

Parents, Students and Rolling Meadows Community,

Welcome back to another exciting school year. Please feel free to come and visit the school and your student's classroom teacher.

If you have talents you would like to share with Rolling Meadows, sign up as a volunteer. We can always use your help.

Again, it's nice to see new and old faces. As always, if you have any questions or concerns, feel free to come to the office or call to make an appointment (385) 646-4990.

Please get a visitor's pass at any time when you're visiting school grounds. Please prearrange with the classroom teacher when you will be visiting the classroom.



Daily Bell Schedule

8:30-8:50 am.....Breakfast
 9:00 amFirst Bell
 9:05 amTardy Bell
 3:45 pmSchool Ends
 1:30 pmFridays or Planning Days-School Ends

Morning Recess

10:00-10:12Kindergarten
 10:15 - 10:273rd Grade
 10:30 - 10:421st and 6th Grades
 10:45 - 10:572nd and 4th Grades

Lunch

11:30 - 12:05 Extended Day Kindergarten
 11:40 - 12:154th Grade
 11:45 - 12:202nd Grade
 11:50 - 12:251st Grade
 12:00 - 12:356th Grade
 12:10 - 12:453rd Grade
 12:15 - 12:505th Grade

Afternoon Recess

1:45 - 1:57Kindergarten
 2:00 - 2:121st, 2nd, & 5th Grades
 2:15 - 2:273rd Grade
 2:45 - 2:574th Grade (until Dec.)

Half-Day Kindergarten

A.M. Kindergarten Session
 9:05 - 12:05.....Monday through Thursday
 9:05 - 11:00.....Friday or Planning Days

P.M. Kindergarten Session

12:45 - 3:45.....Monday through Thursday
 11:35 - 1:30.....Friday or Planning Days

Planning Day (Early Release)

The LAST DAY of every week is short day. School gets out at 1:30 PM on short day. Normally, that is Friday. However, when we have no school on Friday, then Thursday is short day. If we have no school on Wednesday, Thursday, and Friday (like Thanksgiving this year), then Tuesday is Short Day.

Use your Student Handbook to watch for days when we have no school.

GRANITE SCHOOL DISTRICT 2013-2014 Traditional Elementary School Year



School BeginsWednesday, August 21, 2013
 School Begins for ALL Day Kinder.....Monday, August 26, 2013
 School Begins for AM & PM KinderWed., Aug. 28, 2013
 School EndsThursday, June 4, 2014

No School on the following days:

Labor Day Monday, September 2, 2013
 Compensatory Day for SEP's.....Friday, September 27, 2013
 Fall Recess – No School:.....Thur. & Fri., Oct. 17 & 18 2013
 End of Term (Student Recess Day)..... Friday, Nov. 1, 2013
 Thanksgiving Recess....Wed, Thur. & Friday, Nov. 27 - 29, 2013
 Student/Teacher Non Attendance Day....Friday, Dec. 20, 2013
 Winter Recess begins after school on.....Mon. Dec. 23, 2013
 School begins again the morning of..... Mon., Jan. 6, 2014
 End of Term (Student Recess Day)..... Friday, Jan. 17, 2014
 Martin Luther King, Jr. Day..... Monday, January 20, 2014
 Compensatory Day for SEP's..... Friday, Feb. 14, 2014
 Washington & Lincoln Day Monday, February 17, 2014
 End of Term (Student Recess Day)..... Friday, March 28, 2014
 Spring RecessMonday - Thursday, Mar. 31-Apr 3, 2014
 No School (Unless needed for Make-Up).....Fri. April 4, 2014
 Memorial DayMonday, May 26, 2014

Elementary SEP Conference Schedule

Wednesday and Thursday, September 25 & 26, 2013
 Monday and Tuesday, February 10 & 11, 2013

Beginning and Ending of Terms

1st Term:.....49 Days
 Wednesday, August 21, 2013 – Thursday, Oct. 31, 2013
 2nd Term:.....40 Days
 Monday, November 4, 2013 – Thursday, Jan. 16, 2014
 3rd Term: 47 Days
 Tuesday, Jan. 21, 2014 – Thursday, March 27, 2014
 4th Term: 43 Days
 Monday, April 7, 2014 – Thursday, June 5, 2014



