Community Council 5/24/21 Meeting Agenda

Motion to Start:	**Second:**	**Motion to Adjourn:**	**Second**:
Meeting Start Time:		Meeting End Time:	Next Meeting: May, 24th, 3:30-4pm Faculty Rm-Ratifying/Signing CIP Plan

Meeting Preparation

Date: 5/24/21	**Time: 3:30-4:15 p.m.**	**Location: Faculty Room**

Meeting Roles	Team Norms
Facilitator: Wendy Lovell	**Time:** Use time keeper to start and end meetings on time, and to stay on schedule
Note Taker: Stephanie Kelsie	**Listening:** Stay on topic and share air time
Timekeeper: Erika Guzman	**Decision Making -**Always leave with an action item - next steps
Translator: Dora Ramirez	**Participation:** Give your voice and be assertive in your role (on task and present), , phones off & (if digital) screens on
Other Attendees:	**Expectations:** Focus on clear objectives and follow through on past items

Motion to start the Meeting:	Second the Motion:	Meeting Start Time:

Meeting Objectives

OBJECTIVES: Discuss CIP plans/goals and review Community Council requirements- videos that we did not get to last time

IMPORTANT: Please make sure to sign off the CIP after we have reviewed it and given any final thoughts! :)

DISCUSS: Any questions: Principals BBQ, 5th/6th Graduation, Kg Graduation, PTA Field Day, Summer School Updates, Community Council Staffing

DATA: DIBELS data for summer school RISE Testing for Distance Learners went well, District CC Materials/Videos

Meeting Preparation	Meeting Materials
☐ Agenda Prep-Wendy, Gather & Print Info Wendy	**Protocol- Discuss How to use protocol in the future** ☐ What do you see? ☐ What do you make of it? ☐ Protocol

Timeline & Agenda

Minutes	Topic	Description
1	**Welcome**	☐ Wendy
4	**Review Info/Data**	☐
35	**Commit to Action/ Agenda Items**	☐ Action from above data
5	**Meeting Reflection**	☐

As a reminder: "Parent/Guardian Eligibility – The parent or guardian has a student who will be enrolled at the school at any time during the two year term." "Parent or guardian positions may not be those who work at the specific location, or are licensed educators." Parent Positions are for 2 years, and should be in staggered terms, with no more than 50% of the positions open on any given year. One year terms may be necessary to be in compliance. Council size is determined by each individual school council. Patron members should outnumber employee members by two. ELECTION AND CRITERIA INFORMATION FOUND IN THE HANDBOOK (ATTACHED) ON PAGES 7 & 8 Watch School Community Council Video: "Elections" https://www.youtube.com/watch?v=yBN2axDN-f4 FYI . . . DIGITAL CITIZENSHIP VIDEO to use at your location in whatever works best for your community. https://www.youtube.com/watch?v=v3fbUrq-ro0&feature=youtu.be SMART PHONE SAFETY – 5 Things You Should Know Smart Phone Safety Video

Notes:

MEETING NOTES:	Action Items, Deadlines, Status, Past Due Items

Meeting Reflection Questions

Item	Yes	Somewhat	No
Did we track whether we're completing action items from			
Are the completed tasks having the desired effects on team			
Did we follow the meeting norms?			
Did all members participate productively by offering			
Are committed actions deliberate in ensuring that students			
What did we do exceptionally well?			
How will we improve ratings of somewhat or no?			