, 2022

Time: 8am - 8:50am

Location: Owl Nest (Rm 117 – behind the library)

Purpose of Community Council: The council identifies the most critical needs of students and develops plans to help students meet academic goals. After considering the school's most critical needs, allocates LAND Trust Funds to enhance academic excellence.

Virtual Link to join (if needed)

Agenda

Agenda Items	Notes
I. Welcome to our guests	Jen Johnson, Megan Carter
II. Last Month's Meeting Notes <ul style="list-style-type: none"> A. Questions/Additions B. Motion to Pass C. Second D. Approval of Minutes 	Link to last month's meeting notes Scribe: Jennifer Oettli scribing going forward Motion: Eric Second: Chelsea
III. MindSpark Update <ul style="list-style-type: none"> • Leadership team opening meeting 	November meeting kick-off to program: school, CC, PTA Positive and upbeat feelings Goal and message to community: <ul style="list-style-type: none"> • To create a blended school community where all families have confidence their students will have an abundance of opportunities and the excellent academic experience Oakwood is known for whether they participate in our traditional program or Chinese DLI program.
IV. Blended School Proposed Plan	Upcoming events and timeline to show unity: <ul style="list-style-type: none"> -January- Eric meets with Spring Lane Faculty -January 10- parent DLI meeting -Open enrollment ends February 3- goal is 45 to 60 students -Eric requested district to send out promotion mailers to East side families -Concerns for drop off and pick up- we do not know which students will qualify for the bus, based on projections possibly 250 students total -Concern for the parking lot, discuss if faculty and staff should park in designated parking lot next year -(This year less parents are getting out of cars because of security protocols) -We believe current DLI classrooms will remain the same at Oakwood, the traditional students will benefit from a robust program here at Oakwood. -February meeting will have the discussion about placing teachers for next year

<p>V. Clarification on Dr. Nye's "Letter of Assurance"</p> <ul style="list-style-type: none"> FTE 	<p>Nov 15, 2022 – Feb 2, 2023 Open Enrollment Dec 7, 2022 – Feb 3, 2023 DLI registration/enrollment</p> <ul style="list-style-type: none"> -To ensure a healthy school, we separate FTE with DLI and traditional -District will give us 1 to .5 teachers for two years, we requested a longer period -CC will take a vote in two years for the future of the program
<p>VI. Community Council starting Fall 2023</p> <ul style="list-style-type: none"> Info from Ben Horsley 	<p>Clarification from Ben Horsley</p> <ul style="list-style-type: none"> -Spring Lane CC will be dissolved -Should we increase Oakwood CC next year? Proposing 1 parent per 50 students. 11 parents plus 4 or 5 teachers -Elections in August -Collaboration between the schools will take place: Land Trust Money, handbook, committees, traditions -We are inviting Spring Lane CC to attend our meetings going forward
<p>VII. Topics for January Meeting</p>	<p>Spring Lane CC will be attending</p> <p>March- FTE</p> <p>April- student safety invite Dan from Holladay City, CC should walk the proposed routes</p>

Next Meeting Information

Date: Tuesday, January 10, 2023

Time: 8:00am– 8:50am

Location: Owl Nest (Rm 117 – behind the library)

Agenda will be emailed out and posted to [school's webpage](#) by Tuesday, December 6, 2022

OAKWOOD COMMUNITY COUNCIL MEETINGS
ATTENDANCE SIGN IN SHEET

DATE: TUESDAY, DECEMBER 13, 2022

<u>Position</u>	<u>Write your name below</u>	<u>In Person or Online</u> <i>-Circle-</i>	
Member	Eric Bailey	<u>In-Person</u>	Online
Member	Jennifer Oertli	<u>In-Person</u>	Online
Member	Tiffany Pisseny	<u>In-Person</u>	Online
Member	Chelsea Dyer	<u>In-Person</u>	Online
Member	Michelle Cannon	In-Person	<u>Online</u>
Member	Alla Kesler-Lund	<u>In-Person</u>	Online
Member		In-Person	Online
Member		In-Person	Online
Member		In-Person	Online
Guest	Jen Johnson	<u>In-Person</u>	Online
Guest	Megan Carter	<u>In-Person</u>	Online
Guest		In-Person	Online
Guest		In-Person	Online
Guest		In-Person	Online
Guest		In-Person	Online
Guest		In-Person	Online

Oakwood and Spring Lane

Our Blended School Proposed Plan

Goal

To create a blended school community where all families have confidence their students will have an abundance of opportunities and the excellent academic experience Oakwood is known for whether they participate in our traditional program or Chinese DLI program.

Oakwood is and will continue to be a high performing traditional school with a Chinese DLI program.

Events/Timeline

Introduction Video by both principals – December 7th

- Purpose is to introduce our goal from a point of unity

Oakwood Principal to meet with Spring Lane Faculty – December 2022

- Email introduction: December 7th
- Faculty Meeting- _____
- Reminder to complete requirements in HR's email about wanting to come to Oakwood

Chinese DLI Parent Meeting – January 10th 6pm Oakwood Elementary Gym

- For all parents and students interested in joining the Chinese DLI program at Oakwood Elementary for the 2023-24 school year. The program is available to all students currently enrolled in another Chinese DLI program (grades 1-5) and new students going into 1st or 2nd grade.

