

School Reopening Plans Template

Name of School

Vista Elementary School

Each School in Granite School District is required to develop local plans for reopening school for in-person instruction in the fall of 2020. In this document, principals, should provide assurance that they have met the specific requirements from the district in their planning process. This document can be used in conjunction with the USBE School Reopening Handbook, which provides recommended considerations to guide planning and additional details. The requirements contained in this template are subject to change and will be updated accordingly.

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Repopulating Schools

Communication and Training

District Requirement (“What”)

Develop teacher, staff, and student education and training on school’s reopening protocol and action plans

- Educate and train students and caregivers on school’s protocols and action plan; post and/or make accessible to school community
- Make materials available to families in their respective preferred/primary language

Implementation Plan (“How”)

On June 24, 2020 we met with every principal and shared with them a framework for them to use as a guide to develop their own school reopening plans. The following documents were used to provide guidance; USBE Reopening Requirements and Recommendations, Governor’s Office Phased Guidelines v4.7, Leavitt Partners Mitigating Risks Framework, and Granite School Districts’ COVID Response Phases.

Training has been and will continue to be provided to principals in coaching sessions and small group meetings from their directors.

Vista staff will establish PBIS expectations to reinforce procedures and protocols

The GSD communications department and each school will send out information to parents indicating how they can access both the district’s plan and each school’s individualized plans in their preferred/primary language.

School Reopening plans will be due August 3, 2020 for review and approval by their director. A link to their plans will be located on each school’s website for parents, students, and teachers.

Each school LEA will provide training to their teachers and staff during the first week back, August 17-21.

Administrators, teachers, and staff will provide clear guidance/training for expectations/procedures to students the first few days of school. They will continue to reinforce teach and re-teach throughout the school year.

Each School LEA (Principal) will be the point of contact for questions or specific concerns

Accommodating Individual Circumstances (e.g., High-Risk, Personal Decisions)

District Requirement (“What”)

Create a process for students/families and staff to identify as high risk¹ for severe illness due to COVID-19 and have a plan in place to address requests for alternative learning arrangements

Implementation Plan (“How”)

We will share our plans for mitigating risk factors. For those students/families that would prefer to participate in distance learning they may fill out a form letting us know their desire to do so and we will accommodate their request.

Staff that identify as high risk may reach out to our Human Resource Department and we will provide reasonable accommodations.

Systematically review all current plans (e.g., Individual Healthcare Plans, Individualized Education Plans or 504 plans) for accommodating students with special healthcare needs and update their care plans as needed to decrease their risk for exposure to COVID-19

We will provide personal protective equipment such as masks, shields, and possibly plexiglass barriers, for employees that identify as high-risk. We will also take increased cleaning and sanitizing measures.

Enhanced Environment Hygiene & Safety

District Requirement (“What”)

Implementation Plan (“How”)

State Requirement (“What”)	Implementation Plan (“How”)
Develop protocols for implementing an increased cleaning and hygiene regimen	Indicate assurance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Faculty and staff wear face coverings (e.g., masks or shields) when physical distancing is not feasible	We will be providing every employee and student a face covering.
Make hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant readily available to staff/students/visitors in controlled environments to ensure safe use	Indicate assurance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Teach, review, and monitor protocols for implementing an increased cleaning and hygiene regimen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Faculty, staff, and students wear face coverings (e.g., masks or shields) when physical distancing is not feasible	Indicate assurance:
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Make hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant readily available to staff/students/visitors in controlled environments to ensure safe use	Indicate assurance:
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

School Schedules

District Requirement (“What”)	Implementation Plan (“How”)
Communicate and inform all stakeholders of the possible school schedules; Dismissal, Modified, and Regular.	<p>Vista will follow the three schedules that the Granite School District planned and prepared to implement depending on what may be happening due to the virus. The three schedules are Regular, Modified, and Dismissal. With the regular schedule students K-12 will be allowed to attend every day using the board approved school calendar with increased safety and mitigation measures in place. We plan to use this schedule most of the time. The only time we would utilize another schedule for an individual class, grade, school, or the district, is if we were recommended to do so by the Health Department, the Governor’s office, or the USBE.</p> <p>If it is deemed necessary that we reduce the number of students that are attending school, we will utilize a modified schedule. On a Modified Schedule, schools would operate on a split A/B schedule M-Th (Half the students in a class will come on Monday/Wednesday and half on Tuesday/Thursday.) Students not receiving face to face instruction will utilize distance learning or paper-based modules. On Fridays, all students will receive distance learning. Teachers will also use Fridays for planning, small group meetings, and interventions. Students would be divided alphabetically K-12 so students in the same families can be on the same schedule. Accommodations will be made on a case-by-case basis.</p> <p>The third schedule would be a dismissal. We would only utilize a dismissal for a class, grade, school, or the district in the event of an outbreak and in consultation with the Health Department.</p> <p>These schedules allow for optimal flexibility and are aligned K-12 to best accommodate the students and families we serve. Any of these schedules may be done district wide or on an individual school basis. The district, or an individual school, grade, or class,</p>

could be on any one of these schedules regardless of what color phase the state, county, or city is in.

