

Douglas T. Orchard Elementary PTA Board Meeting Minutes
Wednesday, November 14, 2018, 3:15 PM
Douglas T. Orchard Elementary School Conference Room

Members Present: Sandy Barber, Leona Chandler, Amanda Clawson, Traci Farley, Kathy Hall, Zelmarie Madsen, Kat Paulson, Vicki Platt, Amanda Young, Lisel Zito

Members Excused:

Pledge: Amanda Young

Reverence:

The agenda was reviewed and adopted.

The minutes of the October board meeting were accepted.

Principal's Report: Given by Leona Chandler

- There is one person who wants a shirt but does not have a credit card or access to the internet. *Amanda Young will take care of it.*
 - Vicki will announce that there is another option for ordering shirts.
 - For now, we won't have another t-shirt order at the end of the year.
 - Amanda Young will give the extra shirts from last year to Vicki for a fundraiser.

Treasurer's Report: Given by Lisel Zito

- Balance in checking account, as of 11/15/2018, is \$6,439.87
- We are up to 50 PTA members.
- Recent transactions: 4 passive fundraisers

Emergency Preparedness Committee:

- Foundation gave:
 - Toilets
 - Pull string bags for each classroom
 - Snack pack for each kid
 - Need to contact Foundation to arrange delivery of packs
 - First aid kit for each pack
- We are still listed on website for further donations
- PTA will supply water bottles for each student
 - To be used for field day if not used before then

Sandi Barber:

- Suggestion: Most rooms have tarps. Can we get tent stakes and paracord (or zip ties) in case we need to make a shelter. Paracord could be used for many different things. PTA will look at the budget possibility. Can we inventory who has tarps and the sizes?

- Suggestion: Kids can keep their coats on the back of their chair, no matter which classroom, to allow for a more efficient evacuation. Leona: The Fire Marshal will write us up because of the tripping hazard. Kat: Teachers can grab coats before leaving their rooms.
- Traci offered to cut vinyl room numbers for the bags. Amanda Young offered to cut them with the supplies she already has. Vicki will send the list of room numbers to Amanda.
- Suggestion: Can each teacher add quick and simple activities to each bucket.
- Suggested teacher involvement will be added to the agenda for the next faculty meeting on December 3.
- Instead of having a CERT assembly in January, the PTA board approved having a CERT representative come to Career Day in May.

President's Report:

- PTA member drawings
 - October winner-Brandy Yeates
 - Next drawing November 20th (Tuesday)
- Previous Business:
 - Red Ribbon Week
 - Poster contest winners. (We will send Kool-aid pouches for each child to take home.)
 - Reflections-Amanda Clawson
 - Awards Assembly: November 18, 2:00 PM
 - Parents will be invited.
 - Amanda Young picked up awards. They are nice medals with names engraved. All medals came to about \$120.
 - One girl turned her project in too late for judging but will be given the PTA choice award and will be recognized at the assembly.
 - We made it to Council. The week after Thanksgiving we will hear how they did. The projects that went to Council have entry forms with parent contact information.
- Upcoming Business
 - Next Spirit Night
 - Noodles and Company (on 5600) December 11th (Tuesday) from 4-8
 - We get 25% of sales
 - Black Bear Diner
 - Waiting to hear back for confirmation dates for January
 - Colin Kartchner Assembly December 10, 9:00 AM
- Winter Community Activity, Monday December 10, 6:00-7:30 PM
 - Free activities
 - Story with Santa
 - Cookies and hot chocolate
 - Winter themed coloring pages

- Activities for purchase (\$2 each or \$5 for all three)
 - Pictures with Santa
 - Two crafts
 - Wristbands
 - Ask for donations.
 - We can come in after school to set up.
 - Kat Suggestion: fake snow on a tarp. Steve Spangler sells the fake snow. Amazon too. Leona will purchase it.
 - We will advertise with a banner.
 - Set up in the gym. Nice if we can have help from teachers. We'll need tables and benches. Traci will send out an email to teachers asking if they can stay and help.
 - Leona Suggestion: Flyers on new houses inviting everyone.
 - Traci Suggestion: Santa could be on stage with decorations.
 - Amada Young has lots of decorations.
 - We could give each child a candy cane on their way to see Santa.
 - We can use rolling chalkboards.
 - We need a cool chair for Santa. Kat has a pretty red velvet chair or two that could work. Kat suggested people could put their face into an elf cutout.
 - Suggestion to print pictures with Santa on the stage. Traci has an HP printer. She'll look into how many photos she could print off her printer.
 - Suggestion: \$5 for a printed picture.
 - Traci can donate the photo paper.
 - Leona suggested teachers have kids create props/decorations.
 - Traci will include this request in her email to the teachers.
 - We can use butcher paper to hang up all of the decorations.
 - Look into borrowing lighted Christmas trees to go around the school.
- Fundraiser
 - Fun Run: We are trying to get money donated for shirts. We'll use an internet platform so kids/parents can use links. We can ask for local business sponsors. Offer a school wide prize. Date: May 2 would work best.
 - Have short laps, vs. whole field, to accommodate smaller kids.
 - Encourage flat donations.
 - Kat: Kids could go through another pathway and one way could have bubbles or sprinklers etc.
 - Lisel: Shirts can have boxes that teachers can check off when they go through.
 - People who did medals also do a metal shoe if we want to do that type of prize.
 - Birthday party:
 - April 24th would be a good day.
 - Silent auction, Bounce houses, Food trucks
 - We could also sell hotdogs and drinks.

- Vicki has a contact with SheDaisy group.
- Time capsule
 - Walt will come open it because he is the one that closed it.
 - Some alumni want to be involved in opening the time capsule.
- We will involve the News.
- Vicki has contact info for some of the family of Douglas Orchard.
- Donovan Mitchell donated a signed picture for another event and is very involved in supporting the community. Amanda Y is trying to reach him.
Amanda Y: We did contact them, they are 6-8 weeks out.
- New time capsule:
 - “School Will Be Rebuilt” banner will go inside too.
- January Maturation Program, 24th 1:15 (Ready to start at 1:30)
 - Planned parenthood
 - Foundation will provide hygiene kits for each kid.
- March 2nd: Dr. Seuss day, KUED will do pizza and books.
- Other: Amanda Clawson saw a crossing guard nearly get hit by a car. She would like to call police dispatch. Leona says yes please. Police can park in faculty parking lot and help.

Upcoming Business:

New Business:

Calendar of events:

- Thanksgiving Break
- November 28, 2:00 PM: Reflections assembly
- December 10: Collin Kartchner Assembly
- December 10: Winter Activity
- March 2: Dr. Seuss
- May 16: Career day

Meeting adjourned at 4:45

Next meeting will be: Wednesday, December 19 (*usually 3rd Wednesday*)

Minutes accepted: December 19, 2018 (date) _____ Secretary _____ (signature)

Sign the minutes with title, when they have been copied and put in the permanent binder.

(name)

(title)