

Granite School District – School Accountability Services

Procedure & Practice

SCHOOLS PROOF OF RESIDENCY

Before a student is enrolled in a Granite District school, the student’s parent(s) or legal guardian(s) must show proof of residency in the school boundaries where the student desires to attend. *Residency is determined by the address of the parent(s) or guardian(s), not by the address where the student resides.* The following documents shall be used in determining residency:

The student’s parent(s) or legal guardian(s) shall submit one of the following documents with their name(s) and current address:

- 1) Copy of Deed for a primary residence OR record of most recent mortgage payment; or
- 2) Copy of Lease OR record of most recent rent payment; or
- 3) Legal affidavit with parent(s) or legal guardian(s) notarized signature(s) AND the landlord notarized signature affirming tenancy (see GSD Affirmation of Residence).
 - a) Along with the legal affidavit, the residence holder must provide at least two documents from Table 1 below.

- OR -

The student’s parent(s) or legal guardian(s) shall submit two documents from the following table:

Table 1 – Proof of Current Address
<p>Dated within the past 60 days:</p> <ul style="list-style-type: none"> • Letter from approved government agency, such as assisted housing, food stamps, or unemployment payments • Payroll stub • Bank or credit card statement • Utility bill or work order such as: <ul style="list-style-type: none"> ○ Gas bill ○ Electric bill ○ Home telephone or cell phone bill ○ Cable bill ○ Change of address form for U.S. mail • Valid driver license • Current vehicle registration • Valid Utah photo identification card • Valid passport • Voter registration documentation

The school administrator may choose to send law enforcement AND/OR other school staff to the home to verify residency.

The following do not establish residency:

- 1) Power of attorney
- 2) Letter mailed from friends or relatives
- 3) P.O. box in the school boundaries
- 4) Nonresidential property in the school boundaries that is owned by the parent(s) or legal guardian(s)
- 5) Residential property in the school boundaries that is not the primary residence of the parent(s) or legal guardian(s)

THIS PROOF OF RESIDENCY PROCEDURE DOES NOT APPLY TO HOMELESS STUDENTS