Faculty

Principal – Malynda Cloward School
 Secretary –Mrs. Hardcastle Lunch
 Secretary – Mrs. LeRoy Attendance
 Secretary – Mrs. Salazar Spanish
 Parent Liaison – Mrs. Castro Parent
 Center Liaison – Mrs. Sager
 Custodian – Mr. Kendell
 After School Coordinator – Katie Velasco
 Professional Learning Specialist (PLS)– Mr. Randall
 Instructional Coach – Mrs. Ellsworth
 Reading Specialist – Mrs. Motzkus
 Special Education –Mrs. Raines
 Psychologist – Ms. Kenney
 Social Worker –Mrs. Kimball
 Speech – Mrs. Smith
 Fine Arts Specialist – Mr. Woolf
 PE Specialist – Ms. Orme and Mr. Chart
 Media Specialist – Mrs. Fotheringham

Kindergarten	AM – Mrs. Becerra All Day – Mrs. Stone AM and PM – Mrs. Winger
1 st	Ms. Allen Ms. Davis Ms. Mills Ms. Turner
2 nd	Mrs. Doty Ms. Horrocks Ms. Pearce Mrs. Rodriguez
3 rd	Ms. Cazier Ms. Davis Mr. Hoffman
4 th	Mrs. Coombs Mrs. Matyi Ms. Saxton
5 th	Ms. Busch Mrs. Haberle Ms. Sleater
6 th	Mrs. Madrigal Mrs. Moore Mr. Voegele

Students involved in minor accidents (skinned knees, etc.) will be cared for by school personnel. The wound can be cleaned with soap and water, but no medication can be placed on the wound. Wounds will be covered with a bandage. Please check the wound when your child gets home.

In the event of a more serious accident or illness parents will be notified by school personnel. **Please be sure that the work, cell, and emergency numbers on the registration card are always current so we can reach you in the event of an emergency.** If parents cannot be reached at home or work, the person designated as the emergency contact on the registration card will be notified. If neither parent nor the person designated as emergency contact can be reached, the principal will decide what action to take, and may, depending on the situation, call for paramedic assistance. In all cases, a diligent effort will be made to notify parents. The student may be released only to persons listed on the registration card unless prior arrangements are made with the office staff.

The majority of our school year takes place during the winter, and winter colds and other illnesses are a common problem during this time. We do not want your child to miss school, but students should be kept home if they exhibit any of the following symptoms or illnesses:

- Fever
- Hand, Foot, Mouth
- Measles
- Mites and lice
- Recurring diarrhea and vomiting
- Strep throat
- Chicken pox
- Ear infections
- Conjunctivitis/Pink eye
- H1N1 flu virus

As recess is a normal part of the school day, please do not send your child back to school until he or she is well enough to dress appropriately and participate in outdoor activities. If the student becomes ill during school, the parent will be contacted by the school and the child will be brought to the sick room. Parents will be asked to take the child out of school.

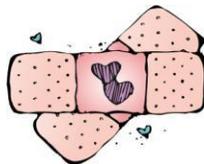
Arrival and Departure Time

Granite School District does not provide for student supervision on the playground before or after school. For safety reasons, students should not arrive at the school prior to 8:50 AM nor depart later than 3:50 PM. Allowances will be made only for students participating in the before school program (7:30 a.m.) or school breakfast (8:30 AM), parent approved activities such as supervised school clubs, before or after school programs or duties related to Safety Patrol.



Rolling Meadows Policies

Accidents and Illness at School If a student is injured on the school grounds, and the injury is of a serious nature, parents will be notified and asked to pick-up the child for their own observation or examination. Parents will be notified promptly of all major injuries INCLUDING ANY HEAD INJURY.



The school staff is allowed to administer only minor first aid.

Attendance Policy

Because of the school's commitment to quality education, we are concerned when a student misses school for any reason. The mission of the Granite School District is to prepare every student with the knowledge and skills needed for lifelong success in a changing world. Students who are excessively absent from school are not able to accomplish their educational goals.

According to the **Utah Compulsory Attendance Laws (Utah Code 53A-11-101-105)** parents and students are responsible for regular school attendance. Occasionally a student must be absent from school for reasons which are acceptable to the school and courts, such as sickness, medical appointments, family emergencies, or a death of a family member or close friend. Please send a note to school following an absence explaining the reason for your child's absence.

