SKYLINE SUMMER CAMPS
REGISTRATION INSTRUCTIONS

1. Go to **www.payskyline.us** (Skyline Webstore)
2. Go to **"DEPARTMENTS"** on the left side of the menu.
3. Click on **"ATHLETICS"**
4. Click on the camp for which you are registering
5. Next to "**Player Nm:***", enter the Player's (camp attendee's) first and last name
6. Read the **"ASSUMPTION OF RISK, LIABILITY RELEASE"**
7. Agree to the Assumption of Risk, Liability Release by clicking on the box next to "**By checking this box, I agree to the Waiver**"
8. Next to "**Required download**:", click on "**Click here to download***" in order to download and print the required "**Extra Curricular Camp Registration: Form B**" and print a hard copy of the form.
   (*When you hover over "Click here to download", the words disappear. When the words disappear, click on the link).
   This form _MUST_ be completed _AND_ turned in the first day of camp in order to participate.
9. Click on "**Add to Cart**"
10. If your student is attending more than one camp, click on "Continue Shopping" and follow steps 1-9 until you have added the camps and printed the forms for all the camps in which your student is participating.
11. Click on "**Checkout**"
12. Sign into existing student account or complete customer information and create login
    IF THE PARTICIPANT IS A CURRENT SKYLINE STUDENT:
    Go to "**Already a Customer?**"
    a. _Enter Username and Password for the Skyline webstore_
       The default username is: Student ID#
       The default password is: first initial and last name all lowercase/all run together-no spaces, for example Jane Doe would be jdoe
    b. _Click on "**Log-In**"_

    IF THE PARTICIPANT IS A NON-SKYLINE STUDENT:
       **All** steps must be completed.
    a. _Go to "**Customer Information**"_
    b. _Enter your "Player's" (camp attendee's) name and address_
    c. _Enter the Parent's phone number and e-mail address_
    d. _Read the Terms of Service by clicking on "Terms of Service"_
    e. _Click on the box next to "By checking this box, I have read and agree to the Terms of Service"_
    f. _Scroll down to "**Account Information**"_
    g. _Create a username and password (you will need this same username and password in order to access your account in the future)._
13. Click on **"Continue"**
14. Go to **"Payment Method"** - "Credit Card" will be selected automatically
15. Click on **"Continue"**
16. Enter Credit Card Information
17. Click on the box next to "I am 13 years of age or older" if you are older than 13 years of age
18. Click on "**Continue**"
19. When the payment is complete you will receive an order number.
20. You may print the order for your records.
21. An order confirmation will also be sent to the email that is on the account.

*****_**Camp registration is NOT COMPLETE**_ until fees are paid, the "**Extra Curricular Camp Registration: Form B**" (see step #8) is completed and signed, and the form is turned in to the Coach of the summer camp on the first day of camp.*****

All sales are final - No Refunds - No Exchanges - No Pro-Rated Rates for partial attendance