**Utah State Board of Education**

# School Reopening
# Plans Template

Name of School | YESS

Each School in Granite School District is required to develop local plans for reopening school for in-person instruction in the fall of 2020. In this document, principals, should provide assurance that they have met the specific requirements from the district in their planning process. This document can be used in conjunction with the USBE School Reopening Handbook, which provides recommended considerations to guide planning and additional details. The requirements contained in this template are subject to change and will be updated accordingly.

This School Reopening Plans Template is required to be submitted to your School Leadership and Improvement Director by August 3, 2020. Principals should include their Leadership Teams and Building Committees in developing these plans and make sure that their Community Council gets a chance to review them and give input and feedback.

## Contents

# Repopulating Schools

## Communication and Training

| District Requirement ("What") | Implementation Plan ("How") |
|---|---|
| Develop teacher, staff, and student education and training on school's reopening protocol and action plans<br><br>• Educate and train students and caregivers on school's protocols and action plan; post and/or make accessible to school community<br>• Make materials available to families in their respective preferred/primary language | • Meet with Facility Directors in July 2020 to review building protocols and school re-opening options<br><br>• Each site will develop protocols based on facility needs and GSD guidelines. Site facilitator will create written protocol for dissemination to respective facility stakeholder groups |

## Accommodating Individual Circumstances (e.g., High-Risk, Personal Decisions)

| District Requirement ("What") | Implementation Plan ("How") |
|---|---|
| Create a process for students/families and staff to identify as high risk[1] for severe illness due to COVID-19 and have a plan in place to address requests for alternative learning arrangements | • Facility currently has student and staff identification processes in place at facilities that govern notification for all stakeholder groups within the facility. These include daily temperature readings, symptom questionnaire, building level meetings, etc.<br><br>• Site facilitator will communicate to facility representatives specific student health, education needs |
| Systematically review all current plans (e.g., Individual Healthcare Plans, Individualized Education Plans or 504 plans) for accommodating students with special healthcare needs and update their care plans as needed to decrease their risk for exposure to COVID-19 | |

## Enhanced Environment Hygiene & Safety

| District Requirement ("What") | Implementation Plan ("How") |
|---|---|
| | Indicate assurance: |

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|---|---|
| Teach, review, and monitor protocols for implementing an increased cleaning and hygiene regimen | X☐ Yes  Procedures will be reinforced daily at classroom entry level<br><br>☐ No |
| Faculty, staff, and students wear face coverings (e.g., masks or shields) when physical distancing is not feasible | Indicate assurance: |
| | X☐ Yes Facility and YESS will provide proper PPE based on safety guidelines related to building protocols |
| | ☐ No |
| Make hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant readily available to staff/students/visitors in controlled environments to ensure safe use | Indicate assurance:<br><br>X☐ Yes   Based on facility safety measures currently set in place for incarcerated youth<br><br>☐ No |

## School Schedules

| District Requirement ("What") | Implementation Plan ("How") |
|---|---|
| Communicate and inform all stake holders of the possible school schedules; Dismissal, Modified, and Regular. | School will resume in the identified model as informed by district. Schedules will be addressed daily based on presenting needs of incarcerated populations |

# Monitoring for Incidences

| District Requirement ("What") | Implementation Plan ("How") |
|---|---|
| Train/Educate teachers, staff, and students on protocols for symptom monitoring | Teachers will be trained during the week in which they return to their contract, August 13-21, 2020 |
| Monitor staff/student symptoms and absenteeism carefully | Indicate assurance:<br><br>X☐ Yes<br><br>☐ No |
| Educate and promote to staff/students: "If you feel sick; stay home" | Indicate assurance:<br><br>X☐ Yes Students will remain in living centers if symptoms are evident<br><br>☐ No |
| Do not allow symptomatic individuals to physically return to school unless their symptoms are not due to a communicable disease as confirmed by a medical provider | Indicate assurance:<br><br>X  Yes Students will remain in living centers if symptoms are evident<br><br>☐ No |

# Containing Potential Outbreaks

## Preparation Phase

| District Requirement ("What") | Implementation Plan ("How") |
|---|---|
| Develop teacher/staff education and training on school's protocol for containing potential outbreaks | YESS will follow direction from the respective agency's leadership based on potential outbreaks and subsequent site-based adjustments |
| Consult with school nurse and district regarding procedures for tracing a positive COVID-19 case by an employee, student, visitor, or those who have come into contact with an individual testing positive | Indicate assurance:<br><br>X☐ Yes Both GSD and facility assigned nurses will be contacted ASAP<br><br>☐ No |

