

Douglas T. Orchard Elementary PTA Board Meeting Minutes  
Wednesday, March 11, 2020, 3:35 PM  
Douglas T. Orchard Library and Front Office

Members Present: Leona Chandler, Zelmarie Madsen, Vicki Platt, Amanda Young, Lisel Zito  
Members Excused: Amanda Clawson, Faith Clark, Traci Farley

Pledge: Amanda Young  
Reverence:

The agenda was reviewed and adopted.

Principal's Report: Given by Leona Chandler

- The new administrator will be Crista Holt.

Treasurer's Report: Given by Lisel Zito

- Balance in checking account, as of March 11, is \$11,616.65
- Recent transactions: \$204.62 donuts for Dr Seuss Night, \$33.25 Membership dues remitted to Council and State

Previous Business:

- Literacy Night, March 2
- Spirit Night, Zupas, March 3

Upcoming Business:

- Spirit Night at Chick-Fil-A:
  - April 16, 5:30-7:30
  - They need two volunteers from the school. Leona will be there. Lisel will come for part of the time. Lisel will ask Traci if she can come. Vicki will put it on the memo too.
- PTA Elections:
  - The Committee has found a person who can be Treasurer.
  - We need more suggestions of who can help.
    - Vicki will put "PTA open positions available." in the newsletter.
    - Carrie, PTA Council President, may have suggestions about what to do.
    - Vicki will ask teachers if they have suggestions for possible PTA candidates.
- Teacher Appreciation Week:
  - March 30 – April 3
  - On Friday, March 27, we will come in and hang up posters with anyone who can help.
  - Lisel sent a sign-up sheet asking for help creating and hanging up posters.
    - People can drop off posters early.

- Lisel will message Traci about posting it on Dojo.
- Theme: “Thanks For Raising The Bar”
- Fun Run:
  - April 16 kick-off assembly
  - April 30 Fun Run
  - Prizes: Lisel will create a reward list for teacher approval.
  - Goal \$10,000. Theme “Sundae Runday”. Leona is still ok to “be a sundae” for a prize.
  - Get Moving Fundraising is all set up. We’ll do a training call next week to learn the platform.
  - Shift suggestions: May 18, 10:30-11:45AM and 12:00-1:15PM, Chick-Fil-A lunch for the top 15 fundraisers
  - If we want a limo as part of a reward, we just need a permission slip. Top 15 fundraisers can come and bring a friend. Lower grades and upper grades would be in two different shifts.

Calendar of events:

- March 30-April 3: Teacher Appreciation Week
- April 30: Fun Run

Meeting adjourned at: 4:20 PM

Next meeting will be: Wednesday, April 15, 2020

Minutes accepted: April 15, 2020 (date) \_\_\_\_\_ Secretary \_\_\_\_\_ (signature)

Sign the minutes with title, when they have been copied and put in the permanent binder.

\_\_\_\_\_  
(name)

\_\_\_\_\_  
(title)