

# Monthly Treasurer's Report

December 2022  
(Month/Year)

Silver Hills Elementary  
(Name of PTA Unit)

Revised  
2-24-23  
7-19-23

BALANCE on hand as of December 1, 2022  
(Beginning of Month/Year)

\$ 3515.15

**INCOME (by category):**

<u>Membership dues</u>	<u>10.00</u>
<u>Staff appreciation donation for hot chocolate</u>	<u>205.50</u>

TOTAL INCOME

\$ 215.50

SUBTOTAL

\$ 3730.65

**EXPENDITURES (by category):**

<u>Hot chocolate for staff appreciation</u>	<u>205.50</u>
<u>Holiday Party</u>	<u>340.88</u>
<u>Staff appreciation</u>	<u>153.84</u>
<u>Office supplies</u>	<u>180.62</u>
<u>Building Rental - Silver Hills Elementary</u>	<u>5.00</u>

TOTAL EXPENDITURES:

\$ 885.84

**Subtotal - Expenditures = Balance Forward**

BALANCE on hand as of 12-31-2022  
(End of Month/Year)

\$ 2835.31  
(This amount is "balance on hand" on next report)

**Disbursement of Monies Collected But Not Belonging to Unit:**

National PTA	<u>2</u>	@ \$2.25	\$ <u>4.50</u>	} check # 1093 \$8
Utah PTA	<u>2</u>	@ \$1.75	\$ <u>3.50</u>	
Council PTA	<u>2</u>	@ \$0.75	\$ <u>1.50</u>	

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