Monitoring for Incidences

District Requirement (“What”)

Implementation Plan (“How”)

Train/Educate teachers, staff, and students on protocols for symptom monitoring	<p>We will adopt the new Utah School Nurse Association (USNA) protocol for symptom monitoring.</p> <ul style="list-style-type: none">• These protocols will be emailed to all Vista staff.• School nurses will verify each site administrator has the protocols and answer questions. <p>The Vista principal will review these protocols on opening staff meetings.</p>
Monitor staff/student symptoms and absenteeism carefully	<p>Indicate assurance:</p> <p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
Educate and promote to staff/students: “If you feel sick; stay home”	<p>Indicate assurance:</p> <p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
Do not allow symptomatic individuals to physically return to school unless their symptoms are not due to a communicable disease as confirmed by a medical provider	<p>Indicate assurance:</p> <p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

Containing Potential Outbreaks

Preparation Phase

District Requirement (“What”)	Implementation Plan (“How”)
Develop teacher/staff education and training on school’s protocol for containing potential outbreaks	Vista has established a sick room as well as an isolation/quarantine room for suspected exposure. All suspected cases will be reported to the school administrator who will contact the school nurse. The school nurse will then work with the local health department to verify positive cases, provide information for contact tracing, and to establish next steps recommendations for the school (i.e. patron and staff communications, enhanced cleaning in designated areas, prevention education, and determination of other actions needed to prevent an outbreak).
Consult with school nurse and district regarding procedures for tracing a positive COVID-19 case by an employee, student, visitor, or those who have come into contact with an individual testing positive	Indicate assurance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Quarantine/Isolation Protocol

District Requirement (“What”)	Implementation Plan (“How”)
Designate isolation rooms at each school to temporarily house students who are unable to return home	Indicate assurance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Communicate health and safety issues transparently, while protecting the privacy of students and families	Indicate assurance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Yes

Transition Management Preparation

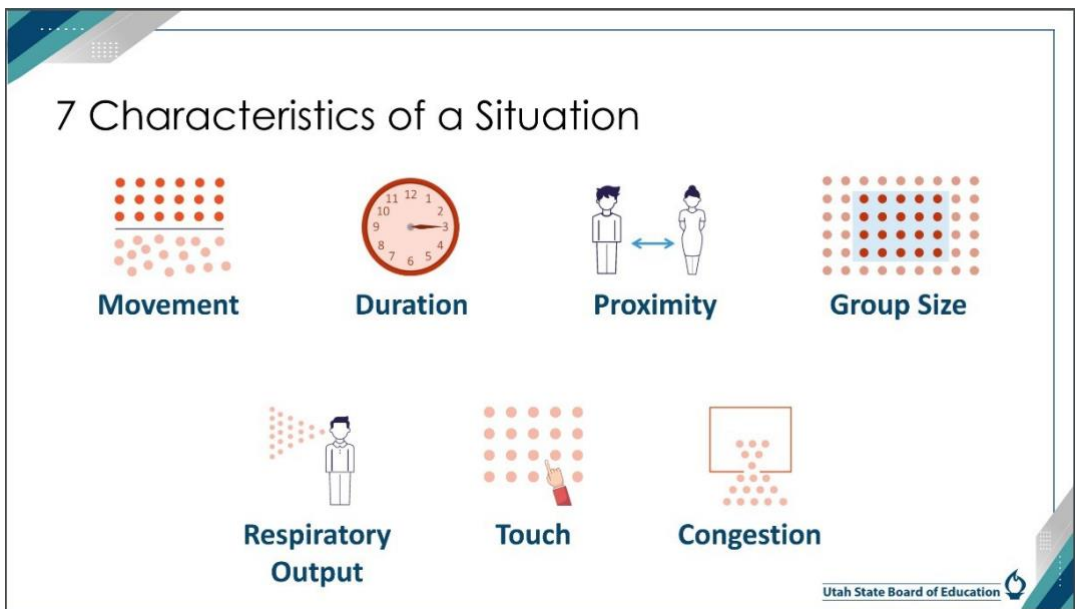
District Requirement (“What”)	Implementation Plan (“How”)
Develop a communication procedure for students and faculty in the case there is a temporary dismissal	Vista’s principal will work with their director and the school nurse for guidance in communication to students, faculty, and patrons.
Analyze distance learning capabilities (i.e. need for Wi-Fi or paper learning modules)	Indicate assurance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

7 Characteristics of a Situation


Explore extracurricular/in-person events that may also need to be temporarily postponed/canceled or transitioned to virtual	Indicate assurance:
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

