

Douglas T. Orchard Elementary PTA Board Meeting Minutes  
Wednesday, December 11, 2019, 3:25 PM  
Douglas T. Orchard Elementary School Conference Room

Members Present: Leona Chandler, Traci Farley, Zelmarie Madsen, Amanda Young, Lisel Zito

Members Excused: Amanda Clawson, Faith Clark, Vicki Platt

Pledge: Amanda Young

Reverence:

The agenda was reviewed and adopted.

Principal's Report: Given by Leona Chandler

- Monday night was great!

Treasurer's Report: Given by Lisel Zito

- Balance in checking account, as of December 11, is \$11,848.17
- Recent transactions: \$361.44 for Winter Night expenses, \$141.00 deposit for swag and membership

Previous Business:

- Winter Family Night: It was successful. Next time we should try to not conflict with Cyprus's winter festival. Leona's suggestion: Have a different colored stamp for activity and food.

Upcoming Business:

- ByLaws:
  - They've been posted for 30 days. Motion seconded. Bylaws reaffirmed.
- PTA Elections:
  - An email has gone out. A flyer will go out. We need to get a committee.
  - An odd number is required for the committee.
  - Traci will send an email to the faculty requesting suggestions for people who might be interested in being on the board.
- We now have 100% staff participation for PTA membership!
- Maturation Program:
  - Thursday, January 23, 1:15 PM
  - The school will have a microphone available.
  - We are still working on donations for hygiene kits.
  - Applied to get hygiene items from P&G.
  - Growing Up Comes First has been requested to present again.
  - We may want to look into getting Brad Wilcox to present the maturation program next year.

Calendar of events:

- January 23: Maturation Program

Meeting adjourned at: 3:45 PM

Next meeting will be: Wednesday, January 8, 2019

Minutes accepted: January 8, 2019 (date) \_\_\_\_\_ Secretary \_\_\_\_\_ (signature)

Sign the minutes with title, when they have been copied and put in the permanent binder.

\_\_\_\_\_  
(name)

\_\_\_\_\_  
(title)