

**OAKWOOD ELEMENTARY SCHOOL**  
**HOME OF THE OWLS**  
**COMMUNITY COUNCIL MEETING**



Date: Tuesday, March 12, 2024  
Time: 8am - 8:50am  
Location: Owl Nest (Faculty Room)

Purpose of Community Council: The council identifies the most critical needs of students and develops plans to help students meet academic goals. After considering the school's most critical needs, allocates LAND Trust Funds to enhance academic excellence.

[Virtual Link to join \(if needed\)](#)

**Agenda**

1. Welcome/guest introductions
2. Thank yous
3. [Last month's meeting notes](#)
  - a. Questions/Additions
  - b. Approval of Minutes-
    - Chelsea Dye, Nate Cromar
4. Current enrollment projections for 2024-25 (kindergarten, special permits, DLI)
  - See attachments
  - Teacher and parent concerns include- undo stress on traditional classes, preferential class sizes to the DLI, community and teachers had concerns about the DLI program affecting the traditional classroom sizes, one year in it is happening.
  - Suggestion to fund raise for a teacher salary, Julie Jackson said it is best to create a trust to fund it. It cannot come from PTA funds. Maybe we can find a corporate sponsor.
  - Reasons for not combining first grade or 4/5 DLI, those teachers are not certified to teach English. Can they become certified? Not for next year but maybe later, it must be teacher choice not admin directed.
  - More concerns for large traditional classes- we need to provide resources for 3<sup>rd</sup> and 4<sup>th</sup>

next year.

- Julie Jackson- weary of seeing resources taken away from traditional classes for DLI, on a district level. District focus should be on reading, writing, math. She will voice her concerns at the School Board Meeting.
- Oakwood has asked the district for 3 additional FTE; this will be decided in the next few weeks. The Community Council will hold an additional meeting to discuss before the next scheduled meeting.
- This year had problems with the first, second and third grade classes combining their schedules with the DLI, students were coming and going, and it was confusing.

#### 5. Staffing 2024-25

- Will be determined this week

#### 6. 2023-24 Land Trust Budget-

- Approved, Chelsea Dye and Lindsey Godsey

#### 7. 2024-25 Land Trust Goals

- We did not get to this point in the meeting
  - a. Proposed plan
  - b. Voting/signatures

#### 8. Middle of year test results

- We did not get to this point in the meeting
  - a. Kindergarten full day vs half day test results
  - b. Data comparisons

#### Next Meeting Information

Date: April 16, 2024 (3rd Tuesday)

Time: 8:00am– 8:50am

Location: Owl Nest (Faculty Room)

Agenda will be emailed out and posted to [school's webpage](#) one (1) week prior to meeting.

**OAKWOOD COMMUNITY COUNCIL MEETINGS  
ATTENDANCE SIGN IN SHEET**

**DATE: TUESDAY, MARCH 12, 2024**

<u>Position</u>	<u>Write your name below</u>	<u>In Person or Online</u> -Circle-
Member	<i>Fic Bailey</i>	In-Person Online
Member	<i>Danny MURTAHA</i>	In-Person Online
Member	<i>Nafe Comor</i>	In-Person Online
Member	<i>Melissa Baese</i>	In-Person Online
Member	<i>Tiffany Passy</i>	In-Person Online
Member	<i>Vern Oatis</i>	In-Person Online
Member	<i>Michelle Amun</i>	In-Person Online
Member	<i>Shelly Brown</i>	In-Person Online
Member	<i>Chetrea Dye</i>	In-Person Online
Member	<i>Lindsay Godsey</i>	In-Person Online
		In-Person Online
		In-Person Online
Guest	<i>Megan Carter</i>	In-Person Online
Guest	<i>Will Vickler</i>	In-Person Online
Guest	<i>Camille McMurphy</i>	In-Person Online
Guest	<i>Adrienne Carnig</i>	In-Person Online
Guest	<i>Ramsi Stoker</i>	In-Person Online

# Next Year's Teacher Placement

17 teachers in traditional program

6 teachers in DLI program

Traditional 3			
Grade	# of Students	# of Teachers	Average Class Size
K / 1 Split	20	1	20
K	65	3	21.66666667
1	65	3	21.66666667
2	63	3	21
3	61	2	30.5
4	67	2	33.5
5	73	3	24.33333333
		17	

DLI Plan			
Grade	# of DLI Students	# of Teachers	Average Class Size
K	0	0	#DIV/0!
1	32	2	16
2	33	1	33
3	32	1	32
4	16	1	16
5	16	1	16
		6	

