

Council Minutes

Date: 3.15.23

Time: 3:30-4:15 PM

Location: Library

Next Meeting: 4.5.2023

- Roles:
- Facilitator:
 - Note Taker:
 - Time-Keeper/Summarizer:
 - Process Observer:
 - In attendance:
Erika Guzman, Angelica Paniagua, Kris Nguyen, Wendy Lovell

- Norms:
- Use timekeeper to start/end on time w/schedule.
 - Stay on topic and share airtime.
 - Always leave with action items/next steps
 - Give your voice, be assertive in your role, on task & present (off phone)
 - Focus on clear objectives/follow through on past assignments.

Motion to Start: Angelica 2nd Erica

Motion to End: Erika 2nd Angelica TIME MEETING STARTED: 3:35 pm

Time	Topic	Notes/ Tasks	In Attendance:
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3:30	Norms Review - Quick Wins/ Celebrations -	<p>To Discuss</p> <ul style="list-style-type: none"> • Welcomed School Board Member- Kris Nguyen! 😊 Tell us about yourself! Do you have any questions for us? (Reviewed) <p>(Notes to read)</p> <ul style="list-style-type: none"> • Celebration- Great success on Dr. Seuss Reading Night- Almost 300 attended and almost 100 volunteers! We have another fun family night- STEM/Math/Science Fair night on March 21st 5:30-7:30. Please come join us if you can! Families will be learning with with robots, doing fun science activities, math games, and science fair projects will be displayed. There will be a free light pizza dinner! • Amira Reading Support, IReady Support – We have had trainers for both programs come to our school to support implementation of these new programs! 	
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3:35	Business & Follow-ups from last meeting	<ul style="list-style-type: none"> • Reminder: Scammers are getting the email addresses off from websites for SCC members and contacting them, posing as the principal, and asking for help purchasing gift cards online, etc. Stress to them that <u>you will NEVER contact them and ask them to purchase anything for you.</u> This scam happens several times a year, and we have had SCC members lose a considerable amount of money when they respond thinking they are helping their principal out. (Reviewed this previously) <p>Smart Phone Video: 5 Things You Should Know-- https://drive.google.com/file/d/1vN52LJuPYj2_ixufxfn8860Mt8zBu6nU/view (Did not have time to watch the video. Will plan to do it at the April Meeting)</p> <p>Discuss: SCC Network Boundary Study Mtg at Kearns High on March 8th, 6-7pm. and Public Open House-Apr. 10th 6-7:30pm, KHS (Good discussion on boundary study that is coming up in our network. Reviewed district PowerPoint on process. Talked about possible suggestions/ideas to help and support keeping Western Hills Open. Key to attend April 10th meeting).</p> <ul style="list-style-type: none"> • Digital Citizenship in February- Lessons took a little longer to teach due to Digital Citizenship week being the week we had 2 distance learning days. However, all teachers have now taught the lessons from the UEN.org, Net Safe Utah, and Common Sense Education https://www.youtube.com/watch?v=v3fbUrq-ro0 School Link to Lessons: https://docs.google.com/document/d/1A_TMkJYZwagYWpc171ttRifu1RwnbTcL/edit (Discussed materials and how we are using them) 	
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- Review progress on this year **Land Trust** progress and discuss Land Trust Plan for 2023-2024. If approved, signatures given from council members and original sent to Rebecca Johnson in Organizational Effectiveness. Plan will be on school website. (Discussed plan developments this year, and read and reviewed new LandTrust plan for 2023-2024 school year. Only 3 of 6 members in attendance. To review and support plan. Lovell has reached out to members who are missing to review plan and give input)
- Update- we discussed an **amendment** to Land Trust plan. However, we have listed in our 'Funding Changes' section that one of the ways we could use additional funding would be for 'salaries for paraprofessionals.' Therefore, an amendment is not needed. (Reviewed this information)
- Progress on school CIP Plan**- Panorama Survey Results, Attendance, Talent Development, RISE/Acadience Math & Reading progress. (Brief discussion)
- Discuss survey results**- CALL Survey, Parent Survey, Teacher to Admin Survey, Panorama Survey, Engagement Data, etc. –all data used to inform next year's CIP plan. (Brief discussion)
- We will keep the information below on our agendas/minutes so we always can remember who supports us. 😊

Senator		Legislator		Federal		School Board Member		
Elem. Western Hills	12	Karen Kwan	37	Ashlee Matthews	4	Burgess Owens	VI	Kris Nguyen/Karyn Winder

- 4:00 Data Review
- Review CIP and Progress on Goals (Not time for discussion, will do it next time)
 - Review Survey Results (Quick discussion, but not time to go specifically over data, will discuss more next time)

4:10 Action Items

What:
Any other questions, thoughts, or ideas? (One council member had the idea to get kits Harry Potter scarfs to house their buttons for next year).

TIME MEETING ENDED : 4:30pm

Meeting Reflection:

Reflection (led by 'Process Observer')	Yes	Somewhat	No
Did we follow our team norms?			
Did everyone participate equally?			

Did we discover any new information by analyzing data?			
Do we all know and understand the next steps?			
Was our time spent effectively?			

How will we improve ratings of somewhat or no?	
What did we do exceptionally well?	

Items for Next Meetings Agenda (4/5/23):