William Penn Community Council meeting  
October 24, 2017 at 7:30 AM  
Next Meeting: Nov 28, 2017

Present  
Parents: Alison Parsons, Tiffany Riley, Melissa Stringham, Sidsie Drysdale  
Teachers: Jen Foulke, Holly Rawlings  
Principal: Kent Nixon

Budget  
The budget, as presented at last meeting, is now finalized

Grade Reconfiguration  
Last sprint the William Penn Community Council (WPCC) officially voted to move forward with plans to pursue grade reconfiguration. This would entail moving 6th grade to junior high and 9th grade to high school. We will not be doing a formal survey. Principal Kent Nixon will put a letter together to announce plans to discuss this as a community. The letter will be sent to all the elementary schools that feed into Evergreen/Olympus, the school board, and the WP (William Penn) community. We will attempt to coordinate WP community meetings to discuss these plans with the larger Olympus community for group meetings.

Air Quality  
Air quality continues to be a problem and there is concern about the air the children, teachers and parents breathe during drop off and pick up. There was discussion about strategies WP could use to combat the air specifically in and around the school. Alison will contact Breathe Utah to see about getting them to come do a presentation at an upcoming assembly. The assembly could also include discussion with the kids about walking/biking to school and carpooling if at all possible. We discussed doing another clean air sign campaign with kids altering parents to ‘turn their key’ during pick up and drop off. It was acknowledged that this needs to be an ongoing effort rather than something done for just one week out of the year. We discussed having the Safety Patrol take up this cause, possibly having them carry ‘turn your key’ signs on a regular basis. Possible dates for the assembly are November 10, 17, December 1.

Parking Lot Safety  
There was a very close call in the parking lot where a child nearly missing being hit by a car due to double parking. Each year there are significant safety issues during drop off and pick up due to our limited space. There was discussion about the safety of having both buses and cars in the small turn out and using this exclusively for buses until after all buses have been loaded/unloaded. This could be accomplished by having the last bus block the entrance. We discussed the double-parking issue and kids crossing the parking lot to get to parked cars. A crosswalk from the sidewalk to the parking area was proposed. Kent will put together a letter to send to the parents alerting them of parking lot dangers and outlining the drop off and pick up procedures.

School Emergency Response Plan  
William Penn has a School Emergency Response Plan with specific procedures for disaster/emergency situations. It is posted on-line and available at the school.
**Meeting Time**

We have one WPCC member who has to leave by 8:15 and thus it was decided we would change the start time to 7:15 so that all could be present for the entire meeting.