7 Characteristics of a Situation

7 Characteristics of a Situation

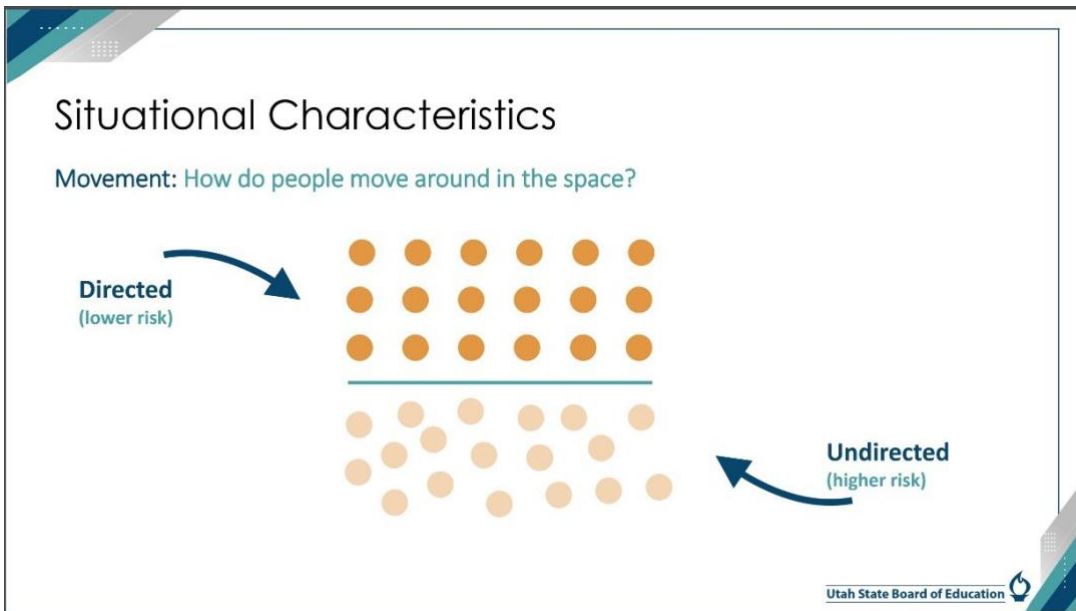


- Movement**: Represented by a grid of orange dots with a horizontal line and dots scattered below it.
- Duration**: Represented by a clock face.
- Proximity**: Represented by two stylized human figures with a double-headed arrow between them.
- Group Size**: Represented by a 4x4 grid of orange dots.
- Respiratory Output**: Represented by a stylized human figure with a cloud of orange dots above their head.
- Touch**: Represented by a hand with a red finger pointing to a single orange dot.
- Congestion**: Represented by a square box containing a cluster of orange dots.

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Situational Characteristics

Movement: How do people move around in the space?



Directed (lower risk): An arrow points to a grid of orange dots with a horizontal line, representing organized movement.


Undirected (higher risk): An arrow points to a scattered group of orange dots, representing random movement.

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7 Characteristics of a Situation


Situational Characteristics

Duration: How long are people in this space?



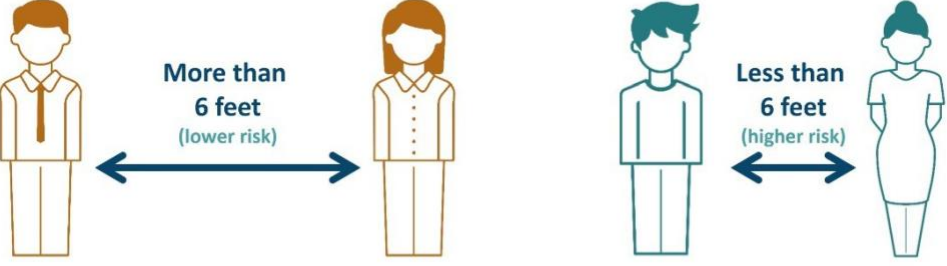
More than 15 minutes
(higher risk)

Less than 15 minutes
(lower risk)

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Situational Characteristics

Proximity: How close together are people in this space?



More than 6 feet
(lower risk)

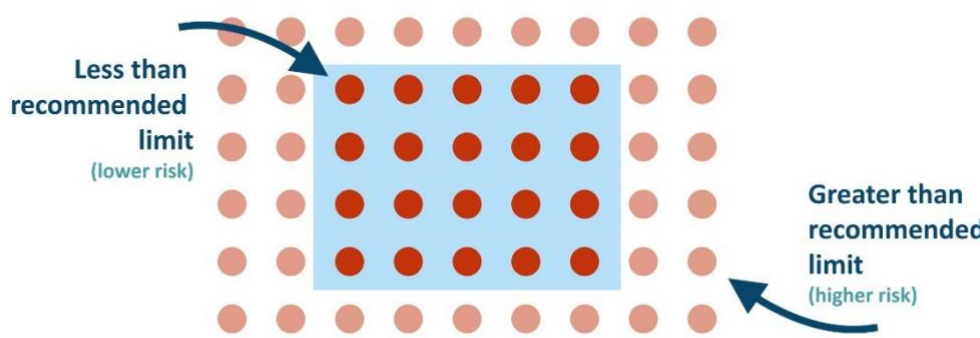
Less than 6 feet
(higher risk)

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7 Characteristics of a Situation


Situational Characteristics

Group Size: How many people are in the space?



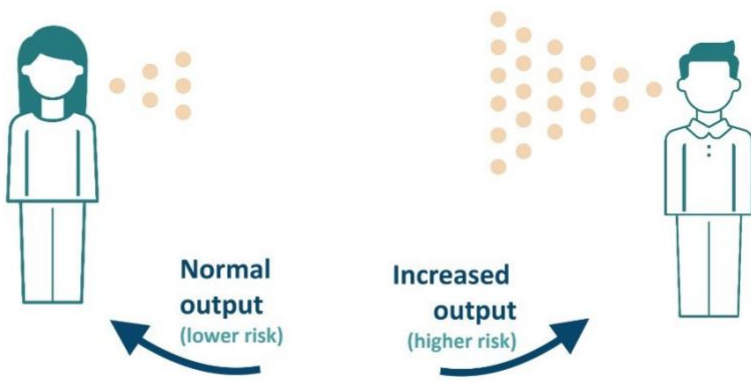
Less than recommended limit (lower risk)

Greater than recommended limit (higher risk)

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Situational Characteristics

Respiratory Output: How are people breathing in the space?



Normal output (lower risk)

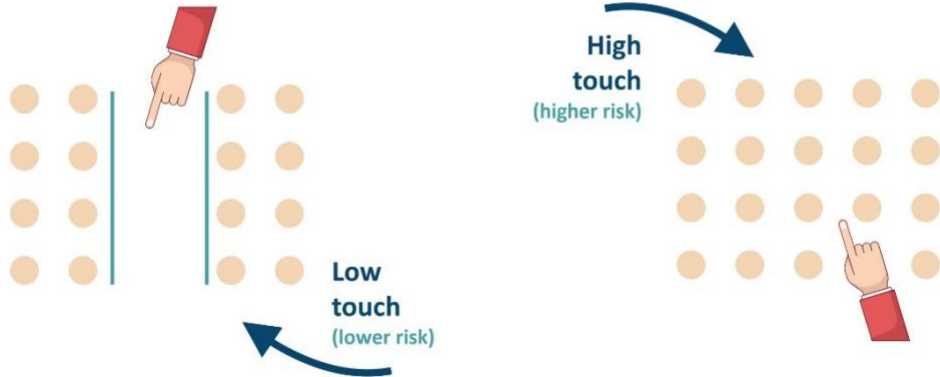
Increased output (higher risk)

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7 Characteristics of a Situation


Situational Characteristics

Touch: How do people engage with objects or fixtures in the space?