## Administration Reasoning

- ✓ Every grade as 2 – 3 teachers (PLCs)
- ✓ DLI program has the adequate number of teachers to be in compliance with the State
- ✓ No surplusing of general education teachers

# Vote Tally

18 Traditional Teachers &  
5 DLI Program Teachers

Option 1    Option 2    Option 3

4    2    2

<b>Pros</b>			
Every grade as 2 to 4 teachers (PLCs)			
No surplus of general education teachers			
<b>Cons</b>			
In 2025-26 we won't have the guaranteed District support			
DLI does not have sufficient number of teachers			

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6 DLI Program Teachers

Option 1    Option 2    Option 3

1    2    5

<b>Pros</b>			
Every grade as 2 to 4 teachers (PLCs)			
DLI has sufficient number of teachers			
No surplus of general education teachers			
<b>Cons</b>			
In 2025-26 we won't have the guaranteed District support			



# Transparency – What happened before today

(Friday, March 8<sup>th</sup>)

1. School receives allotted FTE amounts from Granite School District (20 FTE for 546 students)
  - A. This is NOT a DLI Program Issue.
  - B. This is a State Legislature Issue not helping to lower class sizes in Kindergarten.
    - This is not a kindergarten teacher issue either 😊
2. School administration creates teacher placement options to share with the Leadership Team.
3. Leadership Team narrows down the options to 2-3 best choices.
4. Leadership Team members take those selected options back to their PLC to gather information and submit their recommendations.
5. Based on the Leadership Team and teacher input, a final option is selected by school administration and presented to the faculty (Friday, March 8<sup>th</sup> at 8:30am in Room 219).



# Transparency – Today's Goal

(Friday, March 8<sup>th</sup>)

1. Based on the Leadership Team and teacher input, a final option is selected by school administration and presented to the faculty (Friday, March 8<sup>th</sup> at 8:30am in Room 219).

- A. The final plan is presented
- B. It is shared with the staff how changes will be made
- C. Surplus process explained

**D. Interest Google Form to be completed no later than Sunday, March 10<sup>th</sup> by 7pm**

A. Check your [graniteschools.org](https://graniteschools.org) email account later today

2. On Monday, school admin will begin the process of placing teachers based on surplus and those that completed the interest form (shared with the staff on Friday, March 8<sup>th</sup>).



2500 South State Street  
 Salt Lake City, Utah 84115-3110  
 www.graniteschools.org

## Oakwood Elementary School Council Signature Form for the 2024-25 school year

School Community Councils and Charter Trust Land Councils have been established to:

- Involve parents in decision making at the school level
- Improve the education of students

Prudently expend School LAND Trust Program money for student improvement through between parents, school employees and the local school board

Increase public awareness of the school trust lands and funds (53G-7-1202)

One way to ensure that parents have a voice in the School LAND Trust Process is through your council signature. This form is an opportunity for you to indicate your involvement in the process of both implementing the Current School Plan and preparing the Upcoming School Plan. This is also an opportunity to share any feedback you have to your local board. Your local board will review this form when the School Plan is approved.

Please print your name, sign, and indicate your involvement in implementing the Current School LAND Trust Plan and preparing the Upcoming School LAND Trust Plan, indicate your position (parent, school employee, principal), and the date.

Name	Position	Signature	Involved	Date
Eric Bailey	Principal	<i>[Signature]</i>	Yes	March 12, 2024
Melissa Baese	School Employee	<i>[Signature]</i>	Yes	March 12, 2024
Shelly Benevento	School Employee	<i>[Signature]</i>	Yes	March 12, 2024
Jennifer Oettli	School Employee	<i>[Signature]</i>	Yes	March 12, 2024
Michelle Cannon	Parent	<i>[Signature]</i>	Yes	March 12, 2024
Chelsea Dye	Parent	<i>[Signature]</i>	Yes	March 12, 2024
Jeremy Pack	Parent	<i>[Signature]</i>	Yes	March 12, 2024
Tiffany Passey	Parent	<i>[Signature]</i>	Yes	March 12, 2024
Nathan Cromar	Parent	<i>[Signature]</i>	Yes	March 12, 2024
Lindsay Godsey	Parent	<i>[Signature]</i>	Yes	March 12, 2024
Danny Murtagh	Parent	<i>[Signature]</i>	Yes	March 12, 2024

Thank you for serving on the Council and for your work to improve education for your students.

