

Gearld Wright Elementary School



General Board Meeting

May 12, 2021

Zoom Meeting Please contact a Board Member for the ID and Passcode to participate

Agenda

9:15 am	Call Meeting to Order	Hillari Langford
9:16 am	Approval of Minutes by Consent	Marie Cornett
9:18 am	Treasurer Report	Amanda Rich
9:20 am	PTA Board Member Hours	Hillari Langford
9:25 am	Bylaws Review and approval	Hillari Langford
9:30 am	Executive Board for 2021-2022	Hillari Langford
9:35 am	Review of Region and State Convention	Hillari Langford
9:45 am	Review of Teacher Appreciation	Hillari Langford
9:50 am	Maturation	Hillari Langford
9:55 am	Field Day	Hillari Langford
10:05 am	Calendar Items	Hillari Langford
10:10 am	Principal Message	Hillari Langford
10:15 am	Review Action Items	Principal Reathers
10:30 am	Adjourn	Hillari Langford

Gearld Wright Elementary School General Board 2020-2021

Title	Name	Cell Phone	Email	Address
President	Hillari Langford	801-910-1241	He13langford@gmail.com	
President Elect	OPEN			
Treasurer	Amanda Rich	801-712-0775	aderieux@yahoo.com	
Secretary	Marie Cornett	801-712-5035	Mariecornett11@yahoo.com	
Membership	Cheryl Mecham	801-635-4321	Brian2cheryl@yahoo.com	
Leadership	Alissa Thomsen	801-971-2235	dustinthomsen@yahoo.com	
Special Needs Liaison	Jen Tingey	801-913-9030	JJ2plus3@gmail.com	
Legislative/PR	Ashley Tucker	801-898-8944	ashmaytucker@gmail.com	

General Board Meeting Minutes
April 7, 2021 Zoom Meeting

9:15 am	Hillari Called the Meeting to Order Attendance: Hillari, Ashley, Leah Wright, Amanda, Marie, Cheryl and Alissa. (Cheryl and Alissa joined a few minutes late arrived after the treasurer report, Leah left before teacher appreciation week was discussed) Jen Tingey and Principal Reathers excused themselves from this meeting.	Hillari Langford																																																									
9:16 am	Marie proposed approval of Minutes, this was seconded by Hillari and passed by Consent of those in attendance	Marie Cornett																																																									
9:17 am	PTA Board Member Hours – please post in Group Me Hillari-? Amanda-5, Alissa-?, Marie-2 1/2, Ashley-7, Cheryl-5, Jen-?	Hillari Langford																																																									
9:18 am	Treasurer Report <div style="text-align: center;"> <h2>Monthly Treasurer's Report</h2> <p>March 2021</p> <p>Gearld Wright Elementary PTA</p> <table border="1"> <tbody> <tr> <td>BALANCE on hand as of</td><td>3/1/2021</td><td>12,409.02</td></tr> <tr> <td colspan="3">INCOME (by category):</td></tr> <tr> <td>Membership Dues</td><td>3.75</td><td></td></tr> <tr> <td>Fundraiser</td><td>2,220.02</td><td></td></tr> <tr> <td>TOTAL INCOME</td><td></td><td>\$ 2,223.77</td></tr> <tr> <td>SUBTOTAL</td><td></td><td>\$ 14,632.79</td></tr> <tr> <td colspan="3">EXPENDITURES (by category):</td></tr> <tr> <td>Community Involvement</td><td>41.45</td><td></td></tr> <tr> <td>Education and Family Life</td><td>82.38</td><td></td></tr> <tr> <td>Safety and Welfare</td><td>105.05</td><td></td></tr> <tr> <td>Supplies</td><td>201.17</td><td></td></tr> <tr> <td>TOTAL EXPENDITURES</td><td></td><td>\$ 430.05</td></tr> <tr> <td>BALANCE on hand as of</td><td>3/31/2021</td><td>\$ 14,202.74</td></tr> <tr> <td>BALANCE TO CARRY FORWARD</td><td></td><td>\$ 14,202.74</td></tr> <tr> <td colspan="3">Disbursement of monies collected but not belonging to unit:</td></tr> <tr> <td>National PTA</td><td>4 @ \$ 2.25</td><td>\$ 9.00</td></tr> <tr> <td>Utah PTA</td><td>4 @ \$ 1.75</td><td>\$ 7.00</td></tr> <tr> <td>Council PTA</td><td>4 @ \$ 0.75</td><td>\$ 3.00</td></tr> <tr> <td>Amount to be sent to PTA</td><td></td><td>14,202.74</td></tr> </tbody> </table> </div>	BALANCE on hand as of	3/1/2021	12,409.02	INCOME (by category):			Membership Dues	3.75		Fundraiser	2,220.02		TOTAL INCOME		\$ 2,223.77	SUBTOTAL		\$ 14,632.79	EXPENDITURES (by category):			Community Involvement	41.45		Education and Family Life	82.38		Safety and Welfare	105.05		Supplies	201.17		TOTAL EXPENDITURES		\$ 430.05	BALANCE on hand as of	3/31/2021	\$ 14,202.74	BALANCE TO CARRY FORWARD		\$ 14,202.74	Disbursement of monies collected but not belonging to unit:			National PTA	4 @ \$ 2.25	\$ 9.00	Utah PTA	4 @ \$ 1.75	\$ 7.00	Council PTA	4 @ \$ 0.75	\$ 3.00	Amount to be sent to PTA		14,202.74	Amanda Rich
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9:20 am	PTA Regional Training – 8:30 to Noon on Friday April 9th The President, Secretary and Treasurer are expected to attend. Hillari asked if any other board members also wanted to attend. Ashley stated she could if she made some arrangements. Hillari will coordinate car pool through the Group Me.	Hillari Langford																																																									
9:23 am	Fundraiser Ice Cream Rewards – About 100 kids. Hillari will ask Principal Reathers if we can pass those out on a day during the week of April 19 th to the 22 nd . Then Hillari will coordinate additional help through Group Me.	Hillari Langford																																																									