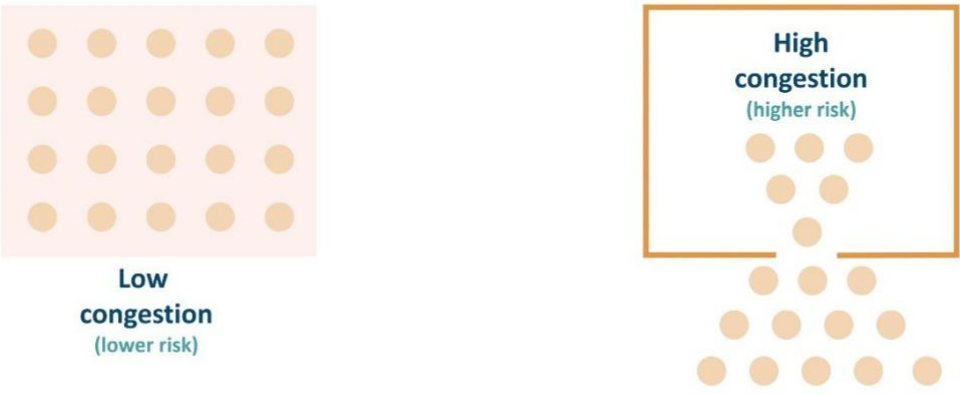
Low touch (lower risk)

High touch (higher risk)

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Situational Characteristics

Congestion: Are there points of high congestion?



Low congestion (lower risk)

High congestion (higher risk)

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Mitigation Tactics for Specific School Settings

LEA Mitigation Strategies for Specific School Settings

Analyze each of the following settings to determine the appropriate risk mitigation strategies to implement. Please consider the 7 Characteristics of a Situation as you plan your mitigation strategies.

Setting	Mitigation Strategies
Classrooms	<p><u>To isolate symptoms</u>, students will be assigned seats/workspaces to support contact tracing.</p> <p><u>To minimize outbreak probability</u>, we will keep the same students and teachers or staff with each group to the greatest extent practicable; we will limit or eliminate small group rotations; and we will prop doors open where and when practicable.</p> <p><u>To enhance physical distancing</u>, we will maximize space between seating and desks (acknowledging that 6 feet of distance between desks is not feasible in most classrooms); we will identify and use large spaces as much as possible; and we will move nonessential furniture and equipment out of the classrooms to increase distancing options.</p> <p><u>To enhance respiratory hygiene</u>, employees will be provided PPE and be required to wear face coverings; students will be provided with a mask to be used when they may be closer than 6 feet or longer than 15 minutes; and where practicable students will be seated facing forward.</p> <p><u>To enhance physical hygiene</u>, where practicable we will establish separation of students, especially when they cannot be seated facing forward, through other means such as plexiglass barriers; under the guidance of teachers, students will be asked to clean their own desks/workspace before/after each transition; and common equipment will be cleaned by teacher or student after each use.</p> <p>Assigned seating Face coverings when engaged in contact longer than 15 minutes or within 6 feet Individual student books/supplies – no sharing Nonessential furniture and equipment out of classrooms to increase social distancing Student waters bottles Markings in class for lining up and other social distancing needs Maximize space between seating (desks/tables/rugs) Enhanced cleaning throughout day Classroom cleaning bucket w/supplies Lanyards used by students to hold face coverings as needed</p>
Transitions	<p><u>To isolate symptoms</u>, we will limit transitions to support contact tracing and minimize interactions with multiple groups.</p> <p><u>To minimize outbreak probability</u>, we will have students walk on the right side of the halls, like cars travel on roads, to allow for the smooth flow of foot traffic; we will designate set patterns for the flow of foot traffic; we will stagger transition times, and excuse/release students one row at a time.</p> <p><u>To enhance physical distancing</u>, we will teach students to limit physical contact and keep hands, feet, and other objects to self (KYHFOOTY); we will utilize floor markings or signage to direct traffic.</p> <p><u>To enhance respiratory hygiene</u>, we will have students wear face coverings during transitions.</p> <p><u>To enhance physical hygiene</u>, we will make available hand sanitizer and/or hand washing stations for students upon exit/entry of classrooms etc.; we will prop doors open to reduce touch; we will clean high-touch surfaces after transitions.</p> <p>Apply floor markings and signage to direct traffic flow Limit transitions Prop doors open or have door holders to reduce touch Clean high-touch surfaces before / after transitions To reduce touching students will be taught KYHFOOTY Face coverings will be worn</p>