## Quarantine/Isolation Protocol

| District Requirement ("What") | Implementation Plan ("How") |
|---|---|
| Designate isolation rooms at each school to temporarily house students who are unable to return home | Indicate assurance:<br><br>X☐ Yes Determined via facility staffing<br><br>☐ No |
| Communicate health and safety issues transparently, while protecting the privacy of students and families | Indicate assurance:<br><br>X☐ Yes Will follow FERPA guidelines<br><br>☐ Yes |

## Transition Management Preparation

| District Requirement ("What") | Implementation Plan ("How") |
|---|---|
| Develop a communication procedure for students and faculty in the case there is a temporary dismissal | Facility will typically determine when a resident is positive. If YESS staff should learn about a potential youth being positive, YESS staff will notify designated facility contact person |
| Analyze distance learning capabilities (i.e. need for Wi-Fi or paper learning modules) | Indicate assurance:<br><br>X☐ Yes Determined based on specific facility access and availability and/or may include packeted options<br><br>☐ No |
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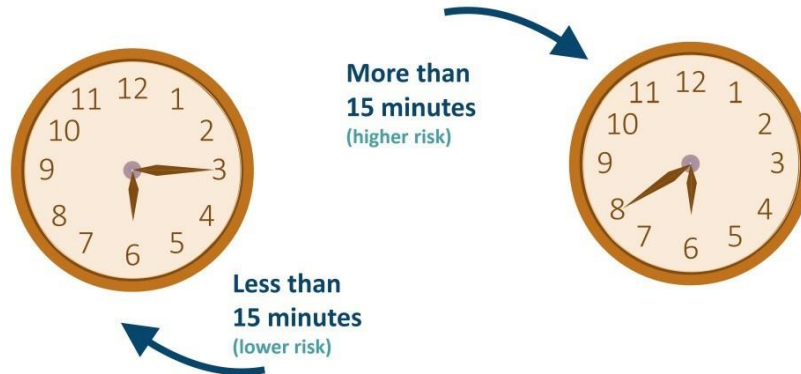| Explore extracurricular/in-person events that may also need to be temporarily postponed/canceled or transitioned to virtual | Indicate assurance:<br><br>☐ Yes  N/A<br><br>☐ No |
| --- | --- |
| | |
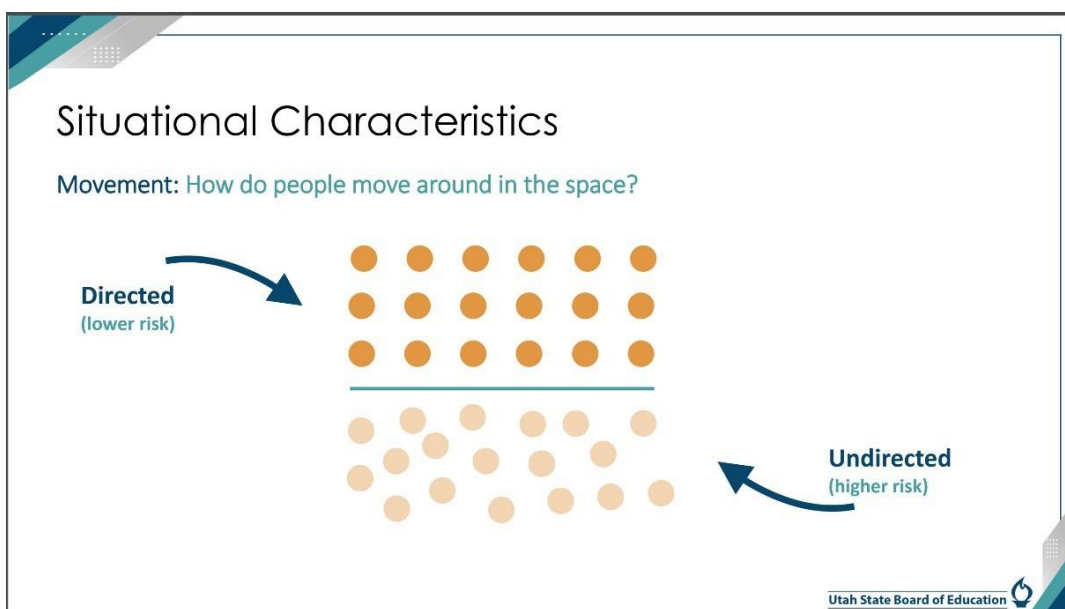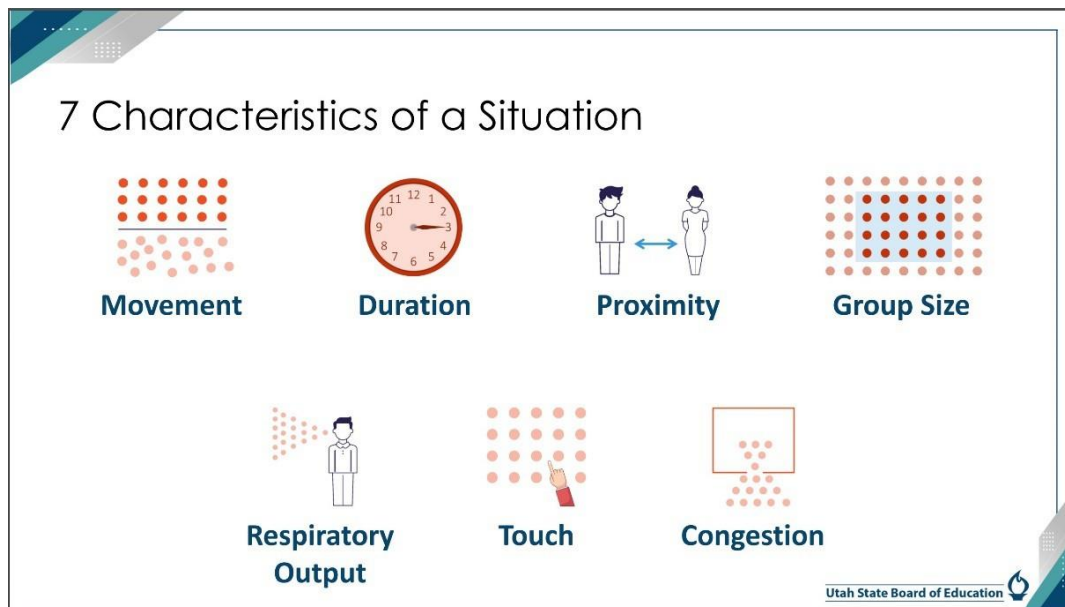
# 7 Characteristics of a Situation

