

# **OAKWOOD ELEMENTARY SCHOOL**

## **HOME OF THE OWLS**

### **COMMUNITY COUNCIL MEETING**



Date: Tuesday, September 12, 2023

Time: 8am - 8:50am

Location: Owl Nest (Media Center)

Purpose of Community Council: The council identifies the most critical needs of students and develops plans to help students meet academic goals. After considering the school's most critical needs, allocates LAND Trust Funds to enhance academic excellence.

Virtual Link to join (if needed)

#### **Agenda**

1. Welcome to our guests
  - a. Julie Jackson, Granite School Board
2. Elect Council Chair and Vice-Chair by nominating and voting (See [Council Handbooks](#) for details)
  - a. This month the principal will take the lead on the agenda, but in the future it will be the chair and/or the vice-chair.
  - b. Nominations:
    - i. Chair - Michelle Cannon: Jeremy Pack and Chelsea Dye (9 - Yes)
    - ii. Vice Chair – Chelsea Dye: Chelsea Dye and Jennifer Oettli (9)
3. Elect member to be apart of [District Community Council](#) (meet 4x a year)
  - a. Jeremy Pack: Michelle Cannon and Chelsea Dye
  - b. Send out dates to SCC members once dates are known
4. Determine scribe for our meetings
  - a. Melissa Baese (4<sup>th</sup> grade teacher)
5. [Last month's meeting notes](#)
  - a. Questions/Additions
  - b. Motion to Pass: Chelsea Dye
  - c. Second: Jennifer Oetilli
  - d. Approval of Minutes
6. Council Member's Training completed prior to meeting
  - a. [Video Link](#) (English or Español)
7. School's Continual Improvement Plan (Approved last spring by SCC and faculty)
  - a. Brief overview by principal
  - b. Allotted funding
  - c. Student Enrollment Data
8. Current issues and determine action steps
  - a. What are our current community concerns we need to address?
    - i. Safety of parents/students on Highland Drive, Fardown, Pick up and Drop Off and Bus Lane
      1. Crossing Guard on Fardown
        - a. What can we do in the meantime process of hiring a crossing guard?
      2. Hawk Eye Light to go to red / signage (stop on red, proceed with caution on flashing)
      3. 20 mph (south end of campus) be moved to be off campus
    - ii. 2<sup>nd</sup> grade and 3<sup>rd</sup> grade class sizes

1. See student counts sheet
  2. Our teachers are feeling anxiety due to the variety of learning levels of their students in class (academics and behavior issues)
- iii. Parent Volunteers
1. Michelle reports seeing a drop in parent volunteers since COVID
    - a. Teachers report the same
  2. Suggested that teachers have specific times for parents to sign up
    - a. Sometimes you can't count on parents showing up
- b. What data do we want to collect on our DLI program this year?

Next Meeting Information

Date: October 10, 2023

Time: 8:00am– 8:50am

Location: Owl Nest (Rm 119 – Instruction Room 1<sup>st</sup> floor)

Agenda will be emailed out and posted to [school's webpage](#) one (1) week prior to meeting.

**OAKWOOD COMMUNITY COUNCIL MEETINGS**  
**ATTENDANCE SIGN IN SHEET**

**DATE: TUESDAY, SEPTEMBER 12, 2023**

<u>Position</u>	<u>Write your name below</u>	<u>In Person or Online</u> <u>-Circle-</u>	
Member	Eric Bailey	<u>In-Person</u>	Online
Member	Jeremy Pack	<u>In-Person</u>	Online
Member	DANNY MURTAGH	<u>In-Person</u>	Online
Member	Emily Gray	<u>In-Person</u>	Online
Member	Chebea Dye	<u>In-Person</u>	Online
Member	Nathan Cromar	<u>In-Person</u>	Online
Member	Jeannifer Oetli	<u>In-Person</u>	Online
Member	Melissa Baese	<u>In-Person</u>	Online
Member	Lindsay Godsey	<u>In-Person</u>	Online
Member	Tiffany Passey	<u>In-Person</u>	Online
Member	Michelle Cannon	<u>In-Person</u>	Online
		In-Person	Online
Guest	Adrienne Cornie	<u>In-Person</u>	Online
Guest	Sam Walkling	<u>In-Person</u>	Online
Guest	Megan Carter	<u>In-Person</u>	Online
Guest		In-Person	Online
Guest		In-Person	Online



School:

**OAKWOOD ELEMENTARY**

**SCHOOL COMMUNITY COUNCIL 2023 - 24**

Meeting Schedule: 9/12/23, 10/10/23, 11/14/23, 12/12/23, 1/16/24, 2/13/24, 3/12/24, 4/16/24, 5/14/24

## PRINCIPAL ASSURANCE

For purposes of this Principal Assurance, council means a school community council consistent with 53G-7-1202 or for a charter trust lands council consistent with 53G-7-1205.

