

Health & Safety VP Responsibilities

- Attend State Convention in May (if possible)
- Submit a Health & Safety budget request to President by July 1.
- Attend Monthly Board Meetings
- Oversee:
 - Classroom Emergency Kits (August)
 - Update emergency kits that are in each room. Including gym, library, computer labs, etc.
 - Replace food item, check water, etc.
 - Vision Screening (Fall)
 - Coordinate with school nurse to conduct student vision screening
 - Get volunteers to help (10)
 - Develop schedule for classes to come for screening. Give teachers advance notice of their scheduled time
 - Arrange food for volunteers who help
 - Ribbon/Spirit Week
 - Conduct a week of activities to promote school spirit and a ribbon week awareness (i.e. white ribbon week)
 - Advertise the activities
 - Maturation Education
 - Schedule Time & Location for presentation with school
 - Schedule Presenters
 - Obtain sample products (deodorant, feminine products, etc.)
 - Invite students to attend presentation (4th grade girls & all of 5th grade). Parents are encouraged to attend with their student
 - Distribute and collect permission slips. Every child who attends will need a signed permission slip or a parent in attendance.
 - Get refreshments for those who attend the presentation

Health & Safety VP Responsibilities (continued)

- Field Day
 - Advertise the activity. Half day for lower grade and half day for upper grades. They watch a movie the other half of the day.
 - Provide activities for the students to play outside, including water games
 - Get volunteers to conduct the games. (consider Kohl's Associate in Action)
 - Get popsicle's or treats for the students
 - Schedule the fire truck to come at the end of the day
- Complete Activity Summary report for each Activity/Project you are responsible for and give to the Secretary
- Form a committee to help you with these tasks
- Thank the volunteers who help with the activities
- Report to the President