## Situational Characteristics

**Duration:** How long are people in this space?

**More than 15 minutes** (higher risk)

**Less than 15 minutes** (lower risk)

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## Situational Characteristics

**Proximity:** How close together are people in this space?

**More than 6 feet** (lower risk)

**Less than 6 feet** (higher risk)

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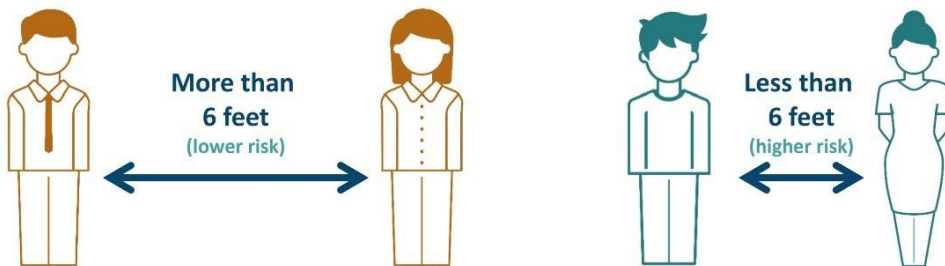
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## Situational Characteristics

Group Size: How many people are in the space?

**Less than recommended limit**
(lower risk)

**Greater than recommended limit**
(higher risk)
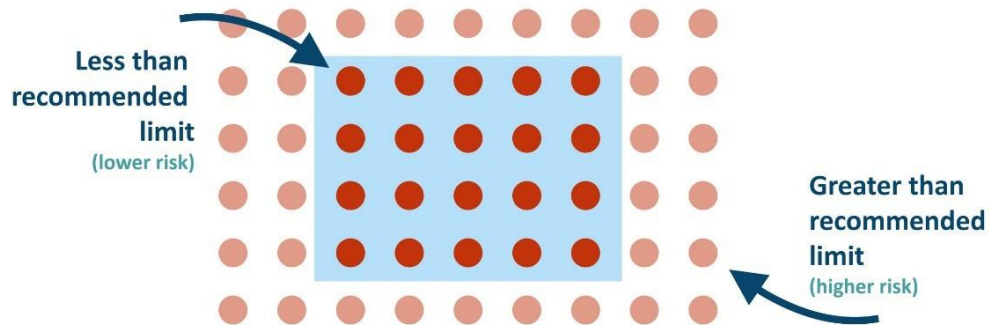
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## Situational Characteristics

Respiratory Output: How are people breathing in the space?

**Normal output**
(lower risk)

**Increased output**
(higher risk)

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## Situational Characteristics

Touch: How do people engage with objects or fixtures in the space?