The District Attendance Policy states:

1. Seven or more days (equivalent class periods) of excused absences within a school year are considered excessive and may require a doctor's note to excuse subsequent absences.
2. After five or more days (or equivalent class periods) of unexcused absences within a school year, the school will mail the student/parent a Truancy Letter asking for the parent's help with their student's attendance and warning of consequences for further truancy. Please note, a student must be in attendance **4/7th of a school day to receive** credit for one full day.
3. After 10 days (or equivalent class periods) of unexcused absences within a school year, the school will mail the parents a Habitual Truancy Notice/Pre-Court Hearing. The Habitual Truancy Notice requires the parents to appear at a Pre-Court hearing. Schools may assess students and parents a \$48.00 truancy fine.

Bad Weather

Children will be allowed to stay in the school building if the weather is rainy, too cold, or windy. Recesses will be supervised by teachers and aides. If the weather is bad when children begin arriving in the morning, they are to come in and sit in the multipurpose room in their assigned location until the bell rings. Children are expected to come in quietly and behave appropriately while waiting for the bell.

Bicycles/Scooters/Any Wheels

Students are welcome to ride their bikes, scooters or skateboards to school. For the safety of all, bicycles, skateboards, roller blades, heelys, and skates may not be ridden or worn on school grounds during school hours or at after hour school functions. Once on school grounds, children must dismount and walk their bikes, scooters or skateboards to the racks within the cage. Students are to lock their individual items in the racks provided. Each year one or two students have their bikes stolen here at school. In most cases, these items were not locked. Rolling Meadows does not



assume any responsibility for loss, stolen or damaged bicycles, scooters or any wheeled item or other personal property.

Due to the limited space in classrooms, bikes, skateboards, roller blades, skates, and heelys, should not be brought into the school. These items may be left in the bike rack at your own risk. **Heelys are not to be worn to school at any time.**

Birthdays and Special Occasions



We recognize that birthdays and other special occasions are very important to children and parents. However, celebrating at school is not appropriate. Instructional time is very important and critical for student achievement. Bringing flowers and balloons to school is disruptive to the learning environment and is not allowed. If these items are delivered or brought to school, the office will give them to the student at the end of the school day. It is acceptable to bring commercially packaged treats for all of the students in the classroom. They will be distributed at the classroom teacher's discretion.

Breakfast and Lunch Program

Lunch money is to be paid in advance. We are sorry, but District policy will not allow students to charge lunches, so please ensure that your child has paid lunch money or brings a sack lunch to school.



Money will be collected by the school every Monday. A family may send one check for multiple children made out to Rolling Meadows Elementary School. To facilitate our bookkeeping, please put each child's name on the check or envelope. Please plan ahead and participate in Monday's collection. However, money may be sent on other days as well. Regular nutrition is essential for success in school, and all children deserve healthy meals.

School breakfast is served from 8:30 AM until 8:50 AM. Students who want to eat school breakfast must come during that time. Students who arrive after 8:50 AM will not be served. Money for breakfast must be paid in advance.

The school breakfast and lunch program is a federally subsidized program that meets the highest nutrition standards. **Free and reduced lunch applications are available in the school office and we encourage you to apply.** If you have any questions regarding lunch payments, please call Mrs. LeRoy at (385) 646-4990 Monday – Thursday from 8:00 AM until 2:30 PM.

Breakfast:

- Milk .30¢
- Reduced price .30¢ per day (\$1.50/week)
- Full price .90¢ per day (\$4.50/week)
- Should a visitor choose to join us for breakfast, adult breakfasts are \$1.75 per day.

Lunch:

- Reduced price .40¢ per day(\$2.00/week)
- Full price \$1.50 per day (\$7.50/week)
- Should a visitor choose to join us for lunch, adult lunches are \$2.75 per day.

Bullying

The Board of Education recognizes that school bullying, cyber-bullying, hazing, harassment and intimidation greatly reduces a student's ability to achieve. Bullying is any act of brutality of a physical nature, threatening, intimidating, forcing, or physically obstructing a student's freedom of movement while trying to control or place fear in them. This includes all forms of cyber bullying which is using technology for harassing, threatening or intimidating. These behaviors will not be tolerated at Rolling Meadows and will be seen as a severe school infraction and will follow the school wide discipline plan.