K-12 Reopening Plan Assurances

Setting	Mitigation Strategies
Entry/Exit Points	<p><u>To isolate symptoms</u>, we will limit direct contact (i.e. parents stay in vehicles, etc.); we will establish protocols for drop-off/pick-up and communicate updates and expectations to families.</p> <p><u>To minimize outbreak probability</u>, we will limit nonessential visitors and volunteers to campus and programs; we will establish protocols for any visitors and non-regular staff, including the wearing of face coverings and possible temperature checks; we will utilize sign in and sign out procedures that include locations being visited; we will prop doors open where and when practicable.</p> <p><u>To enhance physical distancing</u>, we will post visible signage to encourage physical distancing and indicate the expected flow of traffic; we will use multiple points of entrance and egress to avoid clustering at single points of entry.</p> <p><u>To enhance respiratory hygiene</u>, we will post visible signage to let students, parents, and visitors know the expectation of utilizing face coverings.</p> <p><u>To enhance physical hygiene</u>, we will make available hand sanitizer and/or hand washing stations upon exit/entry of school.</p> <p>Designated entry/exit flow paths Limit visitors/volunteers Establish protocol for any non-regular staff including temperature checking and wearing face coverings Hand sanitizer available for both entry/exit Post signage to encourage social distancing Entry/Exit doors single line entry and by classroom keeping appropriate spacing</p>
Transportation	<p>Vista will follow the guidelines set up by the district transportation department.</p> <p>Face coverings for all passengers Maximize physical distancing Assigned seats on bus</p>
Restrooms	<p><u>To isolate symptoms</u>, we will designate the use of certain restrooms by grade level.</p> <p><u>To minimize outbreak probability and physical distancing</u>, we will encourage staff to be lenient regarding the use of the restrooms during class time to enable better social distancing.</p> <p><u>To enhance respiratory hygiene</u>, we will ensure proper airflow and ventilation; we will place markings on the floor to encourage physical distancing; we will encourage face covering use while in restroom.</p> <p><u>To enhance physical hygiene</u>, we will provide education and display signage regarding hygiene; we will create a schedule for cleaning high-touch areas; we will ensure PPE is available for staff providing support in restrooms; we will provide training for proper cleaning protocols due to COVID-19; we will monitor soap and towel dispensers.</p> <p>Post signage and instructions on proper hand hygiene Regularly scheduled cleaning for high touch areas Scheduled bathroom breaks for individual classes Minimize number of individuals in restroom Face coverings used Rotate monitoring of restroom Lanyards provided for students to use</p>

K-12 Reopening Plan Assurances

Setting	Mitigation Strategies
Lunch/Cafeterias	<p><u>To isolate symptoms</u>, we will assign seating by class and grade to support contact tracing.</p> <p><u>To minimize outbreak probability</u>, we will eliminate the need to have students input their lunch numbers in the keypad.</p> <p><u>To enhance physical distancing</u>, we will mark spacing lines and designate serving line flow paths; we will allow students to eat in nontraditional locations (i.e. outdoors, commons area); we will utilize the entire multipurpose room for lunch.</p> <p><u>To enhance respiratory hygiene</u>, we will have students and staff wear face coverings when not eating.</p> <p><u>To enhance physical hygiene</u>, we will remove self-service salad bars; we will teach/encourage student hygiene routines (i.e., hand washing or sanitizer) before and after lunch; we will increase cleaning and disinfecting of high-touch areas; we will use disposable plates, utensils, etc. when possible; students will use personal water bottles/containers instead of fountains.</p> <p>Floor markings and signage to designate serving line flow paths No self-service bars Food servers wear face coverings Increase cleaning & disinfecting of high touch surfaces Assigned seating Additional lunch tables will be set up to accommodate social distancing Reduce the number of students seated at a table Students wash hands before leaving classroom and entering lunch/cafeteria area Lanyards will be provided for students to use when removing face covering</p>
Large Group Gatherings (e.g. assemblies, performances)	<p><u>To isolate symptoms</u>, we will assign seating by grade/class to support contact tracing; we will screen/non-contact temperature testing of adults/patrons that attend events.</p> <p><u>To minimize outbreak probability</u>, we will ensure group gatherings are organized with health and safety principles and requirements in place and, as needed, in consultation with local health departments; we will limit and/or cancel nonessential assemblies, recitals, dances, etc.; we will use virtual gatherings or assemblies.</p> <p><u>To enhance physical distancing</u>, we will broadcast to classrooms or hold multiple assemblies with smaller groups; we will create alternate plans for whole staff gatherings such as virtual meetings.</p> <p><u>To enhance respiratory hygiene</u>, staff and students will wear face coverings when participating in large group gatherings; we will prop doors open where and when practicable.</p> <p><u>To enhance physical hygiene</u>, we will establish protocols for cleaning high-touch areas; students and staff will hand-wash before and after large group gatherings.</p> <p>OR (alternate):</p> <p>When more than six feet spacing and minimum duration cannot be maintained, large group gatherings will be postponed and will not resume during risk of spread/contamination.</p> <p>Cancel or limit nonessential in person assemblies Record assemblies to be viewed in classrooms/at home Hold virtual meetings when possible Face coverings will be worn</p>

