



- ☑ Administration will promptly conduct a preliminary investigation of the incident. This includes interviews, written statements from witnesses, obtaining evidence, and considering any special circumstances.
- ☑ After the preliminary investigation, administrators will determine the type of investigative process to follow based on the nature of the incident. A full investigation of the conduct violation will proceed.
- ☑ Conduct that violates state or federal laws will involve district or police intervention.
- ☑ All evidence will be gathered, thorough interviews will be conducted, and administrators will make determinations based on proven investigative practices. Action steps and follow up will occur.
- ☑ Throughout the process, students will be given the opportunity to understand and respond to allegations.

Special Considerations

In situations where the incident involves students with a 504 plan or IEP, school staff will consult with 504 coordinators and the district's Special Education Department for appropriate intervention methods.

Action Steps/Intervention

Our responsibility is to keep the school environment safe for all students. Interventions are used to correct negative behavior, as well as help students learn from their mistakes, develop skills to better handle difficult situations, and make the school environment positive for everyone.

Interventions will be based on the severity of the conduct, past incidents, and other considerations in line with district policy. Possible actions include:

Counseling, Developing a Behavior Plan, Parent/Guardian Conferences, Suspension (up to three days without further approval, or up to 10 days with district approval), Alternative Placement, or Referral to Law Enforcement.



NOTE: A student's personal information, including intervention actions taken by the school, is protected by federal law. School staff may not divulge personal information to anyone (including complainants) except the student receiving the intervention and their parents or legal guardians.

I have reviewed the procedures for major conduct violations with my school's administrator, and have received a copy of this form.

Parent/Guardian Signature

Administrator Signature

Date

What is Bullying?



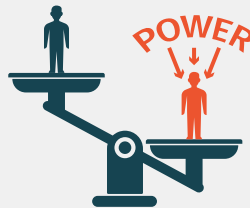
State law (53G-9-601) defines bullying as having **ALL THREE** characteristics:

1



An intent to cause harm - physically, emotionally, or socially.

2



An imbalance of power between the bully (or bullies) and those being bullied.

3



The behavior is repeated,
-OR-
A single egregious event that causes harm.

What is **NOT** Bullying?

Bullying is a serious conduct violation that can have detrimental effects. Knowing what bullying is will help parents and students identify when it is happening and report it. A clear understanding also prevents this important topic from being 'watered down' by incorrectly labeling all conduct violations as incidents of bullying.

Examples of incidents that are **NOT** considered bullying:

- ✓ A single argument between classmates
- ✓ Playful teasing among friends with no intent to cause harm
- ✓ A comment made in error or general misunderstanding
- ✓ A mutual fight wherein students willingly participate

At some point during your child's education they will likely experience some form of disagreement or personality conflict with another classmate. When this occurs, our goal is to help students settle disagreements and develop conflict resolution skills with positive outcomes. However, if these conflicts include an imbalance of power with intent to cause harm, it rises to the level of bullying and requires direct administrative intervention.

Report it!



Bullying often goes unreported. If you witness or suspect bullying, you have an obligation to report. Talk with a teacher, school administrator or counselor, or use the SafeUT app and district safety hotline.

After speaking with your child's teacher and school administrator, if you feel a conduct violation is not being addressed with the procedures outlined on this sheet, please contact your School Leadership & Improvement director: 385-646-5000 or email: customerservice@graniteschools.org