9:25 am	Maturation Program – Principal Reathers agreed that this year it would be best to send a link in the paw print on the 13 th and 20 th s for viewing in May	Hillari Langford
9:30 am	Monthly Morale – April 15 th – Popcorn – Hillari will purchase the popcorn and Ashley will make a sign. Leah Wright commented that the pies in March were very much appreciated and enjoyed.	Hillari Langford
9:32 am	Field Day – June 1st <ul style="list-style-type: none"> - Principal Reathers has requested that we administer Field Day in the PE groups. These are under 50 in size. Sometimes only one class. - Hillari suggested that we meet in the gym and outside. - Sheri Whiting has run field day for the past several years. We should get with her for her advice. - We must sterilize in between each group. – Hillari will ask if there is a particular sanitizer that needs to be used. - Water Games will not be allowed this year. - Usually, 3 groups of 50 in an hour. Usually about 20 minutes at each station. - We will finalize our Field Day plans on May 5th - 5 groups outside. - Each board member will be responsible for a game or station. <ul style="list-style-type: none"> o Popsicles – Cheryl o Obstacle Course – Ashley o Javelin throw with pool noodles through a hoop – Hillari o Parachute – Amanda o Tug-a-war – Alissa – ensure rope has duct tape to space out students. o Frisbee Tic Tac Toe- Marie Cornett o Jen was assigned to coordinate volunteers to assist with Field Day. - Hillari will ask Jamie about the Fire Truck. - Hillari will obtain how many PE groups we have to finalize a schedule. 	Hillari Langford
9:45 am	UT PTA Convention May 5 th and 6 th – this is in Layton this year during Teacher Appreciation Week. These can be attended virtually. Hillari will share the schedule and breakout sessions – please let Hillari know by Monday April 12 th if you will attend virtually.	Hillari Langford
9:51 am	Teacher Appreciation (May 3-7) <ul style="list-style-type: none"> - Hillari created a letter with new PTA letter head. She then sent out the letters by email and thus far has not received any responses. She is looking into Chick-fil-A as they have advised that they have not received her emails. - Ashley has already purchased the shape die cuts that will be gifted during the week of Teacher Appreciation. - Cheryl has order 91 books and has purchased art supplies from Mrs. Jameson's wish list. Cheryl also purchased prizes for the librarian to use (pencils with animal erasers and bookmarks). The total is about \$520.60. - Hillari received an email from Jamie and the principal. Jamie will send an email and give the teachers until April 16th to reply which type of gift card they would like to receive. Jamie sent a current staff list. Last year all teachers received gifts -marker and magnets and gift certificates. The lunch ladies, aides, and admin staff received only gifts. Total 64 staff – 46 are teachers to receive a \$20 gift card and the rest will receive a \$5 Fiiz gift card. Alissa will purchase all gift cards not donated after receiving Jaime's email. -Hillari asked for suggestions for the gift. The board suggested adult size scissors and quality staplers. Hillari advised there are smores key chains in the PTA closet. Alissa will price out Staplers and Scissors.	Hillari Langford

