

Douglas T Orchard Elementary PTA  
Monday September 14<sup>th</sup> 4:15 p.m.

Call meeting to order

Attendees: Crista Holt, Amanda Young, Traci Farley, Lisel Zito, Jennifer Villalpando, Ann Peterson

- Principals report  
School year going well, Granite has a COVID-19 site and our school does not have any direct cases so far, kids are wearing masks with little complaints, teachers doing well with transitions and cleaning in between
- Treasurers report
  - Current Balance: \$11,387.29 as of Aug 31
  - Recent transactions: pending check for AIM for \$195 no other
- Presidents report
  - Budget Approval: Budget has been posted, nobody had any issues or concerns with posted budget. Lisel motions to approve and Crista seconds motion to approve, budget unanimously approved
- Previous Business –planning meeting held 9/10/20 included discussions on Halloween parade, Red Ribbon Week, book fairs all not anticipated to happen this year. A PTA fundraiser is still planned for Spring because we need to use our pre-paid event with Get Movin' Fundraising. Further discussion will take place.
- Upcoming Business
  - SEP's
    - September 23<sup>rd</sup> & 24<sup>th</sup>
      - Meals will be provided to the staff for both nights via caterings
    - Discussion – vegetarian option needs to be available
  - Membership Drive
    - Sending out a note along with envelopes
    - Hoping to receive full staff membership again for this year
      - Encourage an increase in members

Best way to reach distance learning families – digital flyer and then options on the flyer to facilitate multiple ways to pay and get money to the school and/or PTA. Jenn will contact Paula (Council Treasurer) to find out about receiving membership payments and then we will put the appropriate ways to send payment on the flyer. Update later in the day: funds need to be sent to the school, not directly to a PTA member to keep things transparent and consistent
- Next meeting items to add to agenda
  - Next meeting TBD

Meeting adjourned at 4:30