The council at this school has followed the requirements to seat a council for the current school year, including filling vacant council member positions as necessary, consistent with 53G-7-1202 for school community councils or 53G-7-1205 for charter trust land councils. The council has updated and adopted rules of order and procedure (or bylaws) for the current school year that are consistent with 53G-7-1202, 53G-7-1203, R277-477 and R277-491 for school community councils or 53G-7-1205, 53G-7-1203 for charter trust land councils that are not the charter governing board. The rules of order and procedure are posted on the school website with other required school website postings consistent with 53G-7-1304, 53G-7-1203, R277-491.

The council has been trained or will be trained about their responsibilities in the law consistent with the sections of code and rules included above. Select the date when the training was or will be complete.

Position	Parent / Employee	Name	Email	Phone	Term	Signature
Principal	Employee	Bailey, Eric	<a href="mailto:edbailey@graniteschools.org">edbailey@graniteschools.org</a>	385-646-4942	2021 -	
Chair	Parent	TBD <i>Michelle Cannon</i>				
Vice-Chair	Parent	TBD <i>Chelsea Dye</i>				
District Council	Parent	TBD <i>Jeremy Pack</i>				
Member	Employee	Baese, Melissa	<a href="mailto:mbaese@graniteschools.org">mbaese@graniteschools.org</a>	385-646-4942	2023 - 2025	
Member	Employee	Oettli, Jennifer	<a href="mailto:jsoettli@graniteschools.org">jsoettli@graniteschools.org</a>	385-646-4942	2022 - 2024	
Member	Employee - DLI	Benevento, Shelly	<a href="mailto:sbenevento@graniteschools.org">sbenevento@graniteschools.org</a>	385-646-4942	2023 - 2025	
Member	Parent	Cannon, Michelle	<a href="mailto:michelle.cannon@gmail.com">michelle.cannon@gmail.com</a>	385-315-6303	2022 - 2024	
Member	Parent	Passey, Tiffany	<a href="mailto:pmp_57@msn.com">pmp_57@msn.com</a>	801-633-5541	2022 - 2024	
Member	Parent	Cromar, Nathan	<a href="mailto:ncromar@gmail.com">ncromar@gmail.com</a>	619-871-0578	2023 - 2025	
Member	Parent	Dye, Chelsea	<a href="mailto:chelsea.dye@gmail.com">chelsea.dye@gmail.com</a>	801-209-5826	2023 - 2025	
Member	Parent	Godsey, Lindsay	<a href="mailto:lindsavgodsey@gmail.com">lindsavgodsey@gmail.com</a>	801-641-0250	2023 - 2025	
Member	Parent	Murtagh, Danny	<a href="mailto:dmurtagh711@gmail.com">dmurtagh711@gmail.com</a>	307-680-4100	2023 - 2025	
Member	Parent	Pack, Jeremy	<a href="mailto:apack3@gmail.com">apack3@gmail.com</a>	801-520-3976	2023 - 2025	

School Administrator will submit council names and contact information to the USBE School LAND Trust Website

Oakwood School Council Membership and Signature Form

<https://schoollandtrust.schools.utah.gov/>

# Continual Improvement Plan 2023-24

## Continual Improvement Plan Goals for 2023-24

### Academic Goals (Leadership Team and SCC)

### How will it be measured?

<b>Numeracy (Elementary):</b> At least __% of students will reach typical or above typical progress on the End of Year Acadience Math assessment.	Acadience Math BOY and MOY assessment and progress monitoring, teacher math CFA data reviewed consistently in PLCs
<b>Literacy (Elementary):</b> At least __% of students will be at Benchmark or Above on the End of Year Acadience Reading assessment.	Acadience Reading BOY and MOY assessment and progress monitoring, teacher literacy CFA reviewed consistently in PLCs

- Input from Leadership Team (February 2023)
- Approved by SCC (March 2023)

### Social Skills and Disposition Goal (PBIS)

### How will it be measured?

<b>Students' Self-Efficacy:</b> By the end of the 2023-2024 school year, at least __% of students will report that they believe they can succeed in achieving academic outcomes.	Panorama student survey (Grades 3 – 5) Acadience BOY – MOY - EOY
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- Input from faculty (February 2023)
- Input from Leadership Team (March 2023)
- Approved by PBIS Team (April 2023)

### Talent Development Goal (Leadership)

### How will it be measured?

<b>Staff Trainings:</b> For the professional learning events throughout the year, __% of staff will report that the training was worthwhile and helped them improve their instructional practice.	Staff needs assessment, post-training survey Coaching Cycles Leadership Team determine and teach PDs PLC agendas and work Differentiation instruction for grade levels Break out sessions (Autonomy for teachers) Drop in notes based on that months PDs
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- Input from faculty (February 2023)
- Approved by Leadership Team (March 2023)