K-12 Reopening Plan Assurances

Setting	Mitigation Strategies
<p>Unique Courses with Higher Risk of Spread</p>	<p><u>To isolate symptoms</u>, we will assign seating or groups to support contact tracing.</p> <p><u>To minimize outbreak probability</u>, we will identify more at-risk courses and make plans with support from local health departments (as needed) to mitigate the risks; we will limit and/or cancel nonessential assemblies, recitals, dances, etc.; we will use virtual options when practicable.</p> <p><u>To enhance physical distancing</u>, we will identify and use large spaces (auditoriums, gyms, outdoor space) to maximize distancing when possible; we will move nonessential furniture out of the classrooms (when not in use).</p> <p><u>To enhance respiratory hygiene</u>, we will post visible signage to let students know the expectation of utilizing face coverings.</p> <p><u>To enhance physical hygiene</u>, we will disinfect equipment, tools, instruments, etc.; we will make hand sanitizer and/or hand washing opportunities available upon entry/exit of instructional areas; we will provide additional PPE where needed and practicable.</p> <p>OR (alternate):</p> <p>When more than six feet spacing and minimum duration cannot be maintained, unique courses with higher risk of spread will be postponed and will not resume during risk of spread/contamination.</p> <p>Face coverings will be worn by all stakeholders Hold virtual classes when necessary Limit transition of students Assigned seating Disinfect between classes</p>
<p>Recess and Playground</p>	<p><u>To isolate symptoms</u>, we will assign and alternate recess playground time and use of outdoor spaces.</p> <p><u>To minimize outbreak probability</u>, we will ensure recess and playgrounds are managed with health and safety principles and requirements in place and, as needed, in consultation with local health departments.</p> <p><u>To enhance physical distancing</u>, we will post visible signage to let students know the expectations of appropriate playground distancing following health and safety principles; we will teach students to limit physical contact and keep hands, feet, and other objects to self (KYHFOOTY).</p> <p><u>To enhance respiratory hygiene</u>, employees will directly teach respiratory hygiene strategies; face coverings may be required for certain activities.</p> <p><u>To enhance physical hygiene</u>, we will disinfect playground/Gym equipment; we will make hand sanitizer and/or hand washing opportunities available upon entry/exit of school building; teachers/playground aids will be provided PPE to wear while supervising the playground.</p> <p>Access to playground equipment structures will not be allowed Equipment will be assigned and designated to each classroom. Equipment will be cleaned after each recess. Alternate use of outdoor spaces and activities. Class assigned designated area of play.</p>

K-12 Reopening Plan Assurances

Setting	Mitigation Strategies
Special Education, Related Services, or School Counseling (e.g. School Psychologist, Speech Language Pathologist, etc.)	<p><u>To isolate symptoms</u>, students with disabilities will be assigned to designated spaces to support contact tracing and to limit exposure to and from others who may be vulnerable or at-risk.</p> <p><u>To minimize outbreak probability</u>, students will remain with the same group of students and reduce group size to the maximum extent practicable.</p> <p><u>To enhance physical distancing</u>, we will maximize space between seating where possible; we will identify and use large spaces (auditoriums, gyms, outdoor space) to maximize distancing when possible; we will move nonessential furniture and therapy equipment out of the classrooms (when not in use).</p> <p><u>To enhance respiratory hygiene</u>, employees will be provided with personal protective equipment and will be required to wear face coverings and/or auxiliary aids for one-on-one contact to ensure students with disabilities have equal access to information; students who are able will be provided and encouraged to wear face coverings; employees will directly teach respiratory hygiene strategies.</p> <p><u>To enhance physical hygiene</u>, we will make hand sanitizer and/or hand washing opportunities available upon entry/exit of special education classroom/itinerant space.</p> <p>Address individual accommodations as needed for students Face shields will be used when needed to accommodate needs of students</p>
PD/Faculty Meetings	<p><u>To isolate symptoms</u>, faculty meetings will be held via electronic platforms (i.e. virtual, email, etc.) when practicable; when faculty meetings cannot be held electronically, staff seating charts may be used for contact tracing.</p> <p><u>To minimize outbreak probability</u>, meetings will be kept to minimum duration; doors will be propped open as much as possible.</p> <p><u>To enhance physical distancing</u>, faculty/PD meetings will be held in auditorium to maximize space.</p> <p><u>To enhance respiratory hygiene</u>, staff will be required to wear face coverings; doors and windows will be propped open as much as possible for airflow.</p> <p><u>To enhance physical hygiene</u>, tables and chairs will be sanitized before and after meetings; staff will wash hands before and after meetings; to limit touch surfaces/points, staff will not share materials, pens, pencils, etc.</p> <p>PD/Faculty meetings will be held where social distancing can be maintained Hold virtual meetings when possible All stakeholders will wear face coverings Use technology to communicate information when possible</p>
Before/After Student Supervision	<p><u>To isolate symptoms and minimize outbreak probability</u>, early arrival of students will be discouraged; teachers will discourage congregation of groups after dismissal bell.</p> <p><u>To enhance physical distancing</u>, students will be taught and encouraged to maintain more than six feet distance between individuals; we will teach students to limit physical contact and keep hands, feet, and other objects to self (KYHFOOTY).</p> <p><u>To enhance respiratory and physical hygiene</u>, students will wear face coverings; teachers/playground aids will be provided PPE to wear while supervising the playground.</p> <p>Face coverings will be worn by all stakeholders Playground equipment will not be available before or after school Ask parents/guardians and students to arrive only 5 – 10 minutes before the first bell. Teachers will escort students to and from their designated assigned classroom spot before and after school.</p>

