

Plymouth Elementary  
RESPONSIBILITY AGREEMENT 2018-2019  
(LIBRARY/EQUIPMENT/TEXTBOOK/SUPPLIES)

I understand that I am responsible for all school textbooks, library books, school equipment, and school supplies used at school and that are checked out in students name.. If my student is to damage, destroy, or lose any of these items, I agree to pay for the damage, repair, or replacement of that item. I agree that I will convey this responsibility to my student or students to ensure that they too are aware of the responsibility they have to use all said items in a responsible fashion.

I am also aware that if I do not want my student to be allowed to check books out from the school library it is my responsibility to convey that information to my student's teacher.

I am also aware that my student may be held from school/PTA sponsored activities for any unpaid debts to the school that have resulted in lost or stolen items due to misuse.

I am also aware that ALL school textbooks, library books, equipment, and supplies must be accounted for before a transfer/checkout form will be issued. Any items not accounted for upon transfer/checkout must be paid for before withdrawal is completed.

I am aware that my school librarian will keep record of all items issued to my student and/or any fines owed by myself on behalf of my student.

\*\*\* By signing on the back of my student's registration card I agree that I fully understand the policy listed above.