Closing of Open Enrollment and DLI applications – February 3rd



Responsibilities

**Under the direction of both Oakwood and Spring Lane administration*

Administration

- Posting and hiring of faculty and staff members based on allotted FTE and school funds
- Financial Budgets
- Placement of teachers (grade, classroom, etc)
- Oversee the blending process
- Assisting new faculty and staff members moving to Oakwood
 - o Welcome basket and classroom teacher sign

Building Committee

- Determining the distribution of school's storage space
- Committee assignments
 - o Morale Committee members
 - o Building Committee process
- Meeting dates of faculty and staff next year
- Collecting and answering faculty and staff questions on the blending of the schools
- Mentor teachers
- Recess Duty Schedule
- After School Supervision Schedule
- Distribution of Financial Budgets per grade (Supplies, paper, field trips)

Community Councils

- Determining Community Council elections for next school year (District Communications Office)
- Open communication each month between councils to discuss community concerns
- Sharing school handbooks and determining updates
- Data we wish to gather on the DLI program to then revisit the decision in the Fall 2024
- LAND Trust Plan/Budget for 2023-24
- Approval of FTE usage for both the traditional school and the DLI program
- Safety during drop off and pick up of students

English Language Learners

- ALP Lead Teacher
- Determine needs of all students and goals for next year prior to Summer 2023



Gifted & Talented

- Determine needs of all students
- Determine Top 5% of students in each grade (based on assessment data) and assure they are part of the grade level cohort with the assigned Gifted teacher
- Finalize dates for next year's Gifted Testing prior to Summer 2023
- Communication to school community

Leadership Team

- Master Schedule
 - o Subjects, Specials, DLI, Lunch, Recess requirements
 - o Assemblies
 - o Meet the Masters, Tanner Dance, or another arts program
- Placement of students into classes based on student assessment and behavior data
- Creation of a Drop In Tool for observations/evaluations
- Grade level supply lists completed prior to Summer 2023
- Prior to summer kick off with new faculty
- August Professional Developments for faculty
- Next year's professional development goals for faculty
- Distribution of Financial Budgets (ESSER III, TSSA, suggestions for LAND Trust)

Morale Committee

- Taco Tuesday Social each week during lunch

Positive Behavior Intervention Support (PBIS)

- Establish and clearly define PBIS procedures, office referrals, and discipline tree
 - o Use of and training for Educators Handbook
- PBIS rewards and clearly define expectations for students and teachers
 - o Wise Owl
 - o SOAR Tickets
 - o Others
- SOAR Tour
 - o Friday, August 18th starting at 9:30am
- Helping to establish a working Self Care Plan for teachers (with SST)
 - o When we are exhausted, we tend to go to the path of least resistance which is not always the most effective strategy.

PTA & PTA Teacher Reps

- PTA Board elections
- Spring Festival at Oakwood
- Oakwood Newsletter to be distributed to Spring Lane starting in April & May 2023
- Meet Your Teacher Night in August 2023
 - o With input from teacher PTA reps
- Early September Activity
 - o Spring Lane's Movie Night
- Taco Tuesday Idea next year with Social Morale Committee

Student Council/Safety Patrol

- Elections for next school year
 - o 8 students from Oakwood and 8 students from Spring Lane
- Training for safety patrol and reading announcements prior to Summer 2023
- Current 4th Grade Combined Activity @ Oakwood (March and May)
- Current 3rd Grade Combined Activity @ Oakwood (April)

Student Support Team (SST)

- Detail notes on IEPs, 504s, currently in the testing process in April and May
- Panorama Survey
- SST procedures established
 - o Steps taken by team and teacher
 - o Method of sign ups
 - o Introduce to Faculty in August
- Helping to establish a working Self Care Plan for teachers (with PBIS)
 - o When we are exhausted we tend to go to the path of least resistance which is not always the most effective strategy
- Process of exiting from the DLI program
 - o DLI teacher involved in our SST, along with Sherri Sorenson
 - o Steps that we will take from the get go (parent request, teacher request, etc)

Technology Team

- Textnology Plan 2023-24
- Process of requesting funds for other technology related purchases
- Placement of BoxLights

Guiding Standards/Questions as Oakwood and Spring Lane teams meet

1. Introduce yourself each time you meet
2. What is similar between our two schools?
3. What traditions &/or effective strategies would the new Oakwood like to adopt from Spring Lane?
4. These are OUR students. No longer is it Oakwood and Spring Lane students (separate).
5. Handle questions and decisions from a place of abundance rather than scarcity.
6. Remaining flexible, even when the best laid plans fall through.
7. Collaborative decision making



Superintendent Rich K. Nye, Ph.D.