## Oakwood EL Budget Overview 2022-23 for CIP

Academic Goal = 1; Social Skills & Disposition = 2; Talent Development = 3

### \*5420 - LAND Trust Funds (10% carryover)

CIP Goal (Goal.Strategy.Action Step)	Action Step(s) Description	Start	Allocated Amount	Current Usage	Money Left
1.1.1 & 3.2.1	Technology/Instructional Coach .5 FTE (Make full time at Oakwood EL)		\$59,400.00		
1.2.1	DYAD Reading Coordinator (October 2023 - May 2024)		\$3,100.00		
1.3.1	Summer PLC for newly formed Grade Level PLCs (est. \$275 per faculty member)		\$6,600.00		
2.2.1	Meet Your Teacher Night (\$75 per faculty member)		\$1,800.00		
	Carry over from Oakwood EL 2022-23 =	\$691.87			
	Carry over from Spring Lane EL 2022-23 =	\$4,914.50			
	FY 24 Allocations =	\$79,152.86			
	General Supplies		\$5,383.31		
	10% Carry Over		\$8,475.92		
		\$84,759.23	\$84,759.23	\$0.00	(0.00)

### \*7215 - ESSER III (spend all of it)

CIP Goal (Goal.Strategy.Action Step)	Action Step(s) Description	Start	Allocated Amount	Current Usage	Money Left
1.2.2	Kindergarten Interventionist - 1	5/17/1950	\$19,900.00	\$18,400.00	
1.2.2	Math Interventionist - 2		\$18,800.00	\$17,380.00	
1.2.2	DLI Interventionist - 3		\$19,900.00	\$18,400.00	
1.2.2	Literacy Interventionist - 4		\$14,500.00	\$13,385.00	
1.2.2	Computer/STEM Speciality - 6		\$17,700.00	\$16,360.00	
1.4.1	BoxLights (9x 86", 1x 98", and 2x 75")		\$37,677.88		
1.4.1	BoxLight Install (\$1,700 per install)		\$20,400.00		
1.4.2	Update gym speakers (EVZLX Passive Speaker)		\$3,000.00		
3.1.1	Opening PD Activities (August 7 - 11) & others each month		\$2,000.00		
		\$165,989.10	\$153,877.88	\$83,925.00	12,111.22

### \*5678 - TSSA (Rolls over)

CIP Goal (Goal.Strategy.Action Step)	Action Step(s) Description	Start	Allocated Amount	Current Usage	Money Left
1.2.2	Small Group/Interventionist - 7		\$20,100.00		
1.2.2	Small Group/Interventionist - 5		\$19,900.00		
1.5.1	95% Group (Reading Intervention Program - Supplies to organize)		\$500.00		
1.5.1	SIPPS (letter names and sounds program only since 95% Group doesn't have that) [5678-1000-0610-000]		\$516.89		
1.4.3	CA-70 amplifier/receiver and teacher microphone - be \$1,112.60 per room. To include install it would be \$1,372.60 per room (Rooms 103, 105, 108, 202, 208, 221)		\$8,240.00		
	FY 24 Allocations (\$67,857.26)				
	Carry over from Oakwood EL 2022-23 (\$14,056.59)				
	Carry over from Spring Lane EL 2022-23 (\$24354.92)				
		\$106,268.77	\$49,256.89	\$0.00	\$7,011.88



A Employee Number	B Name Last, First	C Grade	D Number of Students
	Jenkins, Jessica	K	23
	Anderl, Laura	K	22
	Proctor, Brooke	K	24
	Jensen, Cynthia	K	19
		K	
		K	
GRADE K TOTALS			88
		1	
	Rao, Hangyu	1	29
	Roller, Tanja	1	22
	Fairbanks, Chantelle	1	23
	Bryan, Elisabeth	1	22
		1	
GRADE 1 TOTALS			96
	Larkin, Jennifer	2	24
	Mccarty, Shannon	2	23
	Benevento, Shelly	2	23
	Yan, Lu	2	16
		2	
		2	
GRADE 2 TOTALS			86
	Munot, Rupali	3	28
	Luka, Barbara	3	27
	Rosenberg, Barrie	3	27
		3	
		3	
		3	
GRADE 3 TOTALS			82
	Tang, Zhiwei	4	15
	Brusa, Allison	4	26
	Oettli, Jennifer	4	24
		4	24
		4	
		4	
GRADE 4 TOTALS			89
	Linton, Hilary	5	23
	Wissler, Heather	5	24
	Erb, James	5	23
	Day, Kristen	5	26
		5	
		5	
GRADE 5 TOTALS			96

Oakwood Elementary  
Student Counts  
as of 9/11/23

Total = 537

Traditional = 422

DLI = 29 (1<sup>st</sup>)  
 31 (2<sup>nd</sup>)  
 17 (3<sup>rd</sup>)  
 15 (4<sup>th</sup>)  
 23 (5<sup>th</sup>)  
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