Copies of the District Policy are available upon request from Rolling Meadows Elementary School or Granite School District Office. Refer to Utah State Law 53A-11a-201 and Definitions 53A-11a-102.

Cell Phones and Other Electronic Devices

Cell phones and other electronic devices are not allowed to be accessed during school hours. If students do carry a cell phone to communicate with parents before or after school, the cell phone must be turned off and stored in a backpack during school hours.

Neither Granite School District nor Rolling Meadows Elementary are responsible for damage to or loss of cell phones or other electronic devices students bring to school.

Cell phones and other electronic devices will be confiscated if used during the school day and parents will need to pick them up.



Checking Students Out

If your child needs to be checked out early during the school day, please take the following actions:

- Please call the office or send a note with your child to notify the school beforehand.
- Please enter through the front doors and check in at the office. The office staff will call your child from class to leave with you.
- **Please be prepared to show photo I.D. Students can only be checked out by those listed on their registration card.**
- Before you leave, please sign the check-out register located on the counter. Be sure to include the student's name, time, and date of check-out.
- Your child can only be released to persons authorized by you on the registration card.
- **Students cannot walk home alone or meet you outside the school during school hours.** Please arrange to pick up your child in the office.
- **Students will not be excused from class the last 15 minutes of the day unless it is an emergency as this causes too much disruption to the class as they are ending their day.**

Citizenship Plan

Rolling Meadows Elementary School takes a positive approach to citizenship development. We believe that students have the right to learn and teachers have the right to teach. We expect all students to behave appropriately and support the teaching/learning process.

Discipline Policy

School Expectations are:

- Be Safe**
- Be Responsible**
- Be Respectful**
- Be Ready**
- and**
- KYHFOOTY**



It is our desire at Rolling Meadows Elementary to provide a safe learning environment for our students. Therefore, behavior which threatens the personal safety of student or staff, or which prevents teachers from teaching and any student from learning is not tolerated. School rules focus on creating this safe learning environment. Students who violate these rules are subject to disciplinary action. Rules, consequences and rewards are in force when students are involved at ANY school sponsored activity. We expect all individuals on school grounds to abide by the school rules.

"Stop and Go Forms" and "White Slips" are currently being used as part of the school-wide discipline plan. "Stop and Go Forms" are issued by the teacher and "White Slips" are issued by the administration according to the discipline plan." Stop and Go Forms" and "White Slips" are issued for infractions to the school's discipline plan policy.

Such as:

- Unauthorized absence from class and/or school
- Chronic class tardiness
- Cyber-bullying
- Disturbing class or other students
- Not Keeping KYHFOOTY
- Being Disrespectful to Students or Adults
- Damaged or vandalized school property
- Chronic disrespectful or discourteous behavior
- Violent or aggressive behavior
- Sexual Harassment
- Threatening, intimidating behavior
- Profanity, swearing
- Stealing
- Any behavior which threatens the personal safety of student or staff
- Any behavior which prevents teachers from teaching and student from learning
- Throwing objects (snowballs)
- Bullying
-

The teacher and/or the administration that issues the "Stop and go" or "White Slip" will notify parents.

Students who do not follow the school wide rules will receive the following:

1. A Reminder/Warning
2. Seat Away
3. Power Chair (in another room)
4. Parent Contact
5. Loss of Privileges - Consequences
6. "White Slip" Referral
7. Parent Conference
8. In School Suspension (ISS)
9. Out of School Suspension (OSS)
10. Referral to Police
11. Referral to Safe School

Students who follow the school's discipline plan will earn rewards such as "Rockin' Rockets", "Rocket Bucks", and "Principal Club."

Dress Code

Proper dress and grooming are essential for sanitation and safety, to encourage positive behavior, and enhance student achievement. Student dress should be weather appropriate, modest, clean, and safe. Suitable clothing should be worn for going outside at recess, giving children the opportunity to get exercise, fresh air, and a break from classroom activities. On snowy days, please send your child dressed for winter play: gloves, hats, coats, etc. In case of extreme weather (pouring rain, high winds, bitter cold) students will be kept inside. Garments that may NOT be worn to school include:



- Spaghetti strap tops (straps of 2" or less)
- Bare midriff or see-through tops
- Low cut - revealing tops
- Short shorts (no shorter than 4" above the knee)
- Sagging or bagging pants
- Clothing with inappropriate language or illustrations (tobacco, alcohol, drugs, sexual pictures, etc.)
- Body shirts – low cut armpits, etc.