385-646-4523
FAX 385-646-4207

Dear Oakwood Elementary Parents and Families,

As some of you may be aware, Granite School District Population Analysis Committee (PAC) has spent this last year conducting a study of this area of Van Winkle/700 East to address declining enrollment and potential school closures.

As part of this study, it was proposed that one of the school closures be that of Spring Lane Elementary which houses a Dual Language Immersion (DLI) program for Mandarin Chinese wherein these students participate half of the day in this language for their instruction and the other half of the day in traditional English instruction. As part of this closure, Granite District is recommending that this school level program be shifted over to Oakwood Elementary starting in the 2023-24 school year (next Fall). The school has plenty of space to accommodate the current program. This also means that current 1st graders at Oakwood would be eligible to join the 2nd Grade cohort starting next Fall.

To be clear, no current or future Oakwood students would be required to participate in the DLI program. As part of this recommendation, Granite District would provide assurances to the Oakwood community to ensure that the hosting of this program would not hinder current programmatic efforts. These include ensuring that Granite District would:

1. Hold the school harmless on allocation of traditional program teachers or traditional students through 2024-25 school year. This means that Oakwood Elementary would not see traditional class sizes negatively impacted in the as a result of hosting this program.
2. Work with administration to ensure the program is balanced and working towards program best practices to ensure that there are no negative impacts to traditional students.
3. Work with the school community starting in the fall of 2024 to evaluate the future of this program at Oakwood Elementary.

We have appreciated the efforts of your school community council to assist in this process and to advocate for your school. It is the goal of the District and Board of Education to ensure that all of our students have access to a quality educational experience.

If you have any additional questions, please reach out to boundaries@graniteschools.org.

Sincerely,

Clarification on Letter of Assurance & Determining Class Sizes

Possible #s

Based on 2022-23 enrollments

NON DLI	Grades	Oakwood	Spring Lane Non-DLI	Combined Totals	Avg Class Size	# of teachers	Anticipated # of Teachers
	K	80	0	80	27.25	2.935779817	3
	1	49	38	87	27.25	3.19266055	3
	2	51	22	73	27.25	2.678899083	3
	3	44	21	65	27.25	2.385321101	3
	4	58	19	77	27.25	2.825688073	3
	5	57	30	87	27.25	3.19266055	3
	Totals	339	130	469	27.25	17.21100917	18

Help needed from District to get to 18 teachers

District will go off of the 27.25 average class size

DLI	Grades	DLI	Totals
	K	0	0
	1	40	40
	2	21	21
	3	33	33
	4	24	24
	5	25	25
	Totals	143	143

FTE = 27.25 students
of Teachers = 5.247706422

DLI Example of Combining Classes	Grades	DLI	Totals	Cobminded Totals	Avg Class Size	# of teachers #DIV/0!	Anticipated # of Teachers	
	K	0	0	0	0		0	
	1	40	40	40	20	2	2	English/ Chinese
	2	21	21	54	29	1.862068966	2	English
	3	33	33					Chinese
	4	24	24	49	25	1.96	2	English
	5	25	25					Chinese
	Totals	143	143			5.822068966	6	

Help from District to get to 6 teachers

District will go off of the 27.25 average class size

Clarification on Community Council for next year

From: [Horsley, Benjamin B](#)
To: [Bailey, Eric D](#)
Cc: [Carlsen, Steven Kip](#)
Subject: Re: Blending Spring Lane and Oakwood Community Council
Date: Tuesday, November 29, 2022 10:15:14 AM
Attachments: [image002.png](#)

Good Questions Eric,

The answer is quite simply, we cannot grandfather any specific members from any feeder or area. You will hold your elections in the fall with your new boundaried/permitted population as normal. Those who choose to participate and to run from either area will be welcome to do so. I would highly encourage Kip to discuss this process with his community so that they know they will need to run next fall and ensure that their area is represented in the newly constituted council, especially to ensure that DLI voices are heard in subsequent years.

In the meantime, please make sure it is clear your two council parents that will continue with the remaining year on their terms through next year if that makes sense.

IF the council size wants to be increased, that would need to be discussed and voted on by the current Oakwood Council for next fall's council (since this is the council that will be retained).

Regardless, your councils can have as many joint meetings as they see fit to help with transition (which we will help set up and participate in). Just make sure good minutes are taken and that votes are held separately with each respective council.

Does this all make sense?

Benjamin Horsley
Chief of Staff, Granite School District
(385) 646-4420, Cell (801) 698-5335
<mailto:bhorsley@graniteschools.org>
www.graniteschools.org

From: Bailey, Eric D <edbailey@graniteschools.org>
Date: Monday, November 28, 2022 at 2:07 PM
To: Horsley, Benjamin B <bhorsley@graniteschools.org>
Cc: Carlsen, Steven Kip <scarlsen@graniteschools.org>
Subject: Blending Spring Lane and Oakwood Community Council

Hi Ben,

I sure hope you and your family had a nice Thanksgiving holiday weekend. You deserve a nice break!

Classification
Community Council

for use only