K-12 Reopening Plan Assurances

Setting	Mitigation Strategies
Drop Off/Pick Up Areas	<p><u>To isolate symptoms and minimize outbreak probability</u>, we will limit direct contact (i.e. parents stay in vehicles, etc.); we will establish protocols for drop-off/pick-up and communicate updates and expectations to families.</p> <p><u>To enhance physical distancing</u>, we will teach students to maintain safe distancing techniques and encourage quick movement away from drop-off zones; we will teach students to limit physical contact and keep hands, feet, and other objects to self (KYHFOOTY).</p> <p><u>To enhance respiratory hygiene</u>, students will wear face coverings while on school grounds.</p> <p>Morning drop off:</p> <ul style="list-style-type: none"> • Parents use the drop off area identified in the parking lot • Students exit vehicle and proceed to their designated assigned classroom spot <p>Lining up and entering in the morning:</p> <ul style="list-style-type: none"> • Students will line up at designated classroom spot. (see map) • Face coverings will be worn by all stakeholders • Classes will enter one at a time at their designated entry door <p>Dismissal and exiting the building:</p> <ul style="list-style-type: none"> • Face coverings are worn by all stakeholders • Teacher/staff member will escort students out of building through assigned door (same as entrance) • Bus students will be at the front of the line • Students will line up at their designated spot outside and then dismissed by their teacher <p>Bus Drop/Pick Up:</p> <ul style="list-style-type: none"> • Students will exit and enter bus at designated spot • Sit in assigned seat once on the bus • Wear face covering
Front Office	<p><u>To isolate symptoms and minimize outbreak probability</u>, we will limit the number of persons in the front office at all times; patrons will be encouraged to set appointments; patrons will be encouraged to transact business, as much as practicable, by telephone, email, or virtual platforms.</p> <p><u>To enhance physical distancing</u>, staff will maintain, as much as practicable, safe distancing between desks and counters.</p> <p><u>To enhance respiratory hygiene</u>, staff and patrons will be required to wear face coverings; windows and doors, as much as practicable, will be propped open for airflow.</p> <p><u>To enhance physical hygiene</u>, hand sanitizer will be available for patrons and staff upon arrival and departure from front office; interior doors will be propped open as much as possible to limit touch points; staff will frequently sanitize high touch areas (i.e. counters, pens, chairs, keyboards, copier touch pads, etc.).</p> <p>Office staff checks in late student using the district provided machine in the front office.</p> <p>Parents will drop off student in the entrance drive through (If dropping off late, the parent will call the office so that the students will be given access to the building.)</p> <p>Phone calls will be made by the office staff instead of students. Phone calls can be put on speaker if necessary.</p> <p>Check out book and pens will be wiped down regularly.</p>

K-12 Reopening Plan Assurances

Setting	Mitigation Strategies
P/T or SEP Conferences	<p><u>To isolate symptoms and minimize outbreak probability</u>, when possible, conferences will be held via virtual platforms; when virtual conferences are not practicable, the number of attendees will be limited.</p> <p><u>To enhance physical distancing</u>, conference meeting spaces will be maximized for six or more feet distancing between individuals.</p> <p><u>To enhance respiratory hygiene</u>, conference attendees will be required to wear face coverings; as much as possible, doors and windows will be propped open for airflow.</p> <p><u>To enhance physical hygiene</u>, we will make hand sanitizer available for attendees upon arrival and dismissal; as much as possible, doors will be propped open to reduce touch surfaces; high contact surfaces (e.g. chairs, desks, tables, etc.) will be sanitized after each conference.</p> <p>Conference will be held in the multi-purpose room Conferences will be scheduled with time in between so areas can be wiped down Social distancing will be established All stakeholders will wear face coverings Options will be available for online meetings</p>
Safety and Fire Drills	<p><u>Fire</u>: When alarm sounds, teachers will direct student movement to evacuation points as per the school’s evacuation plan. Students/staff will wear face coverings to mitigate risk during potentially congested egress of classrooms/hallways/buildings. To minimize contact with high touch surfaces, classroom doors and inner entry doors will be propped open throughout the day. At evacuation site, students/staff will mitigate risk by moving to six feet (or more) spacing during student/staff line-up and accounting. Re-entry (when safe and appropriate) will proceed according to mitigation strategies under “Entry/Exit Points” above. If possible, duration of drill/event will be less than 15 minutes.</p> <p><u>Earthquake</u>: When shaking/sounds start, teachers will direct students to duck and cover as per school/district protocol. Students will be encouraged to wear face coverings to mitigate risk. When shaking/sounds end, teachers will direct student evacuation as per plan outlined in “Fire Drills” above. Re-entry (if safe and appropriate) will proceed according to mitigation strategies under “Entry/Exit Points” above. If possible, duration of drill/event will be less than 15 minutes.</p> <p><u>Shelter-in-Place</u>: Upon announcement from office, drill/event will proceed according to school/district plan. To mitigate risk during potentially congested entry from outside activity, students/staff will wear face coverings. To minimize contact with high touch surfaces, classroom doors and inner entry doors will be propped open throughout the day. Normal activity will resume during drill/event. If possible, duration of drill/event will be less than 15 minutes.</p> <p><u>Lockdown with Cover</u>: Upon announcement from office, drill/event will proceed according to school/district plan. Classroom doors will be closed/locked by teachers. To minimize risk in classrooms, students/staff will wear face coverings during drill/event. If possible, duration of drill/event will be less than 15 minutes.</p> <p>Drills will be conducted as per State/District requirements Masks will be worn by all stakeholders Assigned doors will be used by classes for exiting and entering Each class will have a designated spot outside to assemble</p>

