

## Community Council 3.15.21 Meeting Minutes

Motion to Start: Alisha Hamblin    Second: Stephanie Kelsey    Motion to Adjourn: Stephanie Kelsey    Second: Erika Guzman  
 Meeting Start Time: 3:33    Meeting End Time: 4:20    Next Meeting: April, 19th, 3:30-4pm Faculty Rm

### Meeting Preparation

Date: 3/13/21    Time: 3:30    Location: Faculty Rm

Meeting Roles	Team Norms
<b>Facilitator:</b> Wendy Lovell	<b>Time:</b> Use time keeper to start and end meetings on time, and to stay on schedule
<b>Note Taker:</b> Stephanie Kelsie	<b>Listening:</b> Stay on topic and share air time
<b>Timekeeper:</b> Erika Guzman	<b>Decision Making</b> -Always leave with an action item - next steps
<b>Translator:</b> Dora Ramirez	<b>Participation:</b> Give your voice and be assertive in your role (on task and present), , phones off & (if digital) screens on
<b>Other Attendees:</b>	<b>Expectations:</b> Focus on clear objectives and follow through on past items

Motion to start the Meeting:    
 Second the Motion:    
 Meeting Start Time:

#### Meeting Objectives

**OBJECTIVES:** Review FTE Plan, Discuss Land Trust Plan and CIP Goals and budgets (and plans)  
**DISCUSS:** Digital Citizenship Implementation (Net Smartz), Maturation, FTE Count, PTA Field Day, Summer School, Community Council Staffing  
**Notes:** Reviewed that teachers have gone over Net Smartz lessons in their classes. Council was in favor of using Net Smartz year. Discussed how maturation went well. We had a Health teacher from Kearns Jr. High come support maturation. Reviewed FTE numbers. Discussed PTA Field Day. Discussed having a principal BBQ to celebrate students doing well on POP DIBELS goal. Discussed how masks will be worn at least until June based on state direction. Discussed plan for distance learning RISE testing. CC Chair brought up idea for cloth bags for Food Bank & U.V. lights. Discussed possibility of getting an additional BHA or para for next year, and summer school this year at Western Hills.  
**DATA:** FTE discussion-Discussed FTE and using Land Trust and Title one to each pay for .5 of a teacher

Meeting Preparation	Meeting Materials
<input type="checkbox"/> Agenda Prep-Wendy, Gather & Print Info Wendy	<b>Protocol- Discuss How to use protocol in the future</b> <input type="checkbox"/> What do you see? <input type="checkbox"/> What do you make of it? <input type="checkbox"/> Protocol

### Timeline & Agenda

Minutes	Topic	Description
1	Welcome	<input type="checkbox"/> Wendy
4	Review Info/Data	<input type="checkbox"/> Digital Citizenship Implementation (Net Smartz), Maturation, FTE Count, PTA Field Day, Summer School, Community Council Staffing, Budgets
35	Commit to Action/ Agenda Items	<input type="checkbox"/> Action from above data
5	Meeting Reflection	<input type="checkbox"/>

### Action Items

Action Item	Deadline	Status
		Past
		Postcards getting printed/created- <i>Printed</i>
		Paulina met w/ teams to go over DIBELS and make plan- <i>Planned</i>
		Carmen working with students- <i>Carmen is doing a good job</i>

### Meeting Reflection Questions

Item	Yes	Somewhat	No
Did we track whether we're completing action items from previous meetings?			
Are the completed tasks having the desired effects on team functioning, instruction, and student achievement?			
Did we follow the meeting norms?			
Did all members participate productively by offering strategies, resources, and ideas while prioritizing simple and impactful actions?			
Are committed actions deliberate in ensuring that students receive the interventions? *Verbal advocacy does not equal implementation.			
What did we do exceptionally well?			
How will we improve ratings of somewhat or no?			