Also not allowed because of the distraction it causes and attitude it brings to the educational setting in the classroom:

- Lip, tongue, nose, and eyebrow rings, tattoos, and unnatural colored hair. This includes everyday throughout the year.

In the interest of safety and good hygiene, proper footwear should be worn at all times. Flip-flops and other open-toed shoes are not recommended and if students choose to wear them they do so at their own risk. Students are not to wear hats of any kind within the building except on theme days promoted by the school. Appropriate baseball caps may only be worn outside on sunny days with the rim facing forward.

Parents, volunteers, and staff must follow the dress code while they are on school property and will be asked to leave if they do not comply.

Drug and Alcohol Policy

The illegal use, possession, distribution, or sale of alcohol, tobacco, or controlled substances by students is prohibited in all Granite School District schools, on school grounds, at school-sanctioned activities, or when students are being transported in vehicles dispatched by the district.

In order to comply with Granite School Board policy and Utah State Law, the Granite School District has established the following:

Alcohol and Other Drug Policy

Granite School District prohibits any illegal use, possession, distribution, sale or being under the influence of alcohol, controlled substances or intoxicants of any kind, while on school property.

- The illegal use, possession, distribution or sale of drug paraphernalia on school property or while engaged in or attending a school activity is prohibited.
- It is illegal to manufacture, possesses with intent to distribute or sell an "imitation controlled substance."
- It is a violation for any person to knowingly and intentionally be present (resorting) where any controlled substances are being used or possessed on school grounds or school activities where use is open, obvious, apparent, and not concealed from those present.
- Possession of paraphernalia, imitation controlled substance, or resorting shall be reported, but may be dealt with on the local level. Third violations will be referred to Student Services and may involve alternative placement.
- All violations of Granite School District Alcohol and Other Drugs Policy are cumulative in grades K-6, 7-9, and 10-12, and should be recorded on the "Record of Student Use of Alcohol and Other Drugs" form and distributed accordingly, and reported to appropriate law enforcement personnel.
- The possession of tobacco for students under the age of 19 is against Utah State Law. Violators are dealt with by the Juvenile Court as "status" offenders under the criminal code and not under the controlled substance act. Therefore, violators in schools, at school activities, or on school grounds will be issued citations by the school administration, staff, and/or law enforcement authorities and subsequent juvenile court action may be taken.

Copies of the complete Granite School District Alcohol and Other Drug Policy (Administrative Memorandum #95) are available upon request from Rolling Meadows Elementary School or Granite School District Office

Disciplinary action independent of any court action will be taken by appropriate Granite School District personnel for students violating the District Alcohol and Other Drug Policy. Students found in violation of the policy are subject to disciplinary actions including automatic law enforcement referral, automatic suspension, parent conference, and counseling.

Field Trip

Field trips are an important part of the educational process and are used as hands-on extensions to classroom curriculum. A field trip permission slip will allow your child to attend a field trip. **No child will be allowed to attend a field trip without a permission slip.**



Students are expected to obey all bus regulations and Rolling Meadows Elementary School rules while off campus.

Students may be denied field trip privileges for misbehavior and/or delinquent assignments. This decision will be made by your child's teacher and the principal.

We appreciate parent chaperones. Nevertheless, space is often limited and long-range planning is required to set up field trips. For this reason, please communicate your desire to attend a field trip well in advance. Your child's teacher will contact you, and every effort will be made to accommodate you as a chaperone. **School policy does not allow you to bring young children with you.** Due to liability, parents should not drive to and/or from field trip destinations without following the guidelines and rules of Granite School District Policy.

Food and Gum

All food and drinks are restricted to the cafeteria unless otherwise authorized by the teacher. Students are **Not allowed to chew gum** in the building or on school grounds. According to the Board of Health regulations, no homemade foods of any kind may be distributed. Food must commercially packaged or prepared in a commercial kitchen.

