

Douglas T Orchard Elementary PTA
Wednesday October 20th 1:15 p.m.

Call meeting to order

- Principal's report-
 - Halloween Parade - There will be a Halloween parade on October 29th and it will be steamed live. Volunteers in classes for parties will be at the discretion of the teacher.
 - Chocolate g Fundraiser is going well, everything has sold so far and we've had to get extra chocolates to continue selling.

- Treasurer's report
 - Current Balance
 - Balance as of 9/30/21 - \$18,301.31
 - After Recent September Transactions cleared of \$554.71
 - Art Supplies \$310.39
 - Paper - \$30.57
 - Memberships - \$213.75
 - Deposit for 22 Memberships/\$3.00 Donation

 - Recent October transactions - \$786.19
 - SEP Meals - \$740.41
 - PTA Checks - \$45.88
 - Deposit for 8 Memberships/\$3 Donation
 - Balance as of today - \$17,565.12 after October transactions clear

- President's report –
 - Extra funds in the PTA account – Due to the success of the previous fundraiser the PTA has an excess of funds, and we are looking for ways to spend these funds on the students. Ms. Holt will speak to the teacher leadership team to see how we can use extra funds to spend on the students. It has been suggested to use them for quarter behavior rewards for students.
 - Maturation – The PTA has been approached and asked about doing the regular maturation program. This is no longer a function of the PTA. It has been happening at the district level with information going out directly to parents. Christa will speak to the leadership level to see if there is interest in picking up this program in the school.
 - Teacher Memberships – There is an anonymous donor that is offering to pay \$3.00 of tuition for each teachers PTA membership. We currently have 10 teachers registered and could possibly have 15 more. Christa will speak to faculty to see if anyone is interested.

- Previous Business

- SEP Meals – Teacher meals were received well and was nice for the teachers to have.
- Eye Screening – Happy to report we had a lot of new volunteers for the eye screening. Possible improvements for next year would be starting later so there is no down time for volunteers.
- Bookfair – Success at the book fare, however we are waiting from feedback from the librarian.
 - 3rd Bookfair proposed – PTA will look into doing a 3rd bookfair. Scholastic offers a 3rd bookfair that we can do a buy one book and get another book free. It is not a great way to get extra funds, but it is a good way to buy books for student. We will look at possibly doing for Winter around Christmas.
- Upcoming Business
 - Red Ribbon Week - October 26th-29th - We are all set for PTA week, there is not really anything further needed. The flyer has gone out with the list of daily activities.
 - School Fundraiser – The school fundraiser is going well, and we have found a good system. The money will be collected the week after fall break.
 - Luminary Night – December 9th 5:30 PM to 7PM
 - PTA will get bags and candles and art supplies for the activity.
 - The bags will be decorated in the art program beginning in November.
 - We will hold a Food drive as last year and will send home a note to parents Nov. 30th and begin collecting that night.
 - The bags will be organized by class so it is easier to find students bags, having the bags done in class will help with this.
 - Student treat/gift – Last year the students/teachers received a pillow from the Foundation. We will reach out to see if there is anything else they can help us with, however if not, possibly looking at a hot chocolate /candy cane treat package.
 - Luminary Entertainment –
 - PTA would like to put out some of their Christmas Decorations that we have to decorate the area that the bags will be.
 - We'd like to ask Santa and his helpers to possibly come and hand a treat out to the kids. PTA will look further into this.
 - Christmas Carolers - We'd like to have carolers singing again, possibly teachers, but the PTA will also call local jr high/high schools to see if any groups would be interested in coming and singing for the even.
 - Nominating Committee -The PTA bylaws outline that we must define the nominating committee for the upcoming year officers by December. We need 3 – 5(odd number) of individuals that will serve on this nominating committee. These individuals can not be officers, or anyone who wants to be an officer. These individuals will look over any applications of people wishing to be an officer and or contact people who are possibly

interested in being an officer. The nominating committee will nominate the any new officers.

- Upcoming Events
 - PTA Fundraiser – Propose Dates – We are proposing March 8th to March 18th for the fundraiser. And March 18th to April 1st to finalize all the student and class incentives.
 - We will do a video (not an assembly) to announce it.
 - PTA would like to give books to students for participating. The PTA will check with the librarian to see fi they have any books for this incentive.
 - It is agreed that it is best to set aside one day to do the incentives instead of doing the incentives once the classes reach a goal.
 - Literacy Night - Due to the current situation and guidelines, this event may or may not happen. We must wait until closer to the event to see if it will work within the current guidelines.
 - Spirit Nights - PTA will look at future nights and places to have these.
 - Teacher Appreciation - May 2nd to May 6th
 - Field Day - June 1st

- Next meeting items to add to agenda
 - Future meetings
 - December 15 @ 3:15 PM
 - January 19th @ 3:15 PM
 - February 16th @ 3:15 PM
 - March 16th @ 3:15 PM
 - April 20th @ 3:15 PM
 - May 18th @3:15 PM