

## 2020-2021 Parent and Student Home Use Agreement: Pleasant Green Elementary Chromebook Use

For the 2020-2021 school year all students in grades K-6 will receive a Pleasant Green Elementary (PG) Chromebook for their use at school and home. This document outlines an agreement between PG, parents and students, for the care and educational use of the Chromebook.

### Educational Resources on the Chromebook

All teachers will use Google Classroom, an online learning system that improves learning through better communication, collaboration, and increased access to curriculum and resources. Parents can also choose to receive updates and learn about their student's classes.

The Chromebook is managed and monitored by Granite School District (GSD) and PG systems and is intended for educational purposes only.

Google Apps, including Chrome, provide online tools for writing, calculating, presenting, drawing and many other applications. Your child may use these tools for a variety of learning purposes while accessing and engaging in approved class content. Google Apps can also be accessed with other devices or computers with an Internet connection.

### Accessing the Internet at Home

The Chromebook is a web-based device. While some documents created at school may be edited offline at home, internet access is important for full functionality. If wireless internet is not available at home, please contact GSD and PG for a list of additional resources.

### Care and Maintenance

Students are responsible for the general care of the Chromebook checked out to them by PG. The Chromebooks are designed for school use and should be treated with care. Here are a few recommended precautions:

- Treat your Chromebook as you would any valuable electronic device.
- When not being used, store the Chromebooks in a secure place, out of sight.
- Be gentle with the screen, keyboard, trackpad, and ports.
- Don't add stickers or markings to the Chromebook.
- Don't eat or drink near the Chromebook.
- Avoid extreme heat or cold.
- Do not take your Chromebook apart or make changes to the hardware or system software.
- Do not lend your Chromebook to anyone.
- Report any damage to your teacher or school administration immediately.

### Responsible Use

Digital citizenship is an essential 21st century skill. During the school year, your teachers and technology specialist will be reviewing appropriate online behavior and acceptable use of internet resources. It's important to maintain a family dialogue about educational, recreational and social use of the Chromebook and other devices your student accesses. Chromebooks are connected to a network that is filtered for inappropriate material, but user responsibility is still the best way to avoid pitfalls in the online world. Remember Chromebook use is monitored.

### Here are a few tips:

- Use Internet devices in a central location at home, rather than behind closed doors.
- Help your student to focus on completing tasks and assignments before any recreational activities.
- Help your student solve technical glitches by recording exactly what went wrong and when.
- Ensure that your child understands that he or she should not give personal information to any person or any website without checking with an adult first.
- Talk with your student about cyberbullying--encouraging him/her to be kind and to communicate clearly and respectfully in online discussions and conversations.
- Advise your child that anything they post, text, or upload may be forwarded, copied, and published to anyone--including future education admissions offices and employers.
- Only registered users in Granite School District will be able to login to the Chromebook, and all usage can and will be monitored.

# 2020-2021 Parent and Student Use Agreement: Chromebook

*\*This form must be signed by Parent and Student in order to receive a Chromebook that can be sent home when needed.*

**Student Name (Last, First):** \_\_\_\_\_

**Serial #:** \_\_\_\_\_

**Student 9-Number (SSID):** \_\_\_\_\_

**Existing Damage:** \_\_\_\_\_

**Parent Name (Last, First):** \_\_\_\_\_

**Teacher/Grade:** \_\_\_\_\_

\_\_\_\_\_

## Pleasant Green Elementary and Granite School District agree to:

- Provide a Chromebook for each student (with power cord), including a loaner device if a Chromebook needs repairs.
- Provide filtered Internet access on the Chromebook.
- Provide Google Apps for Education and other educational applications that support learning in the classroom and at home.

## The Student agrees to:

- Take good care of the Chromebook in all locations.
- Charge the Chromebook every night prior to your assigned classes during the day.
- Be a responsible and respectful digital citizen.
- Be gentle with the screen, keyboard, trackpad, and ports
- Only use the Chromebook for educational purposes.
- Report any damage or loss, whatever the cause, to your teacher as soon as possible.
- Take responsibility for any damage or loss caused by neglect or abuse.
- Do Not take Chromebook apart or make changes to the hardware or system software.
- Follow the Student Acceptable Use Guidelines outlined in the Student Handbook and School Technology Agreement.
- Not adhering to these guidelines may include loss of internet privileges, loss of taking Chromebook home and/or other serious consequences determined by the teacher, Technology Specialist and/School Administration.
- Return the Chromebook and charger to Pleasant Green Elementary at the end of the school year or earlier. Students who withdraw enrollment for any reason must return the Chromebook on or before the date of withdrawal.

## Parents/Guardians agree to:

- Ensure your student understands appropriate care of the Chromebook.
- Support student learning and the exploration of educational interests that align with school policies.
- Ensure that any damage or loss is reported to the school immediately. Report vandalism or theft to the appropriate police department.
- Damage caused by student vandalism, neglect, alteration of the device and/willful destruction that renders it inoperable will incur a fine equal to the replacement cost of the Chromebook.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_