Halloween

To decrease the disruption of instructional time, and to avoid potential safety problems, there will not be a costume parade. Instead, teachers and volunteers will host a class party during the last part of the school day. Costumes will not be worn at all during school time. Your support and help in this matter will be appreciated.



Homework

Homework will be meaningful, purposeful, and related to the core curriculum. An effective homework assignment requires a student to demonstrate understanding of a concept, show that understanding in a new or different way, apply a concept to a specific problem, and/or integrate the concept with something else. Homework reinforces learning of core concepts and provides a bridge to learning the next.



Homework is required because mastering a skill requires a fair amount of focused practice. Independent reading is required of all students. Twenty minutes of reading a day is the minimum requirement K-2nd and 30 minutes for 3rd-6th

grades. Grade levels determine the amount of homework that will be required for each student as it relates to the core curriculum. Teachers can differentiate the requirements depending on the needs of their individual students. Our goal is for students to be academically successful and prepared for life-long learning.

Students who have not utilized class time provided to complete a class assignment may need additional time on that task. This constitutes makeup work and should not be confused with homework. Parent involvement in homework should be kept to a minimum.

Students who do not finish their homework will be required to finish it during their recess time.

Kindergarten and Immunizations

Students entering Kindergarten must turn five on or before September 1, 2013. All Kindergarten and other children coming to Rolling Meadows elementary are required to show proof of complete immunizations. If there is an outbreak of a particular disease, students whose immunizations are not current will be excluded from school until the health department determines that it is safe for them to return to school.

Library Check Out

Children are encouraged to check books out of the school library. These books may be taken home for home use. Children and parents are responsible for all books checked out and the books are to be returned on time and in good condition. If not, children and parents are responsible for paying to replace the book.



Lost and Found Items

Articles of clothing, backpacks and other large items left on the school grounds will be placed in the Lost and Found area located in the hall by the front doors. Smaller items such as jewelry, eye glasses, and wallets are turned into the front office. To avoid having your child's clothing be among the many items of clothing left in the Lost and Found each week, please write your child's name on coats, backpacks, and sweatshirts. If your child has lost something at school, have him or her check the Lost and Found regularly. Abandoned items will be donated to charity several times during the year.

Medication

All medications - including cough drops, aspirin, etc. - must be kept at the office. In accordance with Utah Law (53A-11-601), prescription and non-prescription medications can only be administered under ALL of the following conditions:

1. Obtain a "Permission to Administer Medication" from at the school office. The student's parent or legal guardian signs this form and takes it to the child's doctor.
2. The "Permission to Administer Medication" form is completed and signed by the child's physician. This pertains to non-prescription as well as prescription drugs.

- The "Permission to Administer Medication" form and medication is brought to the school office by a parent in the original container labeled with the *child's name and correct prescription dosage*.

Moving

Please notify the school in person before you move from the area.

If possible, give at least two days notice. A transfer slip must be prepared which includes the following information: child's last day of attendance, new home address, and name and address of the new school. All school materials, texts, and library books must be turned in or paid for before a transfer slip can be issued and student records released. Student's cumulative file will then be sent to the new school. These records cannot be hand carried by parents.



P.T.A. and School Community Council

The Rolling Meadows PTA is very active in supporting and encouraging the success of all our students. The success of the PTA depends on an active and large membership. All parents and teachers are invited, and encouraged, to join and become active participants.

The School Community Council is a committee made up of teachers, parents, and administrators. They make decisions concerning projects and programs at Rolling Meadows. If you would like to participate, please talk with your child's teacher. The Community Council meets monthly.

Pets

Students should keep their pets at home except when permission has been obtained from the child's teacher for a brief visit. Parents should accompany and monitor the pet at all times.

Please keep pets locked in your yard or house to prevent them from following students to school. Animals found on school grounds are reported to and picked up by the county Animal Control.



Picking Up and Dropping Off Students

The Faculty Parking Lot and BUS ZONE on the west side of the school is for faculty and bus use only. Parents may wait in line to pick up or drop off students in front of the school, in the drop off driveway and on Market Street. Please do not leave your car unattended unless you are in a marked parking space. For the safety of all, please instruct your child to wait on the sidewalk until you can pull up to the curb or walk your child to your vehicle in a parking space. Please be patient and courteous when you pick up and drop off your children. Please follow the posted "ENTER" and "EXIT" signs.