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Setting	Mitigation Strategies
Patron Meetings	<p><u>To isolate symptoms and to minimize outbreak probability</u>, when possible, meetings will be held via virtual platforms; when virtual conferences are not practicable, the number of attendees will be limited; to mitigate risk, meeting duration will be kept to minimum amount of time practicable.</p> <p><u>To enhance physical distancing</u>, meeting spaces will be maximized for six or more feet distancing between individuals.</p> <p><u>To enhance respiratory hygiene</u>, meeting attendees will be required to wear face coverings; as much as possible, doors and windows will be propped open for airflow.</p> <p><u>To enhance physical hygiene</u>, tables, chairs, and contact surfaces will be sanitized prior to meeting; hand sanitizer will be made available for meeting attendees; to limit touch surfaces/points, attendees will not share materials, pens, pencils, etc.</p> <p>Cancel or limit nonessential meetings All participants wear face coverings Conduct meetings online instead of in person when possible</p>
Library/Media Centers	<p>Vista will follow guidelines established by the district media center department.</p> <p><u>To isolate symptoms</u>, students will be assigned seats/workspaces to support contact tracing.</p> <p><u>To minimize outbreak probability</u>, we will keep the same students and teachers or staff with each group to the greatest extent practicable; we will prop doors open where and when practicable.</p> <p><u>To enhance physical distancing</u>, we will maximize space between seating (acknowledging that 6 feet of distance may not be feasible); we will move nonessential furniture and equipment out of the media center to increase distancing options.</p> <p><u>To enhance respiratory hygiene</u>, employees will be provided PPE and be required to wear face coverings; students will be provided with a mask and strongly encouraged to use them since they may be closer than 6 feet for longer than 15 minutes; and where practicable, students will be seated facing forward.</p> <p><u>To enhance physical hygiene</u>, under the guidance of teachers, students will be asked to clean their own workspace after each transition; students will wash hands before and after transition to media center; and common equipment will be cleaned by teacher or student after each use.</p> <p>OR (alternate):</p> <p>When more than six feet spacing and minimum duration cannot be maintained, media center use will be postponed and will be adjusted to the push in model.</p>
IEP/Special Ed Meetings	<p><u>To isolate symptoms and to minimize outbreak probability</u>, when possible, meetings will be held via virtual platforms.</p> <p><u>To enhance physical distancing</u>, meeting spaces will be maximized for six or more feet distancing between individuals.</p> <p><u>To enhance respiratory hygiene</u>, meeting attendees will be required to wear face coverings; as much as possible, doors and windows will be propped open for airflow (unless privacy concerns necessitate closing of doors and windows).</p> <p><u>To enhance physical hygiene</u>, tables, chairs, and contact surfaces will be sanitized prior to meeting; hand sanitizer will be made available for meeting attendees; to limit touch surfaces/points, attendees will not share materials, pens, pencils, etc.</p> <p>IEP meetings will be held in a large room where appropriate distance learning can occur All participants will wear face coverings If necessary, meeting will be held online with documentation being sent home in advance</p>

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Setting	Mitigation Strategies
Multi-Purpose Room	<p><u>To isolate symptoms</u>, we will assign seating by grade/class to support contact tracing; screening/non-contact temperature testing of adults/patrons that attend events.</p> <p><u>To minimize outbreak probability</u>, we will ensure group gatherings are organized with health and safety principles and requirements in place and, as needed, in consultation with local health departments; limit and/or cancel nonessential assemblies, recitals, dances, etc.; use virtual gatherings or assemblies.</p> <p><u>To enhance physical distancing</u>, we will broadcast to classrooms or hold multiple assemblies with smaller groups; create alternate plans for whole staff gatherings such as virtual meetings.</p> <p><u>To enhance respiratory hygiene</u>, staff and students will wear face coverings when participating in large group gatherings, prop doors open where and when practicable.</p> <p><u>To enhance physical hygiene</u>, we will establish protocols for cleaning high-touch areas; students and staff will hand-wash before and after large group gatherings.</p> <p>OR (alternate):</p> <p>When more than six feet spacing and minimum duration cannot be maintained, Multi-Purpose Room use (except for lunch and PE) will be postponed and will not resume during risk of spread/contamination.</p> <p>Cancel or limit nonessential in person assemblies Record assemblies to be viewed in classrooms/at home Hold virtual meetings when possible Face coverings will be worn</p>
PE/BTS classes	<p><u>To isolate symptoms</u>, students will be assigned BTS workspaces to support contact tracing.</p> <p><u>To minimize outbreak probability</u>, we will keep the same students and teachers or staff with each group to the greatest extent practicable; we will prop doors open where and when practicable.</p> <p><u>To enhance physical distancing</u>, we will maximize space between workspaces (acknowledging that 6 feet of distance between workspaces in BTS classroom may not be feasible); we will identify and use large spaces (i.e. outdoor/playground or multi-purpose room) as much as possible; and we will move nonessential furniture and equipment out of the BTS classroom to increase distancing options.</p> <p><u>To enhance respiratory hygiene</u>, employees will be provided PPE and be required to wear face coverings; students will be provided with a face covering and use them when they may be closer than 6 feet for longer than 15 minutes; and where practicable students will be positioned facing forward from other students (when distancing cannot be more than six feet)</p> <p><u>To enhance physical hygiene</u>, as much as possible we will establish separation of students by six or more feet; under the guidance of teachers, students will be asked to clean their own workspace before/after each transition; and common equipment will be sanitized by teacher or student after each use.</p> <p>One class at a time for PE and BTS classes PE will be held outside when possible Games will be no contact Teachers will escort their students to and from classes Students will have assigned seating Any shared materials will be wiped down between uses</p>

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Setting	Mitigation Strategies
Hallways	<p><u>To isolate symptoms</u>, we will limit transitions to support contact tracing and minimize interactions with multiple groups.</p> <p><u>To minimize outbreak probability</u>, we will have students walk on the right side of the halls, like cars travel on roads, to allow for the smooth flow of foot traffic; we will designate set patterns for the flow of foot traffic; we will stagger transition times, and excuse/release students one row at a time; we will prop inner entry doors open where and when practicable.</p> <p><u>To enhance physical distancing</u>, we will teach students to limit physical contact and keep hands, feet, and other objects to self (KYHFOOTY); we will utilize floor markings or signage to direct traffic; we will post visible signage to encourage physical distancing and indicate the expected flow of traffic; we will use multiple points of entrance and egress to avoid clustering at single points of entry.</p> <p><u>To enhance respiratory hygiene</u>, we will wear face coverings during transitions.</p> <p><u>To enhance physical hygiene</u>, we will make available hand sanitizer and/or hand washing stations for students upon exit/entry of classrooms etc.; we will prop doors open to reduce touch; we will clean high-touch surfaces after transitions; and we will post visible signage to let students, parents, and visitors know the expectation of utilizing face coverings.</p> <p>Single file following dots on hallway floor Limit number of classrooms in hallway Students in assigned order To reduce touching students will be taught KYHFOOTY</p>