William Penn Elementary  
Community Council Meeting  
September 28, 2021

Meeting Start Time: 7:30 a.m.  
Location: William Penn Library

Attendees:  
Parents: Jenny Hamilton, Marty Hamilton, Spencer Brown, Annie Karren, Jenn Jones, Gabriella Archuleta

Teachers/Staff: Nichole Higgins, Kathlyn Anderson, Mindy Graham, Judy Ginsberg

**Agenda Item #1: Approve meeting minutes** from August 24, 2021  
Motion to approve: Jenny Hamilton  
2nd Motion: Annie Karren

**Agenda Item #2: Welcome and Orientation for new Community Council Members** Nicole showed informative video regarding roles and responsibilities as community council members

**Agenda Item #3: Review Community Council information on school web site**

**Agenda Item #4: Elect Chair and Vice-Chair** Jenn Jones nominated for Chair, Marty Hamilton nominated for Vice-Chair.  
Motion to approve: Jenny Hamilton  
2nd Motion: Annie Karren  
Thank you to community council members whose terms have ended: Jenny Hamilton, Gabriella Archuleta, and Katie Norton

**Agenda Item #5: Crosswalk Follow up** Annie will touch base with Katie Norton to get caught up on where she is at with the crosswalk/sidewalk on Mountain View and Honeycut.

**Agenda Item #6: Letting Community know WP’s Improvement/Test Results**  
Post Cards from WP showing last 5 years of growth - mail and email (Nichole will get a mock-up)  
Post on Social Media with the PTA (Jenny Hamilton)  
Hang banner up in school (comparing schools in our area)

**Agenda Item #6: Community Council Meetings/Zoom Links** Community Council members are encouraged to attend in person as often as possible. We will continue to provide a zoom link for parents/community members wishing to attend virtually.

Meeting End: 8:20 am
Next Meeting Dates: October 26th, November 23rd; Change meeting location to Conference Room

Action Items for Next Meeting:
* Follow Up on Discussion of crosswalks/sidewalks along Mountainview and Honeycut (Annie)
* Discuss how to let parents/community know WP’s improvement/test results. Maybe involve PTA?
* Review Rules and Procedures
* For future meetings, reach out to community legislators
* No parking along North Side of Siggard