

## Community Council 2.1.21 Meeting **MINUTES**

<b>Meeting Preparation</b>				
<b>Date:</b>		<b>Time:</b>		<b>Location:</b>
<b>Meeting Roles</b>			<b>Team Norms</b>	
<b>Facilitator: Wendy Lovell</b>			<b>Time:</b> Use time keeper to start and end meetings on time, and to stay on schedule	
<b>Note Taker: Stephanie Kelsie</b>			<b>Listening:</b> Stay on topic and share air time	
<b>Timekeeper: Erika Guzman</b>			<b>Decision Making -</b> Always leave with an action item - next steps	
<b>Translator: Dora</b>			<b>Participation:</b> Give your voice and be assertive in your role (on task and present), , phones off & (if digital) screens on	
<b>Attendees: (Angelica Paniagua came earlier to pick</b>			<b>Expectations:</b> Focus on clear objectives and follow through on past items	
<b>start the Meeting: Stephanie</b>		<b>Second the Motion: Erika</b>		<b>Meeting Start Time: Erika</b>
<b>Meeting Objectives</b>				
OBJECTIVES: Review data from needs assessment materials, fill out Continual Improvement Plan question sheets. <b>Reviewed Objectives</b>				
DISCUSS: Carmen support (eng. log), DL Concern form/Postcards-3rd Term (use form to bring kids to team),SEP help, POP Goals w/ Paulina				
<b>Discussion on possible summer school, impact of COVID on student scores, how trend of students starting school lower, L/A scores lower, High WIDA</b>				
DATA: Review PLC Self Assessment Data, GwFIT Data, Stakeholder Surveys, Cont. Improvement Data <b>Reviewed Data, Member liked that we were comprable to district avg.</b>				
<b>Meeting Preparation</b>			<b>Meeting Materials</b>	
<input type="checkbox"/> Agenda Prep-Wendy, GwFit-Teachers, Gather & Print Data-Wendy			<b>Protocol- Discuss How to use protocol in the future</b>	
<b>Data- Discuss</b>			<input type="checkbox"/> What do you see? <input type="checkbox"/> What do you make of it? <input type="checkbox"/> Protocol	
Implementation Data				
X Student Achievement Data				
Artifact				
<b>Timeline &amp; Agenda</b>				
<b>Minutes</b>	<b>Topic</b>	<b>Description</b>		
1	Welcome	<input type="checkbox"/> Wendy		
4	Review Data	<input type="checkbox"/> Review PLC Self Assessment Data, GwFIT Data, Stakeholder Surveys, Cont. Improvement Data		
35	Commit to Action/ Agenda Items	<input type="checkbox"/> Action from above data		
5	Meeting Reflection	<input type="checkbox"/>		
<b>Action Items</b>				
<b>Action Item</b>		<b>Deadline</b>		<b>Status</b>
<b>Motion To Adjourn Meeting:</b>		<b>Second the Motion:</b>		<b>Time Ending:</b>
Alissa		Stephanie		4:20 PM
				<b>Next Meeting: MARCH 1, 2021 3:30-</b>