Retention: 3 years



## Action Plan Steps and Expenditures

List the specific steps of the Action Plan to reach this goal. Expenditures must identify Action Plan steps. Please number the steps in the Action Plan:

*\*Only list action items that you will use LAND Trust funds to pay for*

- 1. Hiring .5 FTE to have a full-time technology/instructional coach at Oakwood Elementary School. The instructional coach's primary role is to work with educators to implement research-based practices and encourage reflective practice. The Granite School District pays for .5 FTE already for each school to have a ½ time Technology Coach at their school. (\$50,000)*
- 2. Hire a DYAD Reading Coordinator to organize and train volunteers who will read with our students. Student reading data will be gathered and used to better help teachers determine the specific needs of their students. (\$3,000)*
- 3. Summer professional development time for our newly formed grade level PLCs. Teachers will receive \$200 stipend for completing 2 days (4 hours a day) between June 5 - August 4 where they will meet in their grade level PLC to collaborate and plan for next school year. Topics will be centered around our Academic goal. (23 teachers x 265=\$6,100)*
- 4. Professional Developments created and taught by teachers during the 2024-25 school year based on current student data to help our faculty and staff to improvement student proficiency. Contract teachers will receive a \$100 stipend for 4 hours of work to prepare an effective professional development. (23 teachers x 165=\$3,800)*
- 5. Hiring of Interventionist/PLC assistant to support classroom teachers with push-in and/or pull-out supports for our students in need. Interventionists will work with students based on the class curriculum and interventions established by the classroom teacher. (\$17,300)*
- 6. We will purchase reading software to complement classroom literacy instruction. (Example: Imagine Learning to support our lower level readers and increase of multilanguage learners.) (\$120 per student license x 45 students = \$5,400)*

### Other Action Items for CIP Academic Goal

- 1. Implementation of the LETRS reading program by our K-3 teachers.*
- 2. Implementation of HMH Into Reading (new reading curriculum starting 2024-25) and/or Amira benchmark/diagnostic and progress monitoring to determine most effective action steps in helping a student achieve typical or above typical growth.*
- 3. Implementation of iReady Math diagnostic assessments and progress monitoring to determine most effective action steps in helping a student achieve typical or above typical growth.*
- 4. Targeted Tier II and III instructional interventions determined by student data with support of instructional coaches and interventionists.*
- 5. Interventionists to support classroom teachers with push-in and/or pull-out supports for our students in need. Interventionists will work with students based on the class curriculum and interventions established by the classroom teacher. Our DYAD reading coordinator will organize volunteers and reading program to work with our struggling readers to increase their proficiency.*

## Add a New Planned Expenditure

### 1. Expenditure Categories: People & Professional Development

From Sandra Riches (2022) - The expenditure descriptions should be brief. i.e. Salaries and Benefits – Paraeducators, FTE. Condense the expenditure descriptions to only include the actual expenditure. Any other wording that you want should be under the action plan steps.

Category	Description	Estimated Cost		
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	Hiring .5 FTE to have a full-time technology/instructional coach at Oakwood Elementary School. The instructional coach's primary role is to work with educators to Implement research-based practices and encourage reflective practice. The Granite School District pays for .5 FTE already for each school to have a ½ time Technology Coach at their school. (\$50,000) Hire a DYAD Reading Coordinator to organize and train volunteers who will read with our students. Student reading data will be gathered and used to better help teachers determine the specific needs of their students. (\$3,000) Summer professional development time for our newly formed grade level PLCs. Teachers will receive \$200 stipend for completing 2 days (4 hours a day) between June 5 - August 4 where they will meet in their grade level PLC to collaborate and plan for next school year. Topics will be centered around our Academic goal. (23 teachers x 265=\$6,100) Professional Developments created and taught by teachers during the 2024-25 school year based on current student data to help our faculty and staff to improve student proficiency. Contract teachers will receive a \$100 stipend for 4 hours of work to prepare an effective professional development. (23 teachers x 165=\$3,800) Hiring of Interventionist/PLC assistant to support classroom teachers with push-in and/or pull-out supports for our students in need. Interventionists will work with students based on the class curriculum and interventions established by the classroom teacher. (\$17,300)	\$80,200.00	Edit/Cancel Save	Delete
Books, Ebooks, online curriculum/subscriptions	We will purchase reading software to complement classroom literacy instruction. (Example: Imagine Learning to support our lower level readers and increase of Multilanguage learners) (\$120 per student license x 45 students = \$5,400)	\$5,400.00	Edit/Cancel Save	Delete
<b>Total:</b>		<b>\$85,600.00</b>		

## Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$80,200.00
Books, Ebooks, online curriculum/subscriptions	\$5,400.00
<b>Total:</b>	<b>\$85,600.00</b>

## Funding Estimates – Please Update

Estimates	Totals	
Carry-over from 2022-2023	\$691.39	
Distribution for 2023-2024	\$84,067.36	
Total Available Funds for 2023-2024	\$84,758.75	
Estimated Funds to be Spent in 2023-2024	\$ 76300	Update
Estimated Carry-over from 2023-2024	\$8,458.75	
Estimated Distribution for 2024-2025	\$80,684.11	
Total Available Funds for 2024-2025	\$89,142.86	
Summary of Estimated Expenditures for 2024-2025	\$85,600.00	
Estimated Carry-over to 2025-2026	\$3,542.86	

The Estimated Distribution is subject to change if student enrollment counts change.

**Proposed School Academic Plan 2024-25**

**LAND Trust and Continual Improvement Plan**

Oakwood Elementary School

**Estimated Carry-Over**

*Oakwood Elementary will use the estimated carry-over from 2024-25 to help fund our summer professional development days for our grade level PLCs and/or other purchases to better support our school's academic goals.*

*Oakwood Elementary will leave 10% or less to carry over to 2025-26 in case of unforeseen purchases to better support our school's academic goals.*

**Publicity**

*Letters to policy makers &/or administrators of trust lands and trust funds*

*School newsletter*

*School website*

*Other: Email message to school patrons when plan is completed and available to the public on the school's website.*

## Goal #1

### State Goal

Goals may be single or multi-year. State the student-centered academic goal. Include the anticipated date the goal will be achieved.

*At least 60% or greater of students in each grade will achieve either typical or above typical progress on the End of Year (EOY) Acadience Reading and Math assessments. Specific % will be determined by grade level teachers following the EOY assessments in 2023-24 and BOY assessments in 2024-25.*

*Based on the 2025 WIDA Access Exam, 80% of students will meet their WIDA Growth Target.*

### Academic Area

Select the academic area(s) this goal will address. Utah law designates academic priorities as indicated in the **Priorities** list. A council may, supported by a council's data discussion, include goals on the **Other Academic Area in Core Standards** list if it is a priority of the local school board or charter board. As with all academic areas, the measurement section **MUST** include the data and other relevant indicators supporting the decision to identify the academic area as a 'most critical academic need.

#### Priorities

- College and Career Readiness
- English/Language Arts
- Graduation Rate Increase
- Mathematics
- Science

#### Other Academic Areas in Core Standards

- Educational Technology/Library/Media
- Financial Literacy
- Fine Arts
- Health
- Physical Education
- Social Studies
- World Languages

## Measurements

Describe the data and/or other relevant indicators supporting the decision of the council to identify this (these) academic area(s) as a '**most critical academic need.**' What measurement(s) will be used to quantify student academic progress and success. Please be prepared to explain measurement results in the Final Report.

*This goal will be monitored using beginning of year (BOY) and middle of the year (MOY) assessment data in both academic areas (reading and math), progress monitoring between BOY and MOY as well as between MOY and EOY, iReady Diagnostic assessments, progress monitoring in both reading and math, data review during weekly PLCs, and targeted Tier II and III interventions with the support of the student support team (SST).*

*This goal (WIDA) will be monitored using proficiency monitoring throughout the school year on reading assessments and proficiency towards standards.*

*School Acadience Reading Middle of Year Data from 2023-24 (Goal is to achieve 60% or higher by end of the school year)*

- Kindergarten 52% MOY typical or above typical growth
- 1st 54% MOY typical or above typical growth
- 2nd 66% MOY typical or above typical growth
- 3rd 75% MOY typical or above typical growth
- 4th 75% MOY typical or above typical growth
- 5th 67% MOY typical or above typical growth

*School Acadience Math Middle of Year Data from 2023-24 (Goal is to achieve 60% or higher by end of the school year)*

*Oakwood Elementary School*

- Kindergarten 64% MOY typical or above typical growth
- 1st 61% MOY typical or above typical growth
- 2nd 79% MOY typical or above typical growth
- 3rd 73% MOY typical or above typical growth
- 4th 50% MOY typical or above typical growth
- 5th 29% MOY typical or above typical growth

*The school's PLCs, SST, Leadership Team, and Community Council will use Acadience Reading and Math data in conjunction with supporting data collected from the iReady math program, Amira reading program, and progress monitoring.*