Recess

Recess provides a needed break for children and teachers from classroom activities. It provides time to exercise and socialize. All children are expected to participate outside for all recesses. During the cold weather student must dress appropriately. If there is inclement weather, a supervised inside recess will be held.



Report Cards

Report cards are issued at the end of each quarter. They contain academic, attendance, and conduct evaluations. Special activities and programs are contingent upon a student's attendance, satisfactory citizenship, and satisfactory grades. Students and parents need to be aware of the requirements for participation in these activities.

Safety To and From School

Parents are responsible for the safety of their children as they travel to and from school. Please take time to instruct your child on the importance of using the available sidewalks, painted crossing areas, traffic signals, and obeying safety patrol and crossing guards.



It is important for children to walk with friends and have a regular meeting place before and after school. All children need to use their grade level entrances and exits, and plan to meet their siblings and friends at a predetermined place on the school grounds.

Granite District does have a Safe School Policy which addresses conduct away from school grounds. Article IX3. Safety Violations states the following:

Rolling Meadows Elementary does have a Safety Patrol and a crossing guard program in place. We encourage parents and community members to report to the school any incident which they believe could endanger students on their way to and from school. To contact Rolling Meadows Elementary please call 385-646-4990.

"Student acts of criminal behavior that place any person in imminent danger are prohibited in all Granite School District schools, on school grounds, to and from school, at school-sanctioned activities, or when students are being transported in vehicles dispatched by the district. Behavior creating imminent danger will be referred for law enforcement investigation."

Safe School Policy

The Granite Board of Education has a strict "School Safety Policy." The intent of the policy is to provide a safe environment for students and employees at Rolling Meadows.

School Safety Policy

PROHIBITS the following:

- Threats of acts of violence
- Possession of a real weapon, explosive, noxious or flammable material, actual or threatened use of look- alike weapons
- Any types of gang activity
- Criminal Behavior
- Conduct at locations away from the school that threatens or does harm to the school or persons associated with the school
- Destruction or defacement of school property
- Willful disobedience or persistent defiance of authority

VIOLATORS of this policy may subject themselves to the following:

- Mandatory parent or guardian conference with school or district authorities
- Suspension from school
- Law enforcement investigation
- Placement in an alternative program
- Other consequences and actions appropriate for the specific circumstance

Copies of the School Safety Policy (Administrative Memorandum #106 are available upon request from Rolling Meadows Elementary School or Granite School District Office.

Safe Walking Route

View the safe walking route for Rolling Meadows at:
www.snapforschools.com/Map_view.aspx?EntityID=413

School Security

We need your help! Please protect our school by reporting any loitering, weekend parties, fights, motor vehicles on the lawn, broken sprinklers, or individuals doing harm to the building or grounds. Thank You!

Rolling Meadows Elementary (385) 646-4990 - 8am-4pm
Granite Security (801)481-7122 - after hours

Sexual Harassment and Harassing

Granite School District is committed to providing in each school a safe, orderly environment where students, staff, parents, and all other people are treated with courtesy and respect. Any form of sexual harassment or harassing by staff, students or others, including any inappropriate verbal, written, or physical conduct as defined below, is strictly prohibited. Violators of this policy will subject themselves to investigative and disciplinary procedures.

Definition of Sexual Harassment:

- Any verbal, written, or physical conduct of a sexual nature, which has the purpose or effect of creating an intimidating, hostile, or offensive environment.
- Any suggestion, request, demand, or pressure for sexual involvement, accompanied by implied or explicit threat concerning one's grades, extracurricular standing, job, etc.

Sexual harassment by students must be reported to a building administrator. Parents of any students involved must be informed immediately.

Consequences: Following a thorough and fair investigation, students who have violated this policy may face:

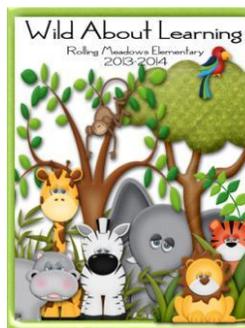
- Mandatory parent/guardian conference at school and/or district offices.
- Suspension from school
- Referral to law enforcement.
- Placement in alternative educational programs.
- Other consequences and action steps appropriate for the specific circumstance.

How to Report Sexual Harassment

1. If something bothers you or makes you feel uncomfortable, let that person know.
2. If it continues, tell someone like a teacher, friend, parent etc.
3. If it continues still, (severe and persistent) tell a counselor, teacher, parent and the Principal.
4. Law enforcement (police) **will** be called to investigate at this point.

Copies of the District Policy are available upon request from Rolling Meadows Elementary School or Granite School District Office. Refer to Utah State Law 53A-11a-201 and Definitions 53A-11a-102.

Student Planners

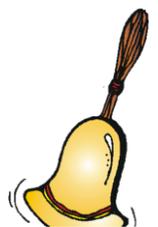


Students in grades third through sixth will have a daily planner. The planner is one way to keep communication open between school and home. The student planner will be sent home either weekly or daily depending on the needs of student and classroom. When reviewing the planner with your student take the time to ask about your student's day and check for homework. If you have any

information or concerns that you would like to share with the classroom teacher feel free to write it in the parent comment section of the planner. Please initial your child's planner and also record minutes read on a daily basis.

Tardy Students

In order to benefit from school time, students must be on time each day. School work begins promptly at 9:05 a.m. A warning bell will sound at 9:00 a.m. Any student who comes after 9:05 a.m. is considered tardy. Habitual tardiness will be regarded as a violation of school rules. When a student has



been tardy seven times within a quarter, the student will receive a white slip, recess detentions and will not attend the "No White Slip Celebration at the end of the quarter.

When a student is late at the beginning of the day, he/she needs to report to the office before being admitted to class. In setting up our policy concerning tardiness, we considered the following items:

1. When children are late coming to class, it causes a disruption of the class.
2. It takes additional teacher time to explain or catch the student up with the rest of the class.
3. It is the parent's and the student's responsibility to be here at the proper time.

Telephones

With the amount of business and the need to reach patrons, it is essential to keep personal phone calls to a minimum. The phone may be used for emergencies. To make a phone call a student must get permission from his/her teacher and use a phone pass. Students will not be called out of class to talk on the telephone.



After school arrangements need to be made at home before students leave for school. For example, students will not be allowed to call to see if they can play over at a friend's house after school. These arrangements need to be made before school.

Thursday Folders

Our school will use Thursday Folders for the majority of communication to the parents. Expect a school folder to be brought home by your child on Thursdays (or Wednesdays on week where Thursday is a short day). Inside the folder are all notes to parents telling what is coming up at Rolling Meadows Elementary. Please review these with your child and write them on your calendar. Have your child return the folder to his/her teacher the following day. We hope this is a process that will be helpful to your family.



Toys and Other Items Brought From Home

Rolling Meadows does not assume financial responsibility for loss or damage to personal property brought from home. Items deemed by school personnel to be disruptive to the learning/safety of students will be confiscated. **Items confiscated from students will be available to parents, but will not be released to students.** It is the student's responsibility to notify parents of confiscated items.

Visitors

Visitors are welcome at Rolling Meadows Elementary School as volunteers, observers, and presenters. Community involvement is vital for success in education. Salt Lake

County Ordinance section 10.32.010 states that “public access to all school facilities is restricted.” We follow the Granite School District Policy, posted on all exterior doors, which states, “Please go directly to the office for a visitor’s pass.”

In compliance with county and district regulations and to ensure safety, we have established the following procedures for visitors:

1. ***Please enter the building through the front doors.***
2. ***Check in at the office.*** You will receive a visitor’s pass.
Please wear your pass so it can be seen at all times while in the school or on the playground. The pass will make children and faculty aware that you are a safe person in our school.
3. Return your pass to the office as you leave.
4. Please record your volunteer hours on the PTA Volunteer Book.

We value the time and talents you share with our students!

Volunteers

Parents and community members are encouraged to volunteer and participate in the educational process at Rolling Meadows. The benefit to our children and our school is immeasurable. Please consider the impact and the difference you can make as a volunteer in our school.

Weapons Hotline

Any weapon at school puts you and your friends in danger. If you know of a weapon at school, **report it!** Tell someone or contact the **WEAPONS HOTLINE 801-481-7199 or text 801-**