



Rolling Meadows Community Council Minutes

Called to order by	Gary Cloward
Note taker	Erin Madrigal
Attendees	Gary Cloward, Jason Johnson, Taryn Jenkins, Connie McCann, Erin Madrigal, Caro Sanderson, Andrew Morgan, Terry Bawden

1-15-2019

Agenda topics

Discussion	Approve minutes from Nov. minutes for 2018	
<p>Gary moved to approve the Nov. minutes. Jason asked how many books did Christine purchase with the \$500 additional funds. Is this enough money to make an adequate improvement in library resources?</p>		
Conclusions	Caro seconded the motion to approve the minutes.	
Action items:	Person responsible	Deadline
Connie will ask Christine about how many books or e-books were purchased with the additional funds.	Connie	

Discussion	6th Grade Reconfiguration	
<p>Ben Horsely came to the network meeting for Granger Network and addressed the 6th grade reconfiguration concern. Mr. Horsely stated that schools need to be in favor of the reconfiguration before moving forward. Most of the schools were not in favor moving 6th grade at this time.</p>		
Conclusions	This topic will be dropped at this time.	
Action items	Person responsible	Deadline

Discussion	Emergency Kits/Emergency Plan	
<p>Andrew shared the School Emergency Response Plan for Rolling Meadows. He expressed that this plan is a working document. RM does not have a key for the back-up evacuation location. Jason has contacts and will work on getting a key. Connie will provide Jason with the paperwork required to obtain access to the LDS church. Gary asked if it is feasible to do a drill where students evacuate to the back-up location. A second location could be set up in case the church on Whitehall is not accessible. Jason suggested the church across the bridge from the school.</p>		
<p>Emergency Kits—Jason brought some documents that explore what kind of emergency supplies are we looking for at Rolling Meadows? Caro asked about how to provide enough water for our students in case of an extended emergency. Caro also wanted to know what the goal is for phase 1 of the emergency kits.</p>		
<p>Connie shared an idea from another district where students brought an emergency kit at the beginning of the year and the kit was returned to that student at the end of the year. Old suit cases were donated to easily transport supplies.</p>		
<p>Student teachers from the University of Utah are putting together emergency kits for the 4th and 6th grade teachers as part of their service learning activity. Erin will share more information with the council once she has a plan from the student teachers.</p>		
<p>Gary asked how substitute teachers are updated on emergency procedures when they are in the building. Andrew explained that each teacher has an emergency book in his/her classroom that can be a resource for substitutes.</p>		
<p>Gary also asked where additional funds could be found to support emergency kits supplies. Connie will explore this issue.</p>		
<p>Make a plan to kick off in September.</p>		

Conclusions	Master first aid kit for the office needs to be in place.	
Action items		
Jason will work on getting a key for the LDS Church on Whitehall.	Jason Johnson	
Connie will schedule a time in the future, most likely spring, to practice school evacuation to back-up location. Connie will explore what budgets she can use to fund possible gaps in supplies for emergency kits.	Connie	

Discussion	School Student Achievement Plan (SSAP)	
Connie provided a copy of the SSAP so council members may review the document further. The document is not a final copy.		
Connie asked the council for input on action steps for parent and community engagement. One suggestion was how do we address the language gap. Would it be possible to provide a Spanish class to English speakers?		
Conclusions	Council decided to go with increased attendance at parent/teacher conferences as a measurable objective for parent involvement.	
Action items	Person responsible	Deadline
Connie will talk to Lucero about possible Spanish class.	Connie	

Discussion	
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Conclusions		
Action items	Person responsible	Deadline

Meeting adjourned by: Gary Cloward
 Seconded by: Taryn Jenkins