	<ul style="list-style-type: none"> - Daily Snacks <ul style="list-style-type: none"> -Smores – golden grahams trail mix - Pretzels – twigs & will use left over nacho cheese from past monthly morale - Rainbow Goldfish – Rainbow Trout - Make your own trail mix – individually packaged items – dried fruit, pretzels, chocolate, Ashley and Hillari will come up with these items and then create a sign up through Sign Up Genius. <p>Jen will post this to the Facebook Page and Ashley will post donation requests on the PTA website.</p> <ul style="list-style-type: none"> - Decorations – Ashley completed the paper fire. This will be placed by the staff entrance on the brick walls. Cheryl will purchase the labels for the fire for the students to write a message. Hillari will meet with the kids during lunch recess the week before (April 26th- 29th) to have the students write a message of appreciation on a “marshmallow” to be placed on a paper campfire decoration for the teachers inside the school -Hillari will buy some cute and cheap camping decorations and then with Ashley’s help pull this together to put up decorations on the Friday before Teacher Appreciation. She will look at creating a sign for each teacher’s door as vintage camper. -Marie will donate picnic type table cloth. - We will need to get to Jamie by April 20th the information that we want added to the Paw Print for two weeks regarding Student Appreciation. April 22nd and 29th. <p>Student Appreciation will be coordinated by Marie.</p> <ul style="list-style-type: none"> - The PTA will encourage sidewalk chalk messages around the flagpole to be written Friday, April 30th to Sunday, May 2nd. - The PTA will request “Fireside Stories” be submitted digitally for messages of appreciation for the Gearld Wright teachers. 	
10:29	<p>PTA Board Next Year</p> <ul style="list-style-type: none"> -We need a President Elect as Hillari does not want to continue to be President. She asked Katie Egan if her sister Shayla would consider it. Katie said no. Katie Egan is willing to oversee the Watch Dog program next year. We should ask Shayla Stone if she will coordinate Teacher Appreciation. Charlene Johnson and Nicole Brimley will coordinate Reflections. 	Hillari Langford
10:05 am	<p>Calendar Items</p> <ul style="list-style-type: none"> - Starting next year, we would like to hold a PTA teacher participation drawing. - In June evaluate the Kindergarten Sensory path and determine if touch ups needed. Tentatively plan to do a Sensory Path in 1st grade playground in July/August. 	Hillari Langford
10:10 am	<p>Principal Message</p> <p>No Message from Reathers. Just a Thank you</p>	Principal Reathers
10:15 am	<p>Review Action Items</p> <ul style="list-style-type: none"> -Marquee Hillari asked other PTA presidents and determined that their Digital Marquees were from a grant. She will continue to look into what type of grant and get more information. -Front Office Display Case Cheryl advised she created a Dr. Seuss display with a quote. However, the front office advised to hold off as they may put up memoriam for Grandpa Joe. Hillari did text Grandpa Joe’s son for a picture to put in the display case. She will follow up with him again. -SEP Dinners - Marie has leftover nacho cheese and will use this with the pretzels for Teacher Appreciation week. -Fundraiser – Hillari will ask Reathers about a day for an ice cream treat party. Then she will purchase ice cream treats and ask for PTA volunteers to assist with the ice cream party. 	Hillari Langford

	<p>-Monthly Morale –Hillary will purchase the microwave popcorn. Ashley will create a sign.</p> <p>- Teacher Appreciation –</p> <p>-Cheryl will purchase labels to be used for student messages and Hillari offered to sit at lunch recess to have the students write a message.</p> <p>- Marie will coordinate the student appreciation with a paw print message requesting “camp fire stories” sharing tales of Gearld Wright teacher appreciation. Marie will coordinate the sidewalk chalk messages around the flagpole.</p> <p>- Marie will create the sign-up genius requests.</p> <p>- Marie will send request to Jamie for signups, camp stories, and side walk messages to be added to the Paw Print.</p> <p>- Marie will donate picnic table cloth</p> <p>- Alissa will price out Staplers and Scissors and purchase gift card once we have received an email from Jamie and received the donations.</p> <p>- Hillari and Ashley will finalize the decorations.</p> <p>- Check Requests – if you need to submit receipts and check requests, please get them to Hillari by the end of the week. She will sign them and bring them to Amanda to be processed. Cheryl has two envelopes of additional fundraiser funds.</p> <p>- Display Case – Hillari will obtain information and a picture from Grandpa Joe’s son to be placed in the display case.</p> <p>- Teacher Art Supplies – Cheryl will get with Ms. Jameson as she was able to buy most the items (\$180) with the exception of the out-of-stock items and will need Mrs. Jameson to indicate what alternative she would like.</p>	
10:25 am	<p>Adjourn</p> <p>Next month’s meeting, May 5th 9:15 can be attended by Zoom</p>	Hillari Langford