**High touch**
(higher risk)

**Low touch**
(lower risk)
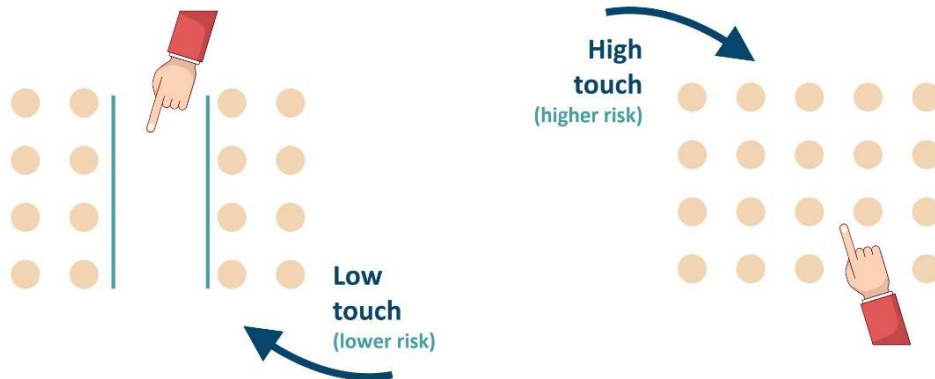
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## Situational Characteristics

Congestion: Are there points of high congestion?

**High congestion**
(higher risk)

**Low congestion**
(lower risk)

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## Mitigation Tactics for Specific School Settings

LEA Mitigation Strategies for Specific School Settings

*Analyze each of the following settings to determine the appropriate risk mitigation strategies to implement.* Please consider the 7 Characteristics of a Situation as you plan your mitigation strategies.

| Setting | Mitigation Strategies |
|---|---|
| | |
| Classrooms | All students and staff will be asked to wear PPE and social distance where appropriate and if space is available |
| Transitions | Students will enter classrooms in a "first-in, last-out" strategy.<br><br>Respective facility and YESS staff will share responsibility in providing sanitation supplies and safety equipment that is consistent with facility safety policies. |

| Setting | Mitigation Strategies |
|---|---|
| | |
| Entry/Exit Points | Students will enter classrooms in a "first-in, last-out" strategy. |
| Transportation | N/A |
| Restrooms | Sanitation protocols implemented through building-level practices set in place under agency leadership. |

| Setting | Mitigation Strategies |
|---|---|
| | |
| Lunch/Cafeterias | N/A |
| Large Group Gatherings (e.g. assemblies, performances) | N/A |
| Unique Courses with Higher Risk of Spread | N/A |

| Setting | Mitigation Strategies |
|---|---|
| | |
| Recess and Playground | N/A |
| Special Education, Related Services, or School Counseling (e.g. School Psychologist, Speech Language Pathologist, etc.) | Small groups will be conducted in the classroom instead of in a separate area to minimize exposure.<br><br>Individual meetings will be held in the appropriate office with sanitizing measures taken upon the conclusion of the meeting.<br><br>All participants will be asked to wear PPE and social distance if available. |
| PD/Faculty Meetings | We will meet in person and/or via Microsoft Teams depending on the identified COVID risk level, information being presented and current recommendations by the local health department & school district administration.  All participants will be asked to wear PPE and social distance f room is available. |

| Setting | Mitigation Strategies |
|---|---|
| | |
| Before/After Student Supervision | N/A |
| Drop Off/Pick Up Areas | N/A |
| Front Office | N/A |

| Setting | Mitigation Strategies |
|---|---|
|  |  |
| P/T or SEP Conferences | Facemasks will be required if social distancing is not possible, we will provide face masks for those who need one.  We will ask all individuals/staff to sanitize personal space after each meeting. |
| Safety and Fire Drills | Determined via agency building leadership protocols. |
| Patron Meetings | Meetings will be held by appointment only; facemasks will be required if social distancing is not possible, we will provide face masks for those who need one.  We will ask all individuals/staff to sanitize personal space after meetings. |

| Setting | Mitigation Strategies |
|---|---|
| | |
| Library/Media Centers | N/A |
| IEP/Special Ed Meetings | Meetings will be held by appointment only; facemasks will be required if social distancing is not possible, we will provide face masks for those who need one. We will ask all individuals/staff to sanitize personal space after meetings. |
| Auditoriums | N/A |

| Setting | Mitigation Strategies |
|---|---|
| | |
| Gyms | Determined via agency building leadership protocols. |
| Hallways | Controlled movement of students based on facility movement guidelines |
| Athletic Events | N/A |

| Setting | Mitigation Strategies |
|---|---|
| | |
